

**SELECTBOARD MEETING**  
**November 10, 2014**

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**BOARD MEMBERS PRESENT:** Dick Clark (Chair), Troy Revis, Jr., Anne Rider

**TOWN OFFICIALS/STAFF PRESENT:** Katie Buckley (Town Administrator), Penny Marine (Town Clerk/Treasurer), Herb Meyer (EMD), Conservation Commissioners: Susan James, Bill Jewell, Linda Lembke, Karen Murphy, Marli Rabinowitz

**I. CALL TO ORDER**

**II. RECOGNITION OF PUBLIC**

- Alex Bell, Gabby Ciuffreda, Andrew Cotton, Reed Cutting, Sandy Cutting, Mike Faher (Reformer), Cheryl Franklin, Tim Franklin, Michelle Frehsee, Bobbie Haumann, Rob Hinrichs, A. Lyle Howe, Jr., Ian Kiehle (BCTV), Hal Kuhn, Steve Lembke, Don McLean, Addie Minott, Dale Morse, Eric Morse, Sheila Morse, Shaun Murphy, Ernest J. Murray, Lise Sparrow, Dick Smith, Peter Welch

**III. NEW ADDITIONS**

**IV. CHANGES TO AGENDA ORDER**

**V. APPROVAL OF MINUTES**

- Selectboard Meeting –10/27/2014 – Anne move to approve the minutes as written. Troy seconded. All were in favor. Motion carried.

**VI. REGULAR BUSINESS**

- Request for Change – Assistant Treasurer – Penny Marine – Anne read aloud a memo from Penny to the Board. Penny would like appoint Peter Hetezel as Asst. Treasurer. This is an important distinction for the bank since there will be a vacancy in the Town Administrator role; there needs to be more than one signer for accounts. Anne moved to support Peter Hetezel in the position of Asst. Treasurer. Troy seconded. All were in favor. Motion carried.
- Ancient Roads – Members of the Conservation Commission – Linda Lembke provided some background on Act 178 and the work that has gone into researching the potential Ancient Roads. The deadline for adding roads to the official Town Highway Map is February 10, 2015. Eric Morse has worked with the Conservation Commission to help clarify which roads could be added or corrected. There is a definite legal process to follow. Eric asked that there be better communication/guidance between the Selectboard and the Conservation Commission regarding how to move ahead. Linda Lembke provided Anne with a guidance document and a draft list of possible roads. Anne moved to allow and support the Conservation Commission to continue their work on researching the Ancient Roads. Troy seconded. All were in favor. Motion carried.
- Green River -
  - Follow up from 10/29 work session – Anne moved to immediately pursue whatever sources of funding can be found to bring the GRCB back up to 8-tons. Troy seconded. All were in favor. Motion carried. Anne moved to inquire of Hoyle, Tanner & Associates what the next level of exploration for Option A, the Bypass Road and provide the Town with a proposal for such exploration. Troy seconded. All were in favor. Motion carried.

- Letter to DEMHS Re: VT-Alert Authorized Users – Troy moved to switch from RENTS to the VT-Alert System and approve the letter naming Herb Meyer, Candace Stoumen and Anne Emerson as authorized users of this system. (There is no cost to do so.) Anne seconded. All were in favor. Motion carried.

## VII. OLD BUSINESS

- WSWMD
  - Letter to Neighboring Towns - Cheryl Franklin – Cheryl presented a letter from the Guilford Selectboard to other WSWMD Selectboards inviting them to a workshop to discuss upcoming changes affecting our towns as a result of Act 148. Troy moved to approve sending the letter to surrounding towns. Anne seconded. All were in favor. Motion carried.
  - Request – Utility Company Information Release Authorization – Anne moved to allow WSWMD to pull the Town’s electric bills for research in their solar project. Troy seconded. All were in favor. Motion carried.
- Emergency Generator – Grange – Anne needed more clarification on the proposed generator for the Grange. Herb was asked to seek funding from the RERP Program to fund a generator for the Grange, which would serve as an emergency back up shelter in an emergency. The Town of Brattleboro has a generator Bobbie explained that there is ambivalence on the part of the Grange membership to accept it; the membership ultimately agreed to accept the generator but that it would not be placed or stored at the Grange (a potential storage location is Dick Clark’s barn) until there was a definite plan for it. The Selectboard has never formally declared the Grange as the emergency back up shelter; this was an assumption. More discussion has to take place regarding this matter; the Grange is not the ideal location for a shelter due to a variety of issues, one of which is accessibility (bathrooms and 2<sup>nd</sup> floor).

## VIII. DISCUSSION/UPDATES

- Anne took a moment to recognize that it was Katie Buckley’s last Selectboard meeting and commend her service to the Town in her role as Town Administrator. Several in the audience thanked Katie for her work and shared anecdotes of their experiences with her. Anne read aloud a poem that Verandah Porche (Poet) had written in honor of Katie.

## IX. HIGHWAY

- General Update
- Uniform Municipal Excess Weight Permits – none

## X. FINANCE

- Warrants:
 

○ PR 11/2/2014	\$ 5,132.96
○ PR 11/13/2014	\$ 7,535.07
○ TOTAL PAYROLL	\$ 12,668.03
○ Warrant #8	\$ 143,907.07
○ <u>Warrant #8 DP</u>	<u>\$ 327.50</u>
○ TOTAL ALL	\$ 156,902.60

Troy moved to approve the Payroll and Expense warrants as presented above. Anne seconded. All were in favor. Motion carried.

**XI. COMMUNICATIONS**

- WW-2-4785 - Permit Approved – Onuf – Parcel #911.1 located at 939 East Mountain Road – conversion of camp into a SFR, drilled bedrock well water supply and a prescriptive Presby Advanced Enviro-Septic mound wastewater system
- WW-2-3062-1 – Permit Approved – Sweet Pond Village, LLC – Parcel #609.4 – construction of 3 cottages with composting toilets, a shared drilled bedrock well water supply and a shared prescriptive Presby Advanced Enviro-Septic mound wastewater system
- WW-2-4790 – Application – Guttenberg Living Trust – Parcel #9.666, Weatherhead Hollow Road - Construct a new wastewater system and to new wells for existing property. Property has a 3-BR home that is being reconstructed after a fire, a 1-BR apartment and a proposed studio apartment across a town road.
- VYCC – Currently accepting project for 2015 season
- VLCT News – November 2014
- Windham County Sheriff’s Dept. – October S.T.A.R.S. Report
- VLCT Vision Coverage – Open Enrollment and 2015 Rates

**XII. EXECUTIVE SESSION**

Anne moved to enter executive session at 7:28 PM and invited exit 8:08 PM

Anne moved to adjourn at 8:09 PM. Troy seconded. All were in favor. Motion carried.

The next Selectboard Meeting will be held Monday, November 24th at 6:30 p.m., at the Guilford Town Office.

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Richard Clark, Chair

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Troy Revis, Jr.

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Anne Rider