

**SELECTBOARD MEETING**  
**March 10, 2014**

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**BOARD MEMBERS PRESENT:** Dick Clark (Chair), Troy Revis, Jr., Anne Rider

**TOWN OFFICIALS/STAFF PRESENT:** Katie Buckley (Town Administrator), Michelle Frehsee (Planning Commission), Penny Marine (Town Clerk/Treasurer), Herb Meyer (EMD)

**I. CALL TO ORDER 6:30 PM**

- Katie Buckley called the meeting to order in the absence of an elected Chair.

**II. ELECT SELECTBOARD CHAIR**

- Anne moved to elect Richard Clark as the Chair for the coming year. Troy seconded. All were in favor. Motion carried.

**III. RECOGNITION OF PUBLIC**

- Sara Coffey (Grange member), Mike Faher (Reformer), Ian Kiehle (BCTV), Don McLean (Grange member)

**IV. APPROVAL OF MINUTES**

- Anne moved to approve the minutes from the 2/24/2014 Selectboard meeting as written. Troy seconded. All were in favor. Motion carried.

**V. NEW BUSINESS**

- Village Center Designation – Guilford Center – Sara Coffey, Don McLean – Sara is the Chair of the Grange Re-Development Task Force that resulted from the VCRD Community Visit Program. She explained that during the Task Force's discussions the topic of the Town applying for Village Center Designation for Guilford Center had come up; she was formally asking the Selectboard to support an application for obtaining Village Center Designation for Guilford Center. There are a variety of benefits (mainly historic tax credits) for properties located in the designated area; there are no detriments. Michelle Frehsee would like the Planning Commission to be involved in the process as well. She has contacted Richard Amore from the Downtown Program to learn more. Anne moved to have the Grange and the Planning Commission work along with the Town Administrator to move forward in the application process for Village Center Designation. Troy seconded. All were in favor. Motion carried.
- 2014 Local Emergency Operations Plan (LEOP) – Herb Meyer, EMD – Herb presented the LEOP for Selectboard approval. Anne moved to approve the LEOP as presented. Troy seconded. All were in favor. Motion carried.
- Catastrophic 2 Exercise – (CAT2) – It will take place during the week of June. We do not know what it will entail in terms of the type of event but it will take place over 2 days. It will be a "live" event in that there will be actual mobilizing of some of our town resources. This exercise will not be funded through RERP Program. It is important for members of the fire department to participate in it but they will not do so unless they are paid; Herb asked if there were Town funds to pay them the drill wage of \$12.50/hour; other volunteers participating however will not be paid. Anne moved to expend the budgeted line item funds

“Emergency Response” to pay the firefighters participating in the exercise. Troy seconded. All were in favor. Motion carried.

**VI. EXECUTIVE SESSION**

- Anne moved to enter executive session at 6:54 PM to discuss an employee matter; she invited Katie Buckley and Penny Marine to be present. Troy seconded. All were in favor. Motion carried.
- 7:13 PM exited executive session.
- No action taken.

**VII. 2014 SELECTBOARD APPOINTMENTS**

- Letters of Resignation:
  - Peter Hetzel, Planning Commission – Anne - A huge thank you to Peter for serving the Town. The Town will accept the resignation with regret and a huge debt of gratitude for his service. This creates an opening on the Planning Commission; a new member must be recruited.
  - Dody Riggs, Library Trustee – Dody’s term will expire in 2015. Carol Schnabel has agreed to fill this vacancy.
  - Anne moved to accept both letters of resignation as presented. Troy seconded. All were in favor. Motion carried.
- 2014 Selectboard Appointments – Anne moved the appointments as stated below. Troy seconded. All were in favor. Motion carried.

<u>OFFICE</u>	<u>NAME</u>	<u>TERM EXPIRES</u>	<u>TERM LENGTH</u>
Library Trustee	Carol Schnabel	2015	5 years
 <b><u>Selectboard</u></b>			
<b><u>Appointments:</u></b>			
Road Commissioner	Daniel Zumbruski	2015	1 year
Constable	Walter Thorn	2015	1 year
Fence Viewers	Daniel Zumbruski	2015	1 year
	Daniel L. Ingold	2015	1 year
	Merton Garland	2015	1 year
Conservation Commission	Marli Rabinowitz	2018	3 years
	Bevan Quinn	2018	3 years
Dog Officer	Water Thorn	2015	1 year
Alternate Dog Officer	Marianne Lawrence	2015	1 year
Windham Regional Commission	Dick Clark	2015	1 year
	William Murray	2015	1 year
	Sheila Morse	2018	3 years
Planning Commission	Tanya Balsley	2018	3 years
	Marianne Lawrence	2015	1 year
Town Pound	Herbert Meyer	2015	1 year
EM Co-Director	Candace Stoumen	2015	1 year
EM Co-Director	Michael Marcy	2015	1 year
Energy Coordinator	Daniel Zumbruski	2015	1 year
Tree Warden	Cheryl Franklin	2015	1 year
WSWMD Directors	Reed Cutting, Alternate	2015	1 year

	Troy Revis, Jr.	2015	1 year
Low Level Waste	Stephen Detra	2015	1 year
	Daniel Ingold	2015	1 year
	John G. Kristensen	2015	1 year
Green-up Day Coordinator	Ellie Majonen	2015	1 year
Bullock Edu Loan			
Committee	Kathryn Mason	2018	3 years
Revolving Loan Fund	Calvin Grandy	2018	3 years

**VIII. HIGHWAY**

- General Update - A snow storm is predicted for Wednesday....again!
- Uniform Municipal Excess Weight Permit - none

**IX. FINANCE**

- Warrants:
  - PR 03/02/2014 \$ 5,062.96
  - PR 03/10/2014 \$ 4,867.58
  - TOTAL PAYROLL \$ 9,930.54
  - Warrant #16 \$ 22,633.93
  - Warrant #16DP \$ 60.00
  - TOTAL ALL..... \$ 32,624.47

Troy moved to approve the Payroll and Expense warrants as stated above. Anne seconded. All were in favor. Motion carried.

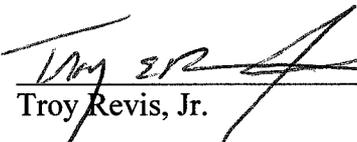
**X. COMMUNICATIONS**

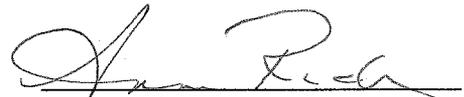
- Email, 3/7/14 - VLCT – 2014 Spring Selectboard Institute – 3/22, Montpelier or 4/12, Rutland
- Letter, 3/3/14 - J & B International Trucks, Inc. – Discount amount same as State contract pricing
- WW-2-4605 Permit Issued – Young – Parcel # 281.1 – Project consisting of subdividing a +/-6.26 acre parcel into Lot 1 (+/- 3.3 acres) to remain undeveloped under deferral language and Lot 2 (+/- 2.97 acres) to remain developed with an existing SFR, drilled bedrock well and municipal sewer connection located on 421 Partridge Road, Guilford, VT.
- Letter, 2/13/14 – VTrans – Marking of Center Lines, Class 1 & 2 Roads

Anne moved to adjourn at 7:25 PM. Anne seconded. All were in favor. Motion carried.

The next Selectboard Meeting will be held Monday, March 24th at 6:30 p.m. in the Guilford Town Office.

  
Richard Clark, Chair

  
Troy Revis, Jr.

  
Anne Rider