

## SELECTBOARD MEETING

June 24, 2013

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**PRESENT:** Katie Buckley (Town Administrator), Dick Clark (Chair), Troy Revis, Jr., Anne Rider

### **I. CALL TO ORDER 6:30 PM**

### **II. RECOGNITION OF PUBLIC**

- Mike Faher (Brattleboro), Cheryl Franklin (WSWMD Supervisor), Ian Kiehle (BCTV), Bob Spencer (WSWMD, Director)

### **III. APPROVAL OF MINUTES**

- Troy moved to approve the minutes as written for the 6/10/2013 Selectboard Meeting. Anne seconded. Motion carried.

### **IV. NEW BUSINESS**

- WSWMD – Update – Cheryl Franklin and Bob Spencer
  - General Update – Cheryl has been sending along information via email to the SB through Katie; it is very helpful. There was a general update on the operations of WSWMD.
  - Recycling Area – There were a few meetings over the previous week about the recycle bin area and how the bins should be placed to allow for increased activity in the parking lot now that the Guilford Country Store is reopening. They will remain where they currently are, tightened up to allow for three (3) bins wide. This will allow for the WSWMD driver to leave an empty bin while removing the full one; this will save him an extra trip. Bob Spencer, Executive Director WSWMD, would like to reinstall a video camera with a continuous live feed to record activity at the bins. He spoke with the store's business owner (Marc Tessitore) about tying into their Internet connection to do this; Marc is amenable to this idea. The details of the camera installation are being worked out. There was some discussion about the need for lighting this area in the parking lot to deter unwanted behaviors; there has been repeated vandalism, illegal dumping, etc. there. Specific location, timing and cost will be explored and discussed between the Town and Friends of Algiers (FAV). Katie had previously asked Bob to provide a minimum footprint/specs for a recycling area so that if the present location should need to be changed we can have a backup plan in place; Eric Morse (FAV) will add this to his site plan. All agreed that the bins should remain where they are for now to see if they will be problem or not. Bob Spencer asked the Town or FAV to supply some "No Parking" signs near the bins so that WSWMD driver's access to pull the bins wasn't blocked; Dick suggested "15 Minute Only Parking" signs instead. Bob also mentioned FAV placing planters/ropes along the southern edge of the area to delineate it.
  - There was discussion about Act 148 (mandatory universal recycling). Bob commended Cheryl's participation on the Board of Supervisors – he is really glad to have her and so is the Town! She has been instrumental in giving feedback to the State about this new law. She discovered a section of the law that the State didn't realize was there that does not require small haulers (one ton or less) to register with the State, thus not having to follow the new regulation of haulers to pick up recycling along with trash (effective July 1, 2015) – it was a missed detail.
  - Bob warned that the budget for FY15 will go up due to the drop in the commodity market.

- Request to Cater Malt & Vinous Beverages & Spirituous Liquors – Windham Wines – Troy moved to approve the permit as presented. Anne seconded. Motion carried.
- Listers – Request to Dept. of Taxes – 2<sup>nd</sup> Extension of date to lodge Grand List – Anne moved to approve the request to extend the date to lodge the Grand List as furnished by the Listers. Troy seconded. Motion carried.
- Listers - Request to join MLS (Multiple Listings Service) – real estate portal system – Katie read the request from the Listers aloud. It provided an explanation of the benefits of having this tool available to aid them in their work. Anne moved to approve the Listers’ request to join MLS. Troy seconded. Motion carried.
- Barrows & Fisher Oil Co. – Price Protection Agreements – We received contracts for the next heating season. Katie thought they seemed high. She explained that the Town has not participated in this program for the past two heating seasons and we have benefited hugely by not doing so. There was a discussion about getting quotes from other local companies to compare prices. Katie had already left a message for Fleming.

## V. OLD BUSINESS

- Website – There was a bit of a “kerfuffle” with the Guilford Central School taking down their website over the past week. This site ([www.guilfordschool.org](http://www.guilfordschool.org)) has functioned as the Town’s website, along with many other community groups, for several years. Killing the site would leave the Town with nothing until this Fall when the Town’s new official website will go live. Katie worked with the members of the school staff to ensure that it will remain intact until then.
- Library Exterior Painting – Katie presented the final bid from Southern VT Painting and Restoration (Mitch Momaney) for painting; it is very close to that of Eddie Charbonneau’s who is from Guilford. Both contractors have fully insured crews (which means the Town won’t have to cover the cost of carrying them on our policy for the job), are lead certified and are accustomed to working on historic structures. Katie asked the Board for their permission to negotiate with Eddie since he is from Guilford to perhaps include the Town office in his bid. Anne moved to allow Katie to work with Eddie to come to an agreement. Troy seconded. Motion carried.
- Town Office – Tidy Up -
  - Can Town Office be rolled into Library job? – See above.
  - Front Walkway Repair – Katie asked the Board for approval to have the front walkway repaired; it is dangerous and a liability for the Town. It had been crushed when a Town truck backed onto it when plowing over a year ago. Dick insisted that it could be repaired “in-house” without hiring anyone to do so. Anne asked if the Highway crew could do it. Dick thought so. Katie stated she doesn’t care who does it as long as it is fixed correctly and soon. Dick said he would communicate with the Highway crew to ensure this will be done.
  - Grounds Improvement – Katie asked if the front garden could get some much-needed attention in terms of general maintenance. There was discussion about this being part of the work bee.
- Old Town Hall – Roof Repair – Dick reports that Travis Slade and Rick Wheeler may be doing the work this weekend.

