

SELECTBOARD MEETING
February 24, 2014

BOARD MEMBERS PRESENT: Dick Clark (Chair), Troy Revis, Jr., Anne Rider

TOWN OFFICIALS/STAFF PRESENT: Katie Buckley (Town Administrator), Penny Marine (Town Clerk/Treasurer)

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Mike Faher (Reformer), Ian Kiehle (BCTV)

III. APPROVAL OF MINUTES

- Troy moved to approve the minutes from the 2/10/2014 Selectboard meeting as written. Anne seconded. All were in favor. Motion carried.

IV. NEW BUSINESS

- Town Office Parking Lot Winter Maintenance – Penny Marine, Town Clerk – Penny read aloud her memo to the Selectboard regarding the maintenance of the Town Office parking lot during the winter months; she wants clarification regarding whose responsibility it is to ensure it is consistently kept in a safe condition. It has been plowed by a variety of people using personal vehicles on an inconsistent basis. She explained that there are many times when the Town Office is open and the parking lot is unplowed and un-salted when icy. Penny expressed her concern that the building is a public place and the Town is liable should something happen on the grounds. Dick explained that it is the policy of the Town Highway Department to plow the Town buildings out during storms. Penny explained that the Office is the last priority when there is a storm and that the Highway Dept. doesn't consistently maintain the parking lot during storms. She asked if they can't get to it in a timely manner then should it be contracted out to a private party? If so, she inquired how this would be funded. Anne moved to have a representative from the Selectboard speak with Dan Zumbruski about this. Troy indicated that he didn't think it required a motion. A Selectboard member will speak with Dan to get clarification.
- Dick brought up the snow banks in front of Algiers Family Housing. He said they are too high, encroaching on the roadway and need to be addressed. Katie asked if he had contacted Windham-Windsor Housing Trust to notify them of the problem; he had not. She recommended that if there are problems in the future with W-WHT properties, to let her know at once so that she can address them with the W-WHT property manager, as he is very quick to respond.
- Town Meeting Day Preparation
 - Clarifications from Pre-Town Meeting
 - Get better versed on talking about health care
 - Budget bottom line was level funded to account for rising costs in health care. Line item cuts were made throughout to compensate for this.
 - Introduction of Articles
 - Finances – Perhaps provide a FY14 mid-year status report for voters
 - Provide updates on issues raised at 2013 meeting and ongoing projects:
 - Invasives Special Article – use of funds, recap – Conservation Commission member to be present?
 - Ancient Roads?

- **Town Wide Reappraisal**, exploration of a digital tax-mapping project – Lister present to discuss – Lisa?
- Closing of VY will affect Guilford’s EM Office – Mike Hebert – ask him?
- Planning Commission – working on revision to the Town Plan which must be completed/adopted June, 2015 – Michelle or Sheila?
- **Act 148** – Elimination of Guilford recycle bins as a result – Can Cheryl Franklin be present to speak about Act 148?
- Cemeteries – exploring the idea of a gravestone restoration project collaborating with a stone conservation expert, BUHS and the Cemetery Commission – Verandah?
- Community Visit Program – Belinda?
- Anne suggested that three topics be picked to discuss under “Other Business”; all agreed. The three that were selected are bolded/underlined/highlighted above.
- Special Thanks:
 - Neil
 - All of those who have volunteered to serve

V. HIGHWAY

- General Update
 - More sand has been hauled
 - Banks have been winged back
 - Winter Budget is just about expended
- Uniform Municipal Excess Weight Permit – Pike Industries – Troy moved to approve the excess weight permit as presented. Anne seconded. All were in favor. Motion carried.

VI. FINANCE

- Warrants:

○ PR 02/16/2014	\$ 6,132.27
○ Warrant #15	\$ 8,404.61
○ <u>Warrant #15DP</u>	<u>\$ 23.50</u>
○ TOTAL ALL.....	\$ 14,560.38
- Troy moved to authorize the Payroll and Expense warrants as presented above. Anne seconded. All were in favor. Motion carried.

VII. COMMUNICATIONS

- WW-2-4605 Permit Application – Parcel ID # 281.1 – Young – Subdivision of land with Lot 1 deferred and existing home on other lot, located at 421 Partridge Road.
- VLCT – 2014 Spring Selectboard Institute – 3/22/14, Montpelier or 4/12/14, Rutland
- Windham County Sheriff’s Department – January, 2014 S.T.A.R.S. Report

Troy moved to adjourn at 7:05 p.m. Anne seconded. All were in favor. Motion carried.

The next Selectboard Meeting will be held Monday, March 10th at 6:30 p.m. in the Guilford Town Office.


Richard Clark, Chair


Troy Revis, Jr.


Anne Rider