

SELECTBOARD MEETING

March 25, 2013

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Ian Kiehle (BCTV), Mike Faher (Reformer), Marianne Lawrence (Town Pound), Walter Thorn (Dog Officer)

III. APPROVAL OF MINUTES

- Anne moved to approve the minutes from 3/11/2013. Troy seconded. Motion carried.

IV. NEW BUSINESS

- Windham County Humane Society (WCHS) – Representative to discuss services – (Annie Guion, Executive Director, WCHS, was expected but not yet there. The topic was tabled until her arrival.) Annie shared some background about WCHS and the services they provide as an organization. About half the towns in Windham County use them as their Town Pound. Annie covered some of the broad scope of services included in Town contracts. Dick asked about feral cats; they have a grant to spay/neuter & vaccinate and give back to where they came from. There was a lengthy discussion about the pros and cons of entering into a contract. Annie was very open to flexibility in the process; she just wants what is best for the animals' welfare – that is why they exist. Both Marianne Lawrence and Walter Thorn weighed in on the matter. Marianne likes the owner accountability that automatically becomes stronger when WCHS is at the helm; when it is done locally it is more casual and problems may continue to exist. There was some discussion about our current Ordinance and the definition of “dogs at large.” Walter likes having Marianne as the Town Pound for the convenience of it. Anne asked about the possibility of having a tiered approach; this could be done on a fee-per-dog basis vs. a flat annual amount. Katie asked Marianne how she felt about “housing” dogs with regard to space or if she wanted to just be the middle-person for WCHS; she was fine with it and can designate space for Town dogs. There was a discussion about various fees for services. Anne thought that starting with a fee-per-dog basis to start made sense and if needed move to an annual contract. Anne moved to authorize the Board Chair to sign a fee-per-animal contract with the Windham County Humane Society and keeping Marianne Lawrence as the Town Pound. Troy seconded. Motion carried. There was discussion about an annual appropriation in the Town budget; WCHS used to be on our appropriation list but fell off several years ago when their management changed. Annie will submit a letter in the fall asking the Board for funding; they have discretion to add without a petition process. Annie explained some of the other aspects of the contract, specifically seizing of dogs; it is extremely difficult to deal with this. Annie mentioned the possibility of getting Marianne a scanner to have for checking microchips in lost dogs. Katie asked Annie to email her a clean version of the contract. Anne moved to have the Board Chair sign the contract when it arrives. Troy seconded. Motion carried.
- 3rd Quarter EMD Checklists – approval – Anne moved to approve the quarterly checklists as presented and authorize the Board Chair to sign them. Troy seconded. Motion carried.
- Southern VT Post-Irene Recovery Project – BCRC & WRC & BDCC – Grant through US Economic Development Administration – There is \$472,000.00 in funding channeled through the aforementioned organizations to assist businesses, villages and downtowns as they recover from the economic impacts of Tropical Storm Irene. Katie had emailed the contact person, Anthony Summers, to learn more about the program and see how it can best serve Guilford. For project description please see:
http://windhamregional.org/images/docs/community-dev/eda-project_description.pdf
- Guilford Free Library – Exterior Painting – The Town has budgeted money to repaint the Guilford Free Library (Town owned property). Cathi Wilken (Librarian) had gotten a preliminary estimate last season for the work and recently obtained a second estimate from another contractor. The

Library Trustees had met the previous week and chose to go with the contractor who had the lower estimate. Katie reviewed the estimates and realized that the two were not for the same scope of work, hence the significant differences in price. Katie created a list of questions for Cathi to ask the two contractors to help guide a more informed decision. Cathi will go back to the Trustees to ask them to reconsider them based on this information. Katie also expressed her concern for the likely presence of lead paint in this project; she asked Cathi to find out how each contractor will handle it and what the schedule for work will be. The Library has an increased traffic of young children in the summer time – how long will it be out of service to them during the work? Katie asked the Board if they would approve the work being started in FY13 since there is money in the Building Improvements line item to be spent, in case we it goes over budget.

V. OLD BUSINESS

- 2013 WSWMD Board of Supervisors – Katie received an email from Betty Frye regarding her position on the WSWMD Board of Supervisors. The Board asked her to read it aloud, which she did. Katie asked for clarification on how to proceed with the matter. (The matter was tabled as Anne Guion, WCHS, arrived and addressed the Board. This topic resumed immediately following Ms. Guion’s agenda item.) Anne asked Troy to share with the Board his interaction with Betty at Price Chopper; he did. He explained that she expressed her desire to resign as Supervisor for Guilford to WSWMD. Troy also said that he told Betty this needed to be in writing to the Board and that she needed to attend a Selectboard meeting, up date the Board on current status of her dealings with WSWMD. Betty indicated both to Troy and in her email to Katie that she did not want to speak on camera. Katie presented options on how the might proceed. Anne mentioned that the turn over in board members is good for the health of an organization; Betty has served for a very long time; she was not appointed at the last meeting – it was tabled. Anne moved that the Selectboard appoint a new person to fill the role. Troy seconded. Motion carried. The Board will check for other interested parties to fill this role. Anne asked that Katie email Betty to obtain her letter of resignation and see if she will come to a future meeting to update the Board on the past year’s WSWMD activities.

