

SELECTBOARD MEETING
June 9, 2014

BOARD MEMBERS PRESENT: Dick Clark (Chair), Troy Revis, Jr., Anne Rider

TOWN OFFICIALS/STAFF PRESENT: Katie Buckley (Town Administrator), Dan Ingold (Fence Viewer), Shaun Murphy, Dan Zumbruski (Road Foreman/Commissioner)

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Mike Faher (Reformer), Ian Kiehle (BCTV), Steve Lembke, Addison and Addie Minott, Tom Morrill, Shaun Murphy

III. APPROVAL OF MINUTES

- Troy moved to approve the minutes from the 5/28/2014 Selectboard meeting as written. Anne seconded. All were in favor. Motion carried.
- Troy moved to approve the minutes from the 6/3/2014 Selectboard Special Meeting as written. Anne seconded. All were in favor. Motion carried.

IV. NEW BUSINESS

- Request for Fence Viewer – Thomas Morrill – Melendy Hill Road - Mr. Morrill presented information to the Board and photographs about a stand of trees that resides on his neighbors' (the Sayers, who are now moving) property that is a "natural fence"; he believes it is an "unnecessary structure" as outlined in Vermont Statute. He wants to see these trees removed as they are blocking his view. He provided background details on the matter and his family's history of the land ownership. He has asked the Selectboard to authorize the Fence Viewers (Dan Ingold and/or Dan Zumbruski) to make a site visit. A discussion ensued. There was a question by the Board as to whether this is really a Town matter; the general consensus is that it is not but would have the Fence Viewer do a site visit. Anne moved to authorize the Fence Viewers go to the site – viewing the line between the Sayers' and the Morrill's properties – to make a determination on the matter. Troy seconded. All were in favor. Motion carried.
- Dog /Wolf-Hybrid Warrant – to Walter Thorn (Dog Officer) – Anne moved to sign the warrant to Walter Thorn, Dog Officer, as presented. Troy seconded. All were in favor. Motion carried.
- FY15 Windham County Sheriff's Department – Contract for Services – Anne moved sign the contract as presented. Troy seconded. All were in favor. Motion carried.

V. OLD BUSINESS

- Algiers Fire Hydrant (Hannigan meadow) – Status – Dick said that there is a plan for the hydrant fix and Mike Tkaczyk knows what it is. Dan will meet with him tomorrow to carry it out.
- Ancient Roads Deadline Approaching– Letter, Johnathan Croft, AOT GIS Database Coordinator - No discussion - tabled.

VI. DISCUSSION/UPDATES

- Green River – Updates & Discussion – There was a discussion about the concern of residents for the new load rating of 4 tons for the Green River Covered Bridge and the limitations this puts on vehicles – all types, even light trucks – for crossing the bridge. There was a discussion about a temporary bridge. Anne moved to invite Mike Hebert (State Representative), Mollie Burke (State Rep., Transportation Committee), Windham County Senators Peter Galbraith and Jeannette White, Representatives from WRC, etc. for an emergency meeting about this new development with the bridge. Troy seconded. All were in favor. Motion carried. Dick suggested that residents start hounding the State for a new bridge. Steve Lembke asked the board for some commitment that the process would start immediately to get a new bridge (in addition to the covered bridge) in Green River. Steve Lembke asked for the residents to receive a copy of any letters that go to VTtrans or State government officials.
- Dan Ingold discussed the idea of a solar project that being explored for the Guilford Volunteer Fire Department; he is pursuing grant funding for this project. As a part of it, there is a solar “reservation” on the part of the Town that would need to take place by September 2014. There was a discussion about replacing the FD roof with a metal roof to house the project. The cost of the project would be recouped in about 8 years; the life of the tiles is 25 years. Anne moved to “reserve the incentive” and complete the paperwork for it. Troy seconded. All were in favor. Motion carried. Dan should have the forms ready for the next SB meeting.

