

GUILFORD SELECTBOARD MEETING

December 10, 2012

I. CALL TO ORDER 6:30 PM

II. RECOGNITION OF PUBLIC

- Mike Faher (Reformer), Ian Kiehle (BCTV)

III. APPROVAL OF MINUTES

- Anne moved to approve the minutes from the 11/26/2012 Selectboard meeting as written. Troy seconded. Motion carried.

IV. NEW BUSINESS

- Fire Hydrants – GVFD – The fire hydrants in the Village of Algiers are now operable. Since the town has not had service from hydrants in the past, the GVFD does not have the equipment to access the hydrants. They approached the Town to see if this unanticipated expense could be covered. The cost for it is \$4,500. There was project money saved through GVFD opting to run the line to the station themselves, as opposed to paying the contractor; this savings could be used to purchase this necessary waterline equipment. Anne moved to approve the purchase of the equipment needed to access the fire hydrants not to exceed \$4,500. Troy seconded. Motion carried.

V. OLD BUSINESS

- Waterline Update – There will be a public information meeting Thursday, January 3, 2013 at 5:00 p.m., location to be determined.
- Doug Dempster - Donation Disposition – There was a brief discussion on how to best use the \$100.00 donated by Mr. Dempster. Anne moved to allocate Doug Dempster's generous donation to go to the maintenance of the structure of the Guilford Free Library. Katie will draft a letter to Mr. Dempster in thanks and let him know we loved the almonds.
- Letter - SeVEDS – Laura Sabilia – 11/27/2012 – FY14 Funding Request – Anne read the request aloud. There was a discussion about the value of the project since economic development in this region is such a big issue. Anne moved to have SeVEDS follow Guilford's regular policy for obtaining an appropriation of town funds. Troy seconded. Motion carried. Katie will respond to Laura letting her know the process for which this must be added to the Town Meeting Warning.
- WRC – Finding a Replacement for Commissioner - Dick Clark said he would serve as an interim Commissioner until just after Town Meeting.

VI. HIGHWAY

- General Update
 - Equipment is ready for winter to eventually arrive.
 - Allen's truck is in Morrisville getting repaired.
 - Winter hours have started.

VII. FINANCE

- Capital Cash Account – The Capital Fund has its own cash account. Katie asked the Selectboard for approved to close this account and move the cash into the Town General (cash)

account; the money will remain segregated through fund accounting like all of our other funds. This will save time reconciling an additional account and reduce errors in keeping track of the cash moving between accounts, since all expenses are paid out of the General Fund. This change will be an added internal control in our financial controls for the Town. Anne moved to authorize closing the Capital Fund cash account and transfer the money into the Town General (cash) account; the Capital Fund (004) will remain in tact. Troy seconded. Motion carried.

- Warrants:

○ PR 12/2/2012	\$ 5,576.70
○ PR 12/9/2012	\$ 4,743.45
○ <u>TOTAL PAYROLL</u>	<u>\$ 10,320.15</u>
○ <u>Warrant #10</u>	<u>\$ 36,109.44</u>
TOTAL EXPENSES	\$ 46,429.59

Troy moved to approve Payroll warrants from 12/2 and 12/9/2012 and Warrant #10 as stated above. Anne seconded. Motion carried. Anne questioned the invoice for the work done to the old Town Garage and wondered if it was a budgeted expense; it was not.

VIII. COMMUNICATIONS

- Memo – Dan Ingold – Valerie Bly Flood Insurance Issue
- DEC – Letter Re: Property Line Adjustment Exemption – Parcel #29, Sylvia A. Seitz and Parcel #26, Steven Petersen
- VT Association of Police Chiefs – Annual Luncheon – January 8, 2013, Montpelier
- Letter – Rescue, Inc. – Re: Board of Trustees – Perhaps Penny Marine (Guilford’s Town Rep could attend an upcoming meeting)
- WW-2-3786-1 – Permit – This project consists of the construction of a 4-bedroom home with on-site water and wastewater systems located on Melendy Hill Road in Guilford, VT.

IX. EXECUTIVE SESSION

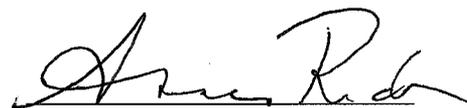
- None

Anne moved to adjourn at 7:11 p.m. Troy seconded. All were in favor. Motion carried.

The next Selectboard Meeting will be held Wednesday, December 26, 2012 at 6:30 p.m. in the Guilford Town Office.


Richard Clark


Troy Revis, Jr.


Anne Rider