## VI. DISCUSSION/UPDATES

- Rescue, Inc. Rep. – Commitment level – Katie will ask Penny to attend July 8th meeting.
- Ordinance/Policy Update – Policy work is complete. Ordinance work is stalled and pending; waiting for information from WRC. Katie will meet with Dan on July 11<sup>th</sup> to further this work. Dick will meet with Walter and Marianne to update the Dog Ordinance.

- US Route 5, Bridge 5 over Broad Brook – Scoping Phase – Public Input Questionnaire – Katie submitted it. Currently there is a traffic count taking place on US Route 5 adjacent to the Hannigan meadow.
- FY13 Professional Audit – Work for the FY13 audit will formally commence on July 8<sup>th</sup>. Once again Erin Packie, from Mudgett, Jennett & Krough-Wisner, will be on site July 8-10 to work with staff on compiling the information she needs.

## VII. HIGHWAY

- General Update –
  - Mowing continues. Dan is looking for a replacement tractor/mower; the current one doesn't reach the guardrails on the backside and has been under repair twice already.
  - They are replacing the culvert and moving up the hill on Barney Hill Road.
  - Graveling that is the final part of the Irene work for FEMA will begin after July 4<sup>th</sup>.
- Uniform Municipal Excess Weight Permit – Fitzpatrick – Troy moved to approve the permit with the usual restrictions. Anne seconded. Motion carried.

## VIII. FINANCE

- Warrants:
 

○ PR 06/16/2013	\$ 10,236.81
○ PR 06/23/2013	\$ 9,232.02
○ TOTAL PAYROLL	\$ 19,468.83
○ Warrant #23	\$ 22,680.83
○ Warrant #23DP	\$ 91.50
○ TOTAL	\$ 42,241.16

Troy moved to approve the above stated payroll warrants for 6/16/2013 and 6/23/2013 and expense warrants #23 and #23DP. Anne seconded. Motion carried.

Anne moved to authorize the Board Chair to sign the warrant for the expenses due July 1<sup>st</sup> with remaining approvals to take place during the July 8<sup>th</sup> meeting. Troy seconded. Motion carried.

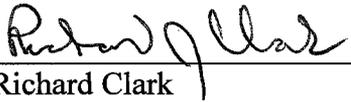
## IX. COMMUNICATIONS

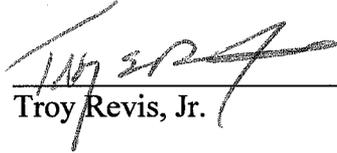
- 2013 Better Backroads Small Grants Program – There was a general discussion about how we treat our town highways from a financial perspective; eventually some of our roads will be included on our schedule of fixed assets and significant work on them should be reflected in our capital plan/program.
- State of VT – Dept. of Forests, Parks & Recreation – Schedule of Planned Stewardship Activities
- WW-2-4373-R – Permit Issued – Rounds – Parcel #655.1 – Corrected lot size for a two lot subdivision including Lot #1 improved with an existing 3-bedroom SFR and Lot #2 to be under deferral restrictions located on Weatherhead Hollow Road.
- WW-2-1557-1 – Permit Application Submitted – DelGreco/Tannini – Parcel #6-322.1 – New Municipal water connection with added sprinkler system located on Guilford Center Road.
- WW-2-3838-1 – Permit Issued – Cutting – Parcel #590 – Replacement wastewater system for an existing SFR on Stage Road.
- Email – Noelle MacKay, DHCD, Commissioner – FY2014 Municipal Planning Grant Program – Katie provided background on some of the significant changes in the program. Anne wondered if this program might be used to do a feasibility study for the Town's recycling issue. Dick said he would pass it along to the Planning Commission.

- Windham County Sheriff's Department – STARS Report – MAY – No fines issued. Katie pointed out that VIN Verifications should not be charged on the Town's time.

Troy moved to adjourn at 7:37 p.m. Anne seconded. Motion carried.

The next Selectboard Meeting will be held Monday, July 8, 2013 at 6:30 p.m. in the Guilford Town Office.

  
Richard Clark

  
Troy Revis, Jr.

  
Anne Rider