VII. HIGHWAY

- General Update
 - Cat should have a grader down next week for a test.
- Uniform Municipal Excess Weight Permit - none

VIII. FINANCE

- FY14 Line Item Transfers Request – Troy moved to authorize points: 1, 2 and 4 as presented in Katie’s memo. Anne seconded. All were in favor. Motion carried. (memo attached for reference).
- Warrants:
 - PR 6/1/2014 \$ 4,617.81
 - PR 6/8/2014 \$ 4,750.05
 - TOTAL PAYROLL \$ 9,367.86
 - Warrant #22 \$ 26,541.82
 - Warrant #22DP \$ 81.50
 - TOTAL ALL..... \$ 35,991.18

Troy moved to approve the Payroll and Expense warrants as stated above. Anne seconded. All were in favor. Motion carried.

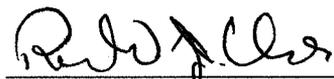
IX. COMMUNICATIONS

- Letter – 5/19/2014 - Noelle MacKay, Chair, VT Downtown Development Board, Dept. of Housing & Community Development – Village Center Designation for Guilford Center Village Center
- WW-2-4663 – Permit Application – Parcel ID #69, 1690 Carpenter Hill Road – Replace failed WW system.

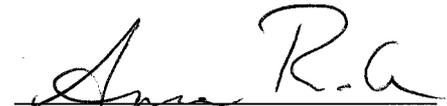
- Rescue, Inc. – Open House, Alumni Reunion & BBQ – 6/22/2014, 11:00am-2:00pm, at Rescue
- Windham-Windsor Housing Trust – mailing – 2013 Giving Forward

Anne moved to adjourn at 7:47 PM. Troy seconded. All were in favor. Motion carried.

The next Selectboard Meeting will be held Monday, June 23rd at 6:30 p.m. in the Guilford Town Office.


Richard Clark, Chair


Troy Revis, Jr.


Anne Rider



TOWN OF GUILFORD

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TO: Dick Clark
Troy Revis, Jr.
Anne Rider

FROM: Katie Buckley, Town Administrator

DATE: June 9, 2014

RE: FY14 Line Item Transfers

The following are line item transfers that I recommend be made to the General Ledger before the close of FY14:

1. There will be funds remaining in the 3 line items below. I would like to transfer the balances remaining in them on June 30th to a newly created account in the Capital Fund called "Transfer In – Buildings." This money can be used for work that will be needed in the Guilford Free Library (stabilize the floor to bring the load capacity up to code, insulation and weatherization, etc.).

FROM	TO
003-3000-68-00 Office Repair/Maint.	004-2800-03.00 Transfer In - Buildings
003-3000-68.01 Office Maintenance	004-2800.03.00 Transfer In - Buildings
003-3000-68.02 Building Improvements	004-2800-03.00 Transfer In - Buildings

2. There will be a significant amount of money left in the Listers budget for this year. I recommend this money be moved to the Reappraisal Fund for the purpose of funding the currently "unfunded" Parcel Mapping Project and the impending reappraisal. I have discussed this with the Listers; they support this.

- ~~3. There will be a significant amount of money remaining in the "Cemeteries" category of the budget. This seems to be a recurring theme each year, yet there is definitely work that~~

~~could/should take place in our Town owned cemeteries to keep them in good repair. I would like to suggest the creation of a new separate "Cemeteries Fund" (Fund 014) into which remaining General Fund "Cemeteries" category (003-4300) monies at fiscal year end will be transferred. This will build a "savings" to be used as seed money for grants or help fund cemetery projects.~~

4. I recommend that the same structure be created for "Planning Commission" (003-3600) and "Conservation Commission" (003-3630) as I suggested above for "Cemeteries." It seems to me that more and more our commissions want to explore projects and work that would benefit our community but they are limited in funding. Grants provide excellent sources to do this but most often require some percentage of a match; this would be an unfunded expense on the part of the Town. Moving these remaining year-end balances to respective protected "designated" (reserve) funds would provide money for unbudgeted grant matches and/or fund small projects.

** All approved with the exception of item #3 during the June 9, 2014 Selectboard Meeting.