

SELECTBOARD MEETING AGENDA

June 11, 2012

PRESENT: Dick Clark (Chair), Anne Rider, Katie Buckley (Town Administrator), Dan Zumbruski (Road Commissioner)

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Mike Faher (Reformer), Ian Kiehle (BCTV)

III. APPROVAL OF MINUTES

- Anne moved to approve the minutes from the 5/28/2012 Selectboard Meeting as written. Troy seconded. Motion carried.

IV. NEW BUSINESS

- Windham County Sheriff's Department – tabled.
- 2012 Dog Warrant to Dog Officer – Anne moved to approve the Dog Warrant as issued. Troy seconded. Motion carried.
- RERP Subgrant Agreement - #02140-21025-003-RERP13 – Anne moved to authorize the Selectboard Chair to sign the FY13 RERP Subgrant Agreement. Troy seconded. Motion carried.
- Guilford Fire Department Auxiliary – Boot Drop Request – Heidi Cleveland, Auxiliary President, is seeking permission for their annual Boot Drop on Monday, September 3, 2012, 7:30 a.m. – 1:30 p.m. on the Guilford Center Road. All participants will be wearing orange vests and the area will be marked with signs and orange cones. Troy moved to allow the Boot Drop as referenced above. Anne seconded. Motion carried.
- VTrans 2012 Bicycle Parking Application – VTrans has a grant program which funds bicycle parking on municipally owned/maintained property. Katie would like to apply for a bike rack for the Guilford Free Library. Anne moved to authorize Katie to submit an application for this program. Troy seconded. Motion carried.
- Sweet Pond Dam Fund – A meeting with the Commissioner of the Vermont Department of Forests, Parks and Recreation (DFP&R) took place to discuss the Department's perspective on how to proceed with the condition of the Sweet Pond Dam. They are in support of rehabilitating the existing dam and intend to seek funding for this in their FY13 capital budget request. Attendees included: Dick Clark, Linda Hecker (Conservation Commission Chair), Katie Buckley, Mike Hebert (State Representative), Ethan Phelps (Parks Regional Manager, DFP&R), Mike Snyder (Commissioner, DFP&R). A fund raising drive on the local level has been encouraged by the Commissioner to show community support for the project. It was agreed that the Town could act as the fiscal agent for this effort (pending board approval) allowing for clean tracking of funds and providing a "non-profit" entity to which tax deductible donations may be made. Anne moved to authorize the Town to act as the fiscal agent for receiving and tracking donations for preserving and repairing the Sweet Pond dam and pond. Troy seconded. Motion carried.

V. DISCUSSION/UPDATES

- Algiers Waterline – Bond Application Submitted – Katie had worked with the Vermont Municipal Bond Bank to complete and submit the application for the waterline bond.

- Summer Ordinance Work Sessions– devise schedule – Finalize Personnel Policy first, Emergency Management Ordinance, Traffic Ordinance, Highway Ordinance
- NRCS – Kidder Project – Representatives from Agency of Natural Resources (River Management Engineers), Dan Zumbruski, Dick Clark and Paul Kidder (property owner) met on site Friday, June 8 to assess the project and determine a scope of work. A moderate amount of debris collected in the Hinesburg Brook as a result of tropical storm Irene; it rechanneled the brook. The Town is waiting to hear from the State on how to proceed.

VI. HIGHWAY

- Uniform Municipal Excess Weight Permit – Fitzpatrick Transport, LLC – Troy moved to authorize the Board Chair to sign the Excess Weight Permit referenced. Anne seconded. Motion carried.
- General Updates (from Dick)
 - Grading continues.
 - Roadside mowing continues.
 - FEMA mitigation work will commence.
- The Town has received a “reauthorization” of previous approval for an ANR-DEC-WSMD-River Management Program – Flood Recovery Permit to perform work in the waterways as a part of the Irene recovery effort.

VII. EXECUTIVE SESSION

- Anne moved to enter executive session at 6:55 p.m. to discuss a contract matter. Troy seconded. Motion carried.
- Executive session ended at 7:02 p.m.
- Anne moved that the Town accept the gift from the Spring Farm Trust for two (2) parcels of land totaling +/- 2.5 acres adjacent to and behind the Broad Brook Grange. Troy seconded. Motion carried. The board felt that it was in the best interest of the Town to accept this due to the fact that the Grange functions as the town’s de facto town hall playing host to most public hearings/meetings, Pre-Town Meeting, General Elections (it is Guilford’s official polling place), etc. The Grange struggles with parking limitations due to small lot size; the adjacent field has often been used for additional parking, with permission.

VIII. FINANCE

- Warrants:

○ PR	05/27/2012	\$	4,721.53
○ PR	06/03/2012	\$	6,506.15
○ PR	06/10/2012	\$	4,337.99
	TOTAL PAYROLL	\$	15,656.67
○	Warrant #23	\$	19,214.83
	TOTAL EXPENSES	\$	34,780.50

- Troy moved to approve payroll warrants for 5/27, 6/3 and 6/10 and expense warrant #23. Anne seconded. Motion carried.

IX. COMMUNICATIONS

- Letters – Resident – Susan Arnold, 5/25/2012 and 6/4/2012
- Project Review Sheet – Margurite Serkin – Project based on WW Permit WW-2-4147 and was reviewed on a tract/tracts of land 20 acres located on 274 Serkin Rd. Project is generally described as construct an apartment on lot with an existing single-family dwelling.

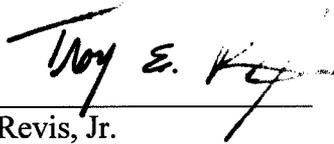
- Permit - WW-2-4178 – Robert Gaines – Lot with a previously existing SFR to be replaced on +/- 2 acres using existing water and wastewater systems and a +/- 62.2 acre undeveloped lot under deferral on Coolidge Highway
- Permit – WW-2-4185 – Brian Link – This project, a proposed SFR on an existing +/- 55.9 acre lot located on Stage Road.

Anne moved to adjourn the meeting at 7:10 p.m. Troy seconded. Motion carried.

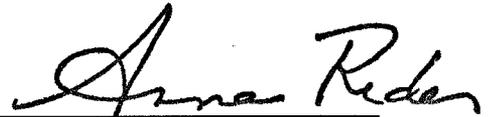
The next Selectboard meeting will be held Monday, June 25, 2012 at 6:30 p.m. in the Guilford Town Office. Other than approving financial warrants the meeting will be dedicated to working on updating Town Ordinances.



Richard Clark



Troy Revis, Jr.



Anne Rider