

SELECTBOARD MEETING
March 24, 2014

BOARD MEMBERS PRESENT: Dick Clark (Chair), Troy Revis, Jr., Anne Rider

TOWN OFFICIALS/STAFF PRESENT: Katie Buckley (Town Administrator), Planning Commission Members: Harry Evans, Michelle Frehsee, Jackie Gaines, Herb Meyer, Sheila Morse, Listers: Jeremiah Sund and Dick Smith

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Ian Kiehle (BCTV), John Heikkila

III. APPROVAL OF MINUTES

- Troy moved to approve the minutes from the 3/10/2014 Selectboard meeting as written. Anne seconded. All were in favor. Motion carried.

IV. NEW BUSINESS

- Listers – Update – Jeremiah Sund and Dick Smith
 - Preparing for a reappraisal in the next year +.
 - Sought bids from two mapping consultants to digitize Guilford's parcel maps making them available online.
 - All of the Lister cards in the vault are now updated.
 - Prior to the appraisal – they will send a mailer indicating that all properties will have exterior photos taken of them.
 - Making contact with other towns (Townshend) to learn about their process to determine if it will be done in-house or externally. If done externally the Listers want it to be a collaborative effort so that they can support and defend the Grand List.
 - Dick has learned (from workshops) that updating the parcel maps is the first step before a reappraisal. Recommended that regardless of the path a hard-and-fast contract should be crafted so that the expectations are clear for all parties.
 - Jeremiah expressed the idea of having someone with NEMRC experience come to Guilford and assist the Listers; Kate Snow (worked in Brattleboro Town Office) has offered to do this.
- Planning Commission – Update and Future Plans –
 - John Heikkela (sp?) was recommended as a possibility to join the PC as a new member to fill Peter Hetzel's vacated seat. Sheila suggested posting it on Front Porch Forum and on the Town website.
 - The PC has been working with WRC, Conservation Commission, etc. to seek their input on the 2015 revision of the Town Plan. Excerpts of various sections were provided for the Board's review; they included visions and outcomes that will hopefully be measurable. The PC wants the Plan to be a document that looks to the future (2015-2020) as it will be a very different time than that which we are currently living. It is being completely rewritten to be "Guilford-ized".
 - Michelle reports that John Bennett (WRC) feels that their work is great so far.
 - There will be a forum on April 16th at the Grange about sharing information for anyone who wants to ask questions – transparency and openness are their goals.

- Jackie Gaines stated that Ryan Squires has expressed interest in reviving the Guilford Recreation Club.
- Harry expressed the importance of the PC meeting with various groups to be sure that everyone is represented.
- Commons Article – from March 19, 2014 – It was not very well written and some of the facts were not well represented. Michelle Frehsee indicated that she was misquoted. Dick recommended that in the future whoever has an issue with an article should pick up the phone and contact the paper directly to share concerns, not send a large number of internal emails about it.

V. EXECUTIVE SESSION

- Anne moved to enter executive session at 7:05 PM to discuss a contract proposal and invited Katie Buckley to join.
- Exited 7:16 PM
- Anne moved to contract with Storm Petrel, LLC, to assist the Town in the final disaster recovery process for the remaining 6 large FEMA projects from Tropical Storm Irene to ensure that Guilford receives the maximum amount owed. Troy seconded. All were in favor. Motion carried. Costs of services will be reimbursed by FEMA.

VI. DISCUSSION/UPDATES

- US Route 5 Bridge Project – Anne moved to approve the coordination of Local (Guilford) Stakeholders Meeting for the purpose of facilitating communication between the State and local entities that will be affected by the US Route 5 Bridge project. Troy seconded. All were in favor. Motion carried.
- Green River Village – Potential for Wing Wall Property Transfer – Katie has been working a representative of the Green River Village Preservation Trust to see if the group will consider conveying to the Town portions of their property that contain sections of the Green River Covered Bridge’s wing walls. No action at this point, just information.

VII. HIGHWAY

- General Update –
 - We are hoping to avoid the snowstorm that is heading our way!
 - Dan is looking at new Graders and will have more information as spring progresses.
- Uniform Municipal Excess Weight Permit – Barrett Trucking, United Natural Foods, Inc., Camp Precast Concrete Products, Inc., Bazin Brothers Trucking, Inc. – Troy moved to approve the permits as presented with the usual restrictions. Anne seconded. All were in favor. Motion carried.

VIII. FINANCE

- Warrants:

○ PR 03/16/2014	\$ 5,248.33
○ PR 03/23/2014	\$ 6,753.38
TOTAL PAYROLL	\$ 12,001.71
○ Warrant #17	\$ 20,656.66
○ <u>Warrant #17DP</u>	<u>\$ 147.00</u>
○ TOTAL ALL.....	\$ 32,805.37

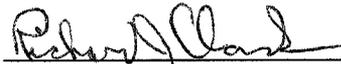
- Troy moved to approve the Payroll and Expense warrants as stated above. Anne seconded. All were in favor. Motion carried.

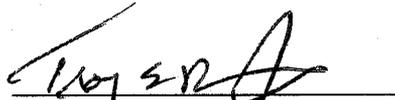
IX. COMMUNICATIONS

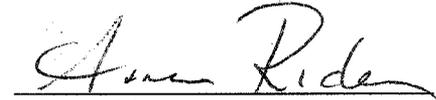
- Windham Country Sheriff's Department – S.T.A.R.S. Report, February, 2014
- Letters (2) – WRC – John Bennett and Susan McMahon – Confirmed Planning Process (in support of Village Center Designation application).

Troy moved to adjourn at 7:20 PM. Anne seconded. All were in favor. Motion carried.

The next Selectboard Meeting will be held Monday, April 14th at 6:30 p.m. in the Guilford Town Office.


Richard Clark, Chair


Troy Revis, Jr.


Anne Rider