

SELECTBOARD MEETING
July 8, 2013

PRESENT: Katie Buckley (Town Administrator), Dick Clark (Chair), Troy Revis, Jr., Anne Rider

I. CALL TO ORDER 6:33 PM

II. RECOGNITION OF PUBLIC

- Ian Kiehle (BCTV), Penny Marine (Town Clerk/Treasurer), Herb Meyer (EMD), Donald Spencer (Ruck-Up, Inc.)

III. APPROVAL OF MINUTES

- Anne moved to approve the minutes as written for the 6/24/2013 Selectboard Meeting. Troy seconded. Motion carried.

IV. NEW BUSINESS

- Rescue, Inc. Rep. – Penny Marine – Penny has represented Guilford on the Rescue, Inc. Board of Trustees for the past two (2) years. She also serves on their Executive Committee (there are four). There are many proposed changes on the horizon for Rescue and she has been attending many meetings; she attended 6 in just the month of June. It is taking up an inordinate amount of her time for a volunteer position. Anne asked for some background, as long as the information wasn't too sensitive to share. Penny explained that there are some openings; they are looking for a new Chief Operating Officer, Chief Financial Officer and Executive Director. They are also exploring the idea of restructuring the organization. There was some discussion and suggestions about how this might take place and what it might look like. No action taken.
- Ruck-Up, Inc. – Donald Spencer – Mr. Spencer represents Ruck-Up, Inc., a non-profit organization that supports American Vietnam Veterans. On behalf of this organization, he requested approval to hold a boot drop on September 14th, from 9:00 a.m.-5:00 a.m., proceeds to support this mission. Mr. Spencer will speak with VSP, Sheriff's Department, Guilford Fire and local businesses to notify them of the event and will use orange cones and traffic safety vests while in the roadway. Troy moved to approve a boot drop as requested. Anne seconded. Motion carried.
- Emergency Management
 - Minibus – The minibus will be picked up tomorrow in Bethlehem, NY.
 - MOU's – drafts – Herb and Candace have created two draft memo's of understanding between the Town and Guilford Community Church and Guilford Cares for use of the bus. Katie thought that one MOU with all parties signing it might make more sense, so that everyone understands the expectations and responsibilities for each group; she is working on a draft that merges and expands the two. Anne moved to authorize the Board Chair to sign a final MOU for the use of the minibus between the Town of Guilford, the Guilford Community Church and Guilford Cares. Troy seconded. Motion carried.
 - Quarterly Checklist – Troy moved to authorize the Board Chair to sign the checklist as presented. Anne seconded. Motion carried.
- WWHT Algiers Housing - Open House – Anne asked the board if they thought there should be a representative of the Selectboard present at the Open House to speak on behalf of the Town. Troy and Dick supported Anne speaking for the Town. No motion necessary.
- Algiers Waterline – Line to Guilford Community Church – There was additional clarification on the Town's responsibility to bring the waterline to the exterior wall of the church using the

bond to do so. Katie will begin to put together a bid package to contractors for the construction of this line. She will check to see what the procurement requirements are (if any) for this funding source. No action taken.

- VTel 45-Day Notice Request for Recommendation – There was some discussion about whether or not this is a Town issue. It is not. No action taken.
- Petition, Notification and Order for the Tree Cutting and Trimming within the Highway Right of Way – Green Mountain Power – Anne moved to approve the request as presented. Troy seconded. Motion carried.
- TE Program – GRCB – Draft Purpose and Need Statement, Draft Resource Plan – Troy moved to approve the drafts as presented. Anne seconded. Motion carried.

V. DISCUSSION/UPDATES

- Notice of Education Tax Rates – FY14 – The FY14 Education Tax Rates are: \$1.7856 for Homestead (FY13 = \$1.7264) and \$1.6941 for Non-Residential (FY13 = \$1.6748).

VI. HIGHWAY

- General Update
 - Starting to get a few complaints on the rough roads; we need to wait for Mother Nature to cooperate.
 - Ditch work continues.
- Uniform Municipal Excess Weight Permit - None

VII. FINANCE

- Warrants:

○ PR 06/30/2013	\$ 4,645.45
○ PR 07/07/2013	\$ 4,232.86
○ TOTAL PAYROLL	\$ 8,878.31
○ Warrant #24	\$ 30,330.87
○ TOTAL	\$ 39,209.18

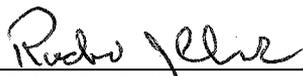
Troy moved to approve the above stated payroll warrants for 6/30/13 and 7/7/2013 and expense warrant #24. Anne seconded. Motion carried.

VIII. COMMUNICATIONS

- WW-2-2819-1 – Permit Issued – Tontine-Canal Limited Partnership – Parcel #6-322 – This project connects the exiting Tontine building to the Algiers Village water system, with an increase to a total of five (5) one-bedroom apartments and two (2) two-bedroom apartments served by a municipal water and wastewater services located on Coolidge Highway in Guilford.
- WW-2-4465 – Permit Application Submitted – Vermont Dept. of Forest, Parks & Recreation – Parcel #343.1.2 RV Dump Station Upgrade – Construct new RV Dump Station and upgrade existing RV wastewater disposal field to a new mound system, located on 517 Old Guilford Rd., Guilford.
- WW-2-4459 – Permit Application Submitted – Oakes – Parcel #8-653 – Construct a new 4-bedroom house located on Sweet Pond Road, Guilford.

Troy moved to adjourn at 7:17 p.m. Anne seconded. Motion carried.

The next Selectboard Meeting will be held Monday, July 22, 2013 at 6:30 p.m. in the Guilford Town Office.


Richard Clark


Troy Revis, Jr.


Anne Rider