VI. UPDATES

- Anne mentioned that she and Katie had gotten together to organize a schedule for Policies and Ordinances. Katie will send around some policies that she drafted in 2011 but were tabled. The Board can review them and suggest edits; they can be passed in a regular Board meeting. Traffic and Highway will take work (as we know). Katie asked if Peter might be allowed to work with her on the Flood Hazard Area Bylaw that needs to be updated. The Dog Ordinance also needs to be updated to reflect current laws - Anne suggested Dick and Marianne be a subcommittee to update it!
- Katie informed the Board:
 - She would be accompanying a group of folks from Guilford to meet with Mike Hebert (State Rep.) and Deb Markowitz (Secretary, ANR) to discuss funding for the rehabilitation of the Sweet Pond dam.
 - She is coordinating a meeting between Board members, Bill Jewell (Conservation Commission) and Jeff Nugent (WRC) to form a game plan for cleaning up the Ancient Roads research and submitting it for our Certificate of Highway Mileage in 2014.
 - She met with John Gagnon (Principal, Guilford Central School) and Laura Lawson-Tucker about how the town/community can best move forward in the wake of the town’s decision to move the 7th & 8th graders to BAMS. It was discussion on how the school can become more of a heart of the community for all ages. Anne said that this seems to be a reoccurring theme in Guilford – there was a big push to also do this in the 80’s. Katie thought that this might gain momentum in VCRD’s Community Visit Program that will start in August – she invited John (the School) and Laura to be a part of it. There was a brief discussion about the need for connectivity in our town bringing groups together – community building and

development. Dick mentioned the need for the school's participation in the July 6th parade planning.

- The Town Office staff has been working hard to assist Sheila Morse, Planning Commission, to print 2,000 copies of the "2015 Town Plan Survey" plus enclosures and coordinate the bulk mailing of them. Check your mail at the end of the week! Or complete the survey online at: <https://www.surveymonkey.com/s/3XQTWLC>

VII. HIGHWAY

- Uniform Municipal Excess Weight Permit – Troy moved to authorize the Board Chair to sign permits for: Barrett Trucking Co., Derrig Excavating, Inc. and Cardinal Logistics, with the usual restrictions. Anne seconded. Motion carried.
- General Update – Grading and graveling; mud season hasn't been too painful thus far.

VIII. FINANCE

- Warrants:

○ PR 03/17/2013	\$ 4,187.56
○ PR 03/24/2013	\$ 5,348.17
○ TOTAL PAYROLL	\$ 9,535.73
○ Warrant 17	\$ 32,847.24
○ TOTAL	\$ 42,382.97

Troy moved to approve payroll warrants from 3/17/2013 and 3/24/2013 and expense warrant #17. Anne seconded. Motion carried.

IX. COMMUNICATIONS

- Windham County Sheriff's Department – STARS Report – February
- WW-2-4394 – Permit – Parcel ID # 422 – Waldron & Wood, LLC – Project consisting of the 3 lot subdivision with: Lot #1 developed with an existing auto repair facility, Lot #2 containing a existing storage building with no water/wastewater facilities and Lot #3 developed with an exiting 4-bedroom residence and a 2-bedroom residence, located on Franklin Road in Guilford, VT.
- Windham Regional Commission – Letter – 3/20/2013 – Town Appointment of Commissioners to the WRC

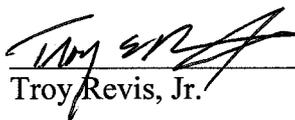
X. EXECUTIVE SESSION –

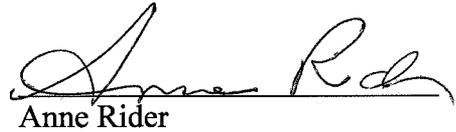
- Anne moved to enter executive session at 7:34 p.m. to discuss a personnel matter and invited to Katie Buckley to join.
- The Selectboard exited executive session at 7:52 p.m.
- Anne moved to accept the Listers' recommendation to appoint Dick Smith serve as Lister until Town Meeting 2014, at which time he will need to run for the remainder of the term which expires in 2015. Troy seconded. Motion carried.

Troy moved to adjourn at 7:58 p.m. Anne seconded. Motion carried.

The next Selectboard Meeting will be held Monday, April 8, 2013 at 6:30 p.m. in the Guilford Town Office.

Richard Clark


Troy Revis, Jr.


Anne Rider