

SELECTBOARD MEETING

January 14, 2013

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Dolores Clark, Ian Kiehle (BCTV)

III. APPROVAL OF MINUTES

- Troy moved to approve the minutes from the December 26, 2012. All were in favor. Motion carried.

IV. NEW BUSINESS

- Reuters Corp – Appraisal Software – Contract – The Listers renegotiated their contract to a lesser amount for a three-year commitment. Dick said that he had spoken to Frank Rafferty about possibly looking at a new company after a reappraisal was done in the future; “it’s hard to switch ships mid-stream.” Troy moved to authorize the Board Chair to sign the three-year contract. All were in favor. Motion carried.
- 2013 Highway Mileage Certificate – There were slight changes made to the proposed Certificate of Highway Mileage to account for the redesign of Bonnyvale Road after the Ogden Bridge (Br. #56) was completed that are just being caught up on the State level now. Troy moved to sign the Certificate for 2013 including these adjustments. All were in favor. Motion carried. Katie will file the Certificate with Penny and get it mailed to the State.
- Dolores Clark had a question on policy. She had looked, listened and saw the resulting article in the newspaper (Commons) regarding the paint job suggested for the fire station. She was curious to know what the role of the Selectboard is with this budget (GVFD). She wondered if anyone on the Selectboard has gone down to determine what the condition of the building is. Dick explained that as far as the GVFD’s budget goes, the Selectboard has little control over it. There was a discussion about the current condition of the painted surfaces, the type of products used, etc. Katie explained that the GVFD is non-profit (Human Services organization) to whom the Town makes an appropriation each year as determined by the voters; it has its own article debated and voted upon on the floor on Town Meeting Day. Ms. Clark also inquired about sidewalks in the Village of Algiers, specifically in front of the Guilford Country Store. Katie explained that she has inquired about various traffic calming measures in the Village with VTrans but it is not a project being formally pursued by the Town right now. She also inquired whether the route of the waterline had changed from that which was designed/proposed; it has not. She thought that more people in the Village would have been able to connect.

V. OLD BUSINESS

- Ordinance – Katie explained that we would not be ready for to move the Highway and the Traffic Ordinances to approve until the WRC’s sign inventory work is complete and a deeper conversation and work on the topic of Class 4 roads is done. The Emergency Management Ordinance is complete and could be noticed and approved. Herb asked Katie if the updates he and Anne Emerson have worked on could be added to our E-911 List. She explained that Penny is the one to speak to about it this as she handles the E-911 information for the Town.
- Policies – Katie reintroduced three (3) financial policies that she originally presented to the Board in 2011; they were tabled at that time. She explained that over the course of the last two years, there has been a push from both the State Auditor’s Office and from our professional auditors to adopt these policies. They are “Fraud Prevention Policy,” “Accounting, Auditing

and Financial Reporting Policy” and “Purchasing Policy.” Dick expressed his concern that the “Purchasing Policy” needs a lot of work. Katie explained that it is just a draft that can be restructured to better meet the needs of our town; it is a place to start, not to end. She stressed the real importance of adopting the first two in the short term and work on the last one when Anne gets back. There was a brief discussion about the downfalls of having a bidding policy.

VI. UPDATES

- Waterline Info Meeting – January 3 – It was very informal and small. Possible design connections were discussed. Since the Town isn’t funding the private connections in any way, the Town has offered its resources, support and facilitation of the project in lieu of financial contribution.
- FY14 Budget Progress – The next work session will be Thursday, 1/24/2013 at 7:30 a.m.

VII. HIGHWAY

- Town Garage Lighting – Katie presented two (2) estimates from Victor Johnson (electrician) for upgrading and installing additional lighting in the Town Garage. Dan has worked with Gary Swindler, Efficiency Vermont, to obtain rebates. It will sit on the back burner until we have more information from Gary.

VIII. FINANCE

- Warrants:

○ PR 12/30/2012	\$ 6,384.31
○ PR 01/06/2013	\$ 4,452.76
○ PR 01/13/2013	\$ 4,533.77
○ <u>TOTAL PAYROLL</u>	<u>\$ 15,370.84</u>
○ <u>Warrant #12</u>	<u>\$ 59,969.32</u>
TOTAL EXPENSES	\$ 75,340.16

Troy moved to pay the above stated Payroll warrants from 12/30/2012, 1/6 and 1/13/2013 and Expense Warrant #12. All were in favor. Motion carried.

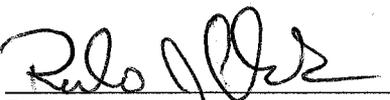
IX. COMMUNICATIONS

- Windham County Sheriff’s Department – FY12 Annual Report

X. EXECUTIVE SESSION – None

Troy moved to adjourn at 7:00 p.m. All were in favor. Motion carried.

The next Selectboard Meeting will be held Monday, January 28, 2012 at 8:00 p.m. in the Guilford Town Office.


Richard Clark


Troy Revis, Jr.

Anne Rider