

**SELECTBOARD MEETING**  
**November 25, 2013**

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**PRESENT:** Katie Buckley (Town Administrator), Dick Clark (Chair), Troy Revis, Jr., Anne Rider

**I. CALL TO ORDER 6:30 PM**

**II. RECOGNITION OF PUBLIC**

- Chris Buckley (VSP), Dolores Clark, Ian Kiehle (BCTV), Mike Faher (Reformer), Jared Bristol (GVFD), Jeffrey Dunklee (Vernon Selectboard), Chad Emery (Brattleboro PD), Sandy Harris (Vernon Selectboard), Mary Beth Hebert (Chief, Vernon PD), Patty O'Donnell (Chair, Vernon Selectboard), Robert Lakin, Dana Shepard, Travis Valcourt, Janet ?? (Vernon Selectboard)

**III. APPROVAL OF MINUTES**

- Selectboard Meeting 11/12/2013 – Troy moved to approve the minutes s written from 11/12/2013. Anne seconded. All were in favor. Motion carried.

**IV. NEW BUSINESS**

- Fire Hydrants in Hannigan Meadow– Jared Bristol, GVFD – Jared expressed his concerns that to his knowledge the two fire hydrants in the Hannigan meadow are not complete or usable. Anne explained that she did not think the southernmost hydrant would ever be usable but was merely a “place-holder” required by design. Jared explained where it is currently placed it cannot be “dressed” and connections cannot be made. The northernmost hydrant (closest to D & E) can be repaired by the Town Highway department without having to hire a contractor. The next hydrant south is the problem one. Troy moved to proceed on a pathway to completing the work to raise the southernmost hydrant, including gathering more information so that th Town may enter the bidding process. Anne seconded. All were in favor. Motion carried.
- SeVEDS – Laura Sibilia – Laura provided background on the SeVEDS initiative that has been ongoing since 2011. Laura asked that the Selectboard waive the petition process and allow their request to be included on the warning for Town Meeting; she explained that they (SeVEDS) would like towns to have conversations about economic development on the floor during their meetings. There was a discussion about whether or not to include their article without petition. No decision; tabled until the December 9<sup>th</sup> Selectboard meeting.
- Vernon Law Enforcement – Mary Beth Hebert (Police Chief), members of the Vernon Selectboard – Patty O'Donnell provided background on some of the budget issues facing Vernon in the months/years ahead. There is a desire on their part to contemplate sharing services between municipalities. There was a discussion regarding Guilford's law enforcement needs; there is a small contract with the Windham County Sheriff's Department for traffic control and Vermont State Police takes care of all other 911 calls. The general sentiment of the board was that the timing is not right for Guilford to partner in a police department (with Vernon) due to the added expense that cannot be put on taxpayers. There was additional discussion about ideas on sharing other resources. Deputy Larkin was asked to attend by Keith Clark to listen to the discussion; other officers present expressed they were there for the same reason. Chief Hebert explained that she could come up with a proposal for “tailor-made” services for Guilford; she explained some of the benefits of engaging in an agreement with Vernon. Dick explained that even if the direction was ever to move ahead with this that it would be up to the voters to decide. All agreed that conversations between the two boards should continue as sharing resources to save taxpayers' money makes good sense.

- It was discussed that it makes sense for the Guilford Selectboard and the Guilford Town School District to have a joint meeting. Anne suggested that we find a mutually agreeable time, and location to make this happen.
- Stony Hill Road (TH #34) – Lay Out - Katie will email an attorney at VLCT to make a determination on whose responsibility it is to clarify this road layout. Anne moved to table this discussion until more research is done. Troy seconded. All were in favor. Motion carried.
- Request for Equipment Purchase – Penny Marine (Town Clerk) – Penny Marine has sought the advice of Dave Snyder (Guilford Sound) for recording equipment for Town Meeting. She obtained pricing based on his recommendations. Anne moved to authorize the equipment purchases requested by Penny. Troy seconded. All were in favor. Motion carried.
- VTrans Grant Agreement – THR20014-305 – Amendment – Troy moved to authorize the Board Chair to sign the amendment for the aforementioned grant. Anne seconded. All were in favor. Motion carried.
- Claim for Payment – THR20014-305 – Approval – Troy moved to authorize the Selectboard Chair to approve the request for reimbursement for the FY14 paving project from VTrans. Anne seconded. All were in favor. Motion carried.

## V. OLD BUSINESS

- Procurement of Goods and Services Policy – Final – Anne moved to approve the policy as written. Troy seconded. All were in favor. Motion carried. Anne expressed that she would like keep moving ahead with drafting and adopting polices for the Town.

## VI. DISCUSSION/UPDATES

- Vermont Health Connect – We are finally in! – Katie explained that Penny Marine (Town Clerk/Treasurer) has been spending a lot of time and energy on the phone with the Vermont Health Connect trying to get employees registered for the new health care system. Ultimately, it was decided that signing up directly with Blue Cross/Blue Shield was far more productive and hassle-free than dealing with the Health Connect. Many thanks to Penny for you commitment and hard work in getting this done!
- Guilford Free Library – FY15 Proposed Budget – The Library is asking the Town for an appropriation of \$28,000.00 in the FY15 budget; this is \$1,000.00 more than last year.
- FY15 RERP Program Application – email from John Angil – The application submitted to VT Emergency Management earlier this fall was passed along for approval through the legislative process. We now wait for their approval.

## VII. HIGHWAY

- General Update
  - Town vehicles are prepped and ready for snow.
  - Tractor has to go up to have the mower added at the beginning of December.
- Uniform Municipal Excess Weight Permit - None

## VIII. FINANCE

- Warrants:
 

○ PR 11/17/2013	\$ 5,503.17
○ <u>PR 11/24/2013</u>	<u>\$ 6,257.87</u>
○ TOTAL PAYROLL	\$ 11,761.04
○ Warrant #9	\$ 23,327.76
○ <u>Warrant #9DP</u>	<u>\$ 496.50</u>
○ TOTAL EXPENSES	\$ 23,824.26

o TOTAL ALL..... \$ 35,585.30

- Troy moved to approve the Payroll and Expense warrants as stated above. Anne seconded. All were in favor. Motion carried.

**IX. COMMUNICATIONS**

- ANR, DEC – Letter re: Open Burning in VT, 11/15/2013
- WW-2-4559 – Permit Issued – Billings/Martyn – Parcel #6-334 –Connection of existing 3-bedroom single family residence to Town of Guilford waterline, located on +/- 0.23 acre lot located at 527 Coolidge Highway, Guilford
- Project Review Sheet – WW-2-3786-1 – Griffith – Melendy Hill Road – Construct a new single family residence on existing 34.82 acre parcel (Lot 3) created under WW-2-3786
- WCSO STARS Report – October, 2013

Budget Work Sessions: 5:30 PM (before meeting) on 12/9 and 12/18 at 8:00 AM.

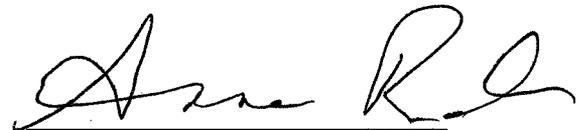
Anne moved to change the time of the 12/23 Selectboard meeting to 9:00 AM. Troy seconded. All were in favor. Motion carried.

Anne moved to adjourn at 7:43 pm. Troy seconded. All were in favor. Motion carried.

The next Selectboard Meeting will be held Monday, December 9th at 6:30 p.m. in the Guilford Town Office.

  
Richard Clark, Chair

  
Troy Revis, Jr.

  
Anne Rider