

SELECTBOARD MEETING
May 12, 2014

BOARD MEMBERS PRESENT: Dick Clark (Chair), Troy Revis, Jr., Anne Rider

TOWN OFFICIALS/STAFF PRESENT: Lisa Barry (Lister), Katie Buckley (Town Administrator), Penny Marine (Town Clerk/Treasurer)

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Mike Faher (Reformer), Ian Kiehle (BCTV)

III. APPROVAL OF MINUTES

- Troy moved to approve the minutes from the 4/28/2014 Selectboard meeting as written. All were in favor. Motion carried.

IV. NEW BUSINESS

- Town Server – Oversight, Remote Access – Penny Marine (Town Clerk), Lisa Barry (Lister) - Lisa would like to have remote access to the Town's server from home. Penny expressed her concerns about granting remote access to the server and the potential risks involved with having a remote open live connection. A discussion about the risks ensued. There was a brief conversation about the Selectboard appointing as designee of Town server since the Board doesn't use the server or have knowledge on how to do so. Anne moved to appoint Penny Marine as designee of the Town server. Troy seconded. All were in favor. Motion carried. There was a discussion about how Lisa might be able to get access to the Listers' files from home; there is a possibility that the Listers might be "unnetworked" as they have been in the past. Lisa asked if she and Penny could work it out and also if she could have approval to purchase the subscription to "Log Me In". She also asked if the Board would approve a proposal from Kate Snow to act as a consultant to the Listers to share her knowledge and experience with them. Anne moved to allow the Listers to use funds in the Lister Education Fund to pay for Kate Snow's consultation services. Troy seconded. All were in favor. Motion carried. Anne moved to authorize a subscription fee for remote access. Troy seconded. All were in favor. Motion carried.
- Planning Commission – Recommendation for Open Seat & Appointment – Katie read aloud an email from Michelle Frehsee, Chair, Planning Commission; they recommended Andy Loughney to fill the vacant seat. Anne moved to appoint Andy Loughney as Planning Commissioner. A brief discussion ensued. Troy seconded. Dick abstained (two in favor, one abstention). Motion carried.
- NE Delta Dental Admin Portal Group Authorization – Troy moved authorize Penny Marine and Katie Buckley as the designated representatives with access to the Admin Portal Group for NE Delta Dental. Anne seconded. All were in favor. Motion carried.

V. OLD BUSINESS

- n/a

VI. DISCUSSION/UPDATES

- n/a

VII. HIGHWAY

- Dick shared information from the Highway Safety Forum that he attended today (5/12): data, education, enforcement, behavior, engineering and emergency services. He informed those present that there are groups available who might come to the area to make presentations on highway safety and suggested that we might partner with Brattleboro on this.
- Annual Financial Plan – Town Highways – The TA-60 Form is required to be completed and filed with the State within 60 days of Town Meeting each year. Anne moved to authorize the Chair to sign the TA-60 form for FY15. Troy seconded. All were in favor. Motion carried.
- Certification of Compliance for Town Road & Bridge Standards – The State now requires that this document be filed with the District Office after Town Meeting each year; the Town just did so in December, 2013. This is a re-filing of what has already been submitted to comply with the new law. Troy moved to sign the Certification of Compliance for Town Road and Bridges Standards as presented. Anne seconded. All were in favor. Motion carried.
- General Update
 - Currently grading roads.
 - Haven't heard anything from Caterpillar regarding the new grader; no test drive yet.
- Uniform Municipal Excess Weight Permit – none
- There was a brief discussion about the Highway and Traffic Ordinances. Dick suggested that some of the Stop signs might be removed and replaced with Yield signs.

VIII. FINANCE

- Warrants:

○ PR 05/04/2014	\$ 5,102.31
○ PR 05/11/2014	\$ 5,274.04
○ TOTAL PAYROLL	\$ 10,376.35
○ Warrant #20	\$ 28,942.61
○ <u>Warrant #20DP</u>	<u>\$ 182.00</u>
○ TOTAL ALL.....	\$ 39,500.96

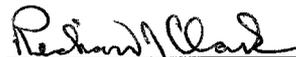
Troy moved to approve the Payroll and Expense warrants as presented above. Anne seconded. All were in favor. Motion carried.

IX. COMMUNICATIONS

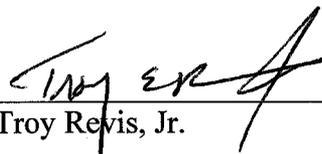
- Email, 5/6/2014, Fred Humphrey, President, Guilford Historical Society – Thank you to the Town for the heat at the Old Town Hall!
- VLCT – Life & Disability Rates, New Carrier
- VTrans – 2014 Bicycle and Pedestrian Program Announcement
- Certificate of Completion, 6-hour Animal Cruelty Investigation Workshop, 4/6/2014 – Dick Clark and Walter Thorn

Troy moved to adjourn at 7:14 PM. Anne seconded. All were in favor. Motion carried.

The next Selectboard Meeting will be held Wednesday, May 28th at 6:30 p.m. in the Guilford Town Office.



Richard Clark, Chair



Troy Revis, Jr.



Anne Rider