

SELECTBOARD MEETING

March 12, 2012

I. CALL TO ORDER 6:30 PM

- In the absence of a Board Chair, Katie Buckley called the meeting to

II. RECOGNITION OF PUBLIC – Marianne Lawrence

III. ORGANIZATIONAL MEETING

- Elect Chair – Troy moved to nominate Dick Clark to serve as the Selectboard Chair for another year. Anne seconded. Motion carried.
- Set Regular Meeting schedule – The Selectboard Meeting schedule will remain unchanged. It will continue to be the 2nd and 4th Monday evenings of each month at 6:30 p.m. in the Guilford Town Office. All meetings are open to the public.
- Town Pound – Marianne Lawrence expressed interest in operating the Town Pound. There was a brief discussion about the responsibilities involved in doing so.
- Annual Appointment of Officers and Offices – Please refer to the 2012 Town Officers List. Anne Rider moved all appointments for the offices/terms listed. Troy seconded. Motion carried.
- Emergency Management Director – Co-Director Proposal – Herb Meyer submitted a written proposal to the Selectboard that there be Co-Directors for Emergency Management Office over the next year (Katie read the proposal aloud). Herb is considering retiring as EMD; Candace Stoumen, currently the RAD Officer, will be retiring from her occupation within the next 12 months. Herb suggested that he and Candace might serve as Co-Directors over the next year to transition Candace to the role after Herb steps down. It was agreed that this change should take place at the start of FY13 when the new RERP grant funding starts. Anne moved to accept Herb's proposal starting July 1, 2012. Troy seconded. Motion carried.

IV. APPROVAL OF MINUTES -

- Anne moved to accept the minutes from the 2/27/2012 Selectboard Meeting and from the Waterline Bond Public Hearing on 2/27/2012. Troy seconded. Motion carried.

V. DISCUSSION

- Town Meeting Debriefing – Marianne made suggestions on how to keep the room quiet at the start of Town Meeting; it was very difficult to hear. Perhaps "Quiet" signs might be used or speakers placed in the back of room in addition to those in the front. For the students running the microphone, have them stay with the voter who is speaking – they shouldn't walk away. For all Human Services organizations include a website for people to learn more information about non –profits' budgets & finances at the end of their reports.
- ATV – Marianne Lawrence addressed the Selectboard about the influx of ATV traffic on Weatherhead Hollow Road and on the VAST trails; they are using excessive speed and destroying trails. There was a brief discussion about the contents of the ATV Ordinance. Marianne and other residents have called the Sheriff's Department, the Vermont State Police and Guilford's Town Constable to alert them of the problem. Walter Thorn (Constable) said that he would follow up.
- Waterline Update – The Australian ballot vote for the Waterline Bond passed 3 to 1 in favor. The Selectboard will make a decision at the next meeting on the term they will approve for the bond.

VI. NEW BUSINESS

- Town Office Staff – open position – closing for applicants 3/23/2012. The job opening was posted at the: Town Office, Guilford Central School, Guilford Free Library, Broad Brook Grange, Green River Covered Bridge, Guilford Country Store and on the home page for the website. One resume has been received thus far.
- Town Bulletin Boards – Formalize locations and presentations for residents – The concern was raised by voters during Town Meeting that the Town should have more formalized locations/methods for posting Town information. Katie found lockable, weatherproof bulletin boards that could be mounted easily. She also suggested that a photovoltaic light might be mounted over the top of them for lighting, so as not to have to deal with wiring it or an increase in our electric bill. She thought that one might be installed at the Town Office (per Cynthia Clark’s request) and one at the fire station – the two Town recognized buildings. Only official Town business and Town events will be posted on the boards. All agreed that postings should continue at the covered bridge as well.
- Town Office Equipment – New Server Purchase, Desk Chair and Separate Station for ACS – The purchase of a new server was already approved but was now being made, as it is included in the FY12 budget under “Office Equipment.” Frank Rafferty’s office chair broke; he would like to order a new one from Staples at a cost of \$219.99. Penny has expressed that she would like the terminal which is used for scanning land records (ACS) to be a separate work station used solely for this purpose. This would require purchasing a new desk top computer to be used by the Assistant Town Clerk/Bookkeeper position; it would essentially replace the extremely old/slow desktop in Penny’s office. Katie thought that we might only need to purchase a hard drive – the monitor should be fine to continue using. Anne moved to purchase a new server, desk chair and separate work station from ACS. Troy seconded. Motion carried.
- Fire Protection in Guilford – Explore feasibility of fire department substations and part-time FD – In response to interest expressed during the Waterline public meetings and on Town Meeting Day, Katie asked the Board for their permission to explore the feasibility of fire department substations and the criteria for a “part-time” fire department. She would like to determine what the minimum requirements are for each that would allow insurance companies to recognize areas as an ISO rating of 9 instead of 10. The sentiment among interested parties was that making this change in the safety rating would have significant insurance savings for homeowners. Dick seemed skeptical that the concept will prove feasible. Anne was supportive of learning more to be able to rule it out or not. Anne moved to allow Katie to do some investigation to see if substations or a part-time fire department are feasible in reducing homeowners insurance. Troy seconded. Motion carried.
- Certificate – No Appeal or Suite Pending – No appeals pending from action of the Listers nor suits pending to recover taxes paid under protest relating to the April, 2011 Guilford Grand List. Anne moved to approve the Certificate. Troy seconded. Motion carried.

VII. OLD BUSINESS

- Sweet Pond Dam Analysis – Public Comment Period – The Selectboard’s letter, the petition from Town Meeting Day along with many other responses during the Public Comment Period were submitted from the Department of Forest, Parks and Recreation to the Commissioner his consideration.

VIII. HIGHWAY

- FEMA Update – \$92,044.55 has been received by the Town to date in FEMA reimbursements. Katie hopes to have \$160,000 in reimbursements by the beginning of June so that we will not have to borrow; she monitors the General Fund (cash account) almost daily.
- Winter Maintenance – This schedule will remain until 3/31/2012.
- Brief update on roads – grading continues.
- Excess Weight Permits: Dave Chaves Excavating, Inc., Newport Sand & Gravel Co., Inc./Carroll Concrete Co., Inc., Pike Industries Inc., S.D. Ireland Concrete Construction Corp. & S.D. Ireland Brothers Corp., United Natural Foods – Troy moved. Anne seconded. Motion carried. Dan and Katie had discussed the idea of increasing what we charge for Excess Weight Permit fees; it has been \$10 for as long as they could remember. Dan will check with surrounding towns to learn what their fees are.
- Dan is going to fill up the salt and sand sheds.

IX. FINANCE

- Warrants:
 - PR 03/04/2012 \$ 4,889.52
 - PR 03/11/2012 \$ 4,537.93
 - Warrant #17 \$ 21,197.13

TOTAL EXPENSES \$ 30,624.58

Troy moved to pay P/R warrants from 03/04/2012 and 03/11/2012 and Warrant #17. Anne seconded. Motion carried

X. COMMUNICATIONS

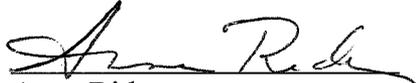
- VLCT – Selectboard Institute I & II Workshops
- Project ID #WW-2-3037-1, Parcel ID #326 – Martyn – Resubdivide existing two (2) lots into three (3) lots.

Anne moved to adjourn the meeting at 7:44 p.m. Troy seconded. Motion carried.



 Richard Clark

 Troy Revis, Jr.



 Anne Rider