

SELECTBOARD MEETING

April 8, 2013

PRESENT: Katie Buckley (Town Administrator), Dick Clark (Chair), Troy Revis, Jr., Anne Rider

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Ian Kiehle (BCTV), Marc Tessitore (Broad Brook Foods, LLC/Guilford Country Store)
- Members of the Cemetery Commission: Eric Morse, Shaun Murphy, Bill Murray, Verandah Porche

III. APPROVAL OF MINUTES

- Anne moved to approve the minutes from the 3/25/2013 Selectboard Meeting. Troy seconded. Motion carried.

IV. NEW BUSINESS

- Guilford Country Store – Liquor/Tobacco License – Broad Brook Foods, LLC – Anne moved to approve the First/Second Class Liquor License and Tobacco application for Broad Brooks Foods, LLC, which will operate out of and do business as the Guilford Country Store, 475 Coolidge Highway, Guilford, VT. Troy seconded. Motion carried.
- Cemetery Commissioners – FY14 Goals and Objectives – Shaun Murphy has been the Commissioner to coordinate mowing for the cemeteries. He will try to work more closely with the Town to know how much is being spent on this. Peter Hannan has been doing the mowing of: Blanchard, Lee, Carpenter Hill, Wilkens. Mary Jo Lashway mows Maplehurst. (?) Earp mows the Weatherhead Hollow Cemetery – the expenses for this work should be charged the Weatherhead Hollow Cemetery Fund. Blanchard has been problem because the access point is right on the sharp corner of Guilford Center Road, near Weatherhead Hollow Rd. There was the mention of trying to get an easement from the owners of the property at the end of Tinker Hill Road to construct an access point for maintenance equipment (mower). A new road (path) would have to be constructed. Eric Morse will take on the responsibility of looking into the possibility of this. Verandah added that a conversation should be had to respect the property owner's privacy issues. Start with the easement research then ask Dan Zumbruski about how much it might cost to put a road (path) in. Eric will go up with Peter Hannan to see if the access would work for his needs and then talk to the property owner. Anne moved to authorize the Cemetery Commissioners to research the items needed to determine the feasibility of this project. Troy seconded. Motion carried. This will be accomplished by June 10th. Billings Cemetery needs a lot of trimming of saplings; the gate is at Dunklee's being repaired. Many of the stones in many of the cemeteries have gotten way out of plumb. Anne reminded the Commissioners of the need to request money in their annual budget to maintain and preserve our cemeteries that are local treasures. Verandah mentioned the idea of a stone conservation project that might take place with the Guilford Middle School involving Connie Silver (world-class stone preservationist). This can longer occur as planned due to the middle school moving to BAMS. Verandah is still working with Connie on a fall-back position for a multiage group to take on the project instead. Verandah mentioned that perhaps Katie could work with her to come up with a new strategy for accomplishing this. This work would involve removing lichen and dealing with the deterioration from the elements. Trees still need to be removed near the Wilken Cemetery – Shaun said the property owners are agreeable to having this work done. Katie suggested creating an inspection

sheet for each cemetery that includes the current conditions and needs assessments; after collecting this information for each cemetery the Commissioners can then form a plan of priorities, including a schedule future maintenance.

- Planning Commission – Appointment – Dick got a call from Herb Meyer indicated that he would like to join the Planning Commission. Anne moved to appoint Herb Meyer to the Planning Commission. Troy seconded. Motion carried. Anne spoke about the need to recruit new people in town to join various committees/commissions. She has been spreading the word on her own when she has the opportunity to do so.
- VCRD – Digital Economy Program – Accepted – Katie had applied for the Digital Economy Program through the Vermont Council on Rural Development. There were several categories included in the program application. She applied for and was accepted for the following:
 - Providing one-to-one assistance to farm and forest businesses in using online applications for communications, profitability and preparedness. *(VT Small Business Development Center)*
 - Expanding local communication by creating or upgrading town websites. *(Snelling Center for Government)*
 - Building moderated, community-based, online forums and integrated community calendars for every town in the state.

She is waiting to be contacted by the program representative on how to proceed. There is no cost to the Town or its participants.

V. OLD BUSINESS

- Library Painting – Starting in FY13 (discussed but not moved during 3/25/2013 meeting to authorize) – Troy moved to authorize the work on painting the library scheduled for FY14 to be started in FY13 as there is money in the “Building Improvements” line to do so. Anne seconded. Motion carried.
- Memorial Day Schedule – Anne moved to move the May 25th SB meeting to May 29th to honor Memorial Day. Troy seconded. Motion carried.
- Troy mentioned that during the 3/25/2013 Marianne Lawrence had briefly mentioned that someone is driving aggressively in the Christ Church parking lot and lawn causing significant damage. This is continuing.

VI. HIGHWAY

- Uniform Municipal Excess Weight Permits – Troy moved to authorize the Board Chair to sign the permit for Bazin Borthers with usual restrictions. Anne seconded. Motion carried.
- Anne mentioned the damage to the Weatherhead Hollow Bridge and the danger of it. We will follow up Dan about it.
- VTrans – Program Development – Structures Section – 2012 Bridge Inspection Reports – There was a discussion about some of the bridges needing work . Anne mentioned the need to replace/upgrade the State’s bridge in the Village of Algiers on Route 5 – how can we “be the squeaky wheel to get some grease?”
- Katie will follow up on the Sign Inventory with WRC.

VII. FINANCE

- STAG Award Update – received to date – Katie reported in
- Warrants:

○ PR 03/31/2013	\$ 9,351.67
○ PR 04/07/2013	\$ 4,447.80
○ TOTAL PAYROLL	\$ 13,799.47

○ Warrant 18	\$ 22,615.07
○ TOTAL	\$ 36,414.54

Troy moved to approve payroll warrants from 3/31/2013 and 4/7/2013 and expense Warrant 18. Anne seconded. Motion carried.

VIII. COMMUNICATIONS

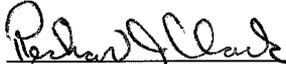
- Small Town Smart Growth Workshop – April 16th & 17th
- VTrans – Proposed improvement to previously utilized Interstate rest area into a truck weighing and inspection site.
- Northeast Resource Recovery Association – 32nd Annual Recycling Conference and Expo
- Sovernet – Letter – 4/2/2103 – Notice of replacing fiber optic cable in Guilford (part of the Vermont FiberConnect project)
- AFD #1 – Annual Meeting Notice – May 23, 2013, 7:00 p.m.
- VT Council on Rural Development – Letter – 4/1/2013 - Request for funding

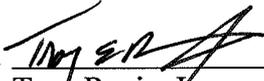
IX. EXECUTIVE SESSION –

- Anne moved to enter into executive session to discuss a personnel matter and invited Katie Buckley to join at 7:37 p.m.
- The Board exited executive session at 7:52 p.m.
- Anne moved to adjust the pay of the Listers in FY13 (next pay period) to the following: Lisa Barry \$17/hr, Jeremiah Sund \$16/hr and Dick Smith \$15/hr; there will be no additional percentage increase on July 1, 2013 (for FY14). Troy seconded. Motion carried.
- Anne moved to adjust the pay of the Auditors in FY13 from \$10/hr to \$12/hr. Troy seconded. Motion carried.

Anne moved to adjourn at 7:54 p.m. Troy seconded. Motion carried.

The next Selectboard Meeting will be held Monday, April 22, 2013 at 6:30 p.m. in the Guilford Town Office.


Richard Clark


Troy Revis, Jr.


Anne Rider