

SELECTBOARD MEETING
August 26, 2013

PRESENT: Katie Buckley (Town Administrator), Dick Clark (Chair), Troy Revis, Jr., Anne Rider

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Mike Faher (Reformer), Ian Kiehle (BCTV), Chuck Mayotte

III. EXECUTIVE SESSION

- 6:31 pm - Anne moved to enter discuss a contract issue. She invited Katie Buckley, Dan Zumbroski and Chuck Mayotte to join. Troy seconded. Motion carried.
- 6:45 pm – Exit executive session. No action taken.

IV. APPROVAL OF MINUTES

- Selectboard Meeting 7/22/2013 – Troy moved to approve the minutes as written. Anne seconded. Motion carried.

V. NEW BUSINESS

- Fearless Computing - Proposal – Based on their experience with lost data, the Town Office staff has felt an increasing need to assess the computer/informational landscape in the office to ensure its security. In the past, Rohan Providence (Prov) has been the IT person. Prov has a full-time job elsewhere and many community commitments; it is difficult to obtain his services during regular business hours. We are very grateful for the work and dedication he has given to the Town. The board and staff truly appreciate Prov's many years of excellent service, but the time has come for us to consider a more consistent level of services, provided during the work day, to ensure the health of our systems. Steve West is a local tech-person. He has submitted a proposal for services based on the needs provided by the staff. There is money included in the Town budget for these services. The SB asked if Steve could attend the first meeting in September to discuss this further.
- VLCT Voting Delegate – Anne moved to appoint Dick to be the voting delegate. Troy seconded. Motion carried.

VI. DISCUSSION/UPDATES

- Town Website – update and schedule a review session – Peter has been aggressively compiling data for the Town's new "official" website. He has worked with the Town Office staff to add, edit and delete content as required. The site is close to going live. Katie asked the Selectboard if there is a time that at least two members might be available for a work session to review the work to date and provide their feedback.
- Health Care for Town Employees – follow up from Tanya Chambers meeting – On Tuesday, August 13th, Town employees, along with Dick and Anne, met with Tanya Chambers from the Vermont League of Cities & Towns Health Trust (the group through which the Town has always obtained its health insurance). There was an in depth discussion about the sweeping changes in health care for Vermonters that will take place over the next few months. As a "small employer," the Town must decide how to handle its employees in this regard before October 1st. No action taken.

- Merging Municipalities – “Absorbing” AFD into the Town of Guilford – Troy moved to explore dissolving the AFD #1 in more depth. Anne seconded. Motion carried.
- Library Painting – Starts next week.

VII. HIGHWAY

- 2002 Tractor – Trade/Replacement – update – Harvest/John Deere will take \$25,000 in trade for the tractor. HP Fairfield will take the leaf vac for \$13,000 in trade for the mower. After all equipment additions, the new tractor will cost in the high \$50,000 area. Anne moved to authorize Troy to sign the confirmation letter for purchase of the tractor in Dick’s absence. Troy seconded. Motion carried.
- Paving – Update – School Road and Town Office was done on Friday. Line striping will take place when the paving project is complete. The work that will take place near Route 5 will involve a road closure including notification in the paper, radio, signage, etc. The detour will be over Tater Lane or down Keats Brook and around. Anytime after Labor Day, the manholes and water gates will start to be raised. All work will be completed by September 30th.
- There is a loaner backhoe; ours is having its 4,000-hour service. The bill for this work will be about \$15,000.
- Uniform Municipal Excess Weight Permit - None

VIII. FINANCE

- Warrants:

○ PR 08/18/2013	\$ 8,596.46
○ PR 08/25/2013	\$ 4,724.59
○ TOTAL PAYROLL	\$ 13,321.05
○ Warrant #3	\$235,407.94
○ Warrant #3DP	\$ 23.50
○ TOTAL	\$248,752.49

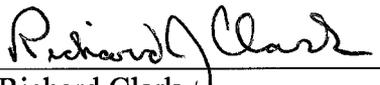
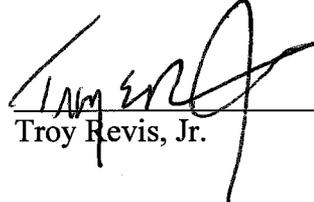
Troy moved to authorize Payroll warrants from 8/18 and 8/25/2013 and Expense warrants #3 and #3DP as stated above. Anne seconded. Motion carried.

IX. COMMUNICATIONS

- WW-2-4488 – Permit Application – Rebecca & Daniel Blake – Parcel #346 – A proposed 4-bedroom house located at 2930 Tater Lane, Guilford
- WW-2-4465 – Permit Issued – VT Dept. of Forest Parks & Recreation – Parcel #343.1.2
- Letter – Anthony Summers, Flood Recovery Officer – VT Telecommunications Authority technical & financial assistance opportunity

Anne moved to adjourn at 7:30 pm. Troy seconded. Motion carried.

The next Selectboard Meeting will be held Monday, September 9, 2013 at 6:30 p.m. in the Guilford Town Office.

 Richard Clark	 Troy Revis, Jr.	 Anne Rider
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