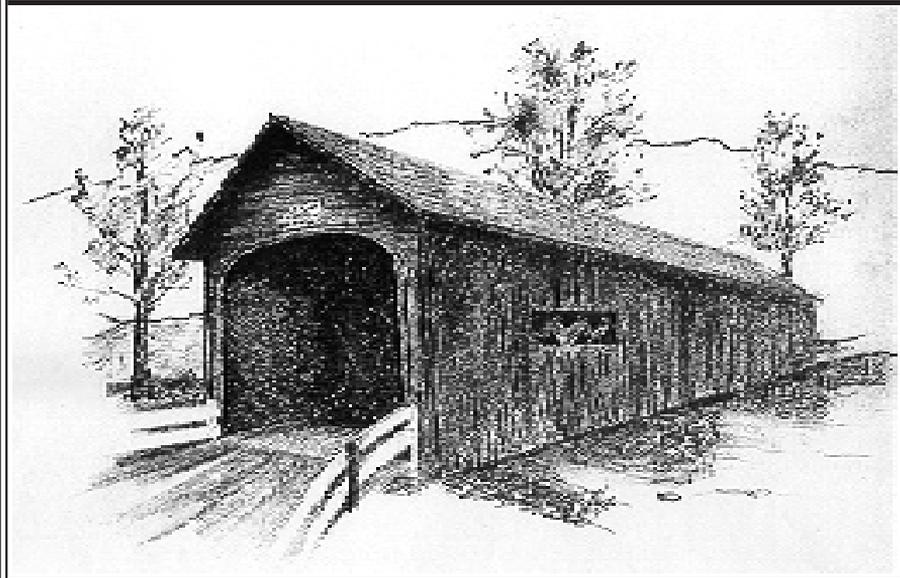


TOWN OF  
GUILFORD  
VERMONT

FISCAL YEAR  
July 1, 2012-June 30, 2013



154th Annual Report

## TOWN OFFICE HOURS

Monday 7:00 - 6:00  
Tuesday-Thursday 7:00 - 5:00  
Friday Closed (open by appointment only)

## REGULAR MEETINGS

Selectboard: 2nd and 4th Monday of each month, 6:30pm (unless it falls on a holiday, then the meeting will be the Wednesday immediately following at 6:30pm)

School Board: 1st and 3rd Monday of each month, 6:30pm

Firemen's Meetings & Drills: every Tuesday, 6:30pm

Fire Department Trustees: 1st Monday of each month, 6:30pm

Fire Department Auxiliary: 1st Thursday of each month, 6:30pm

Historical Society: 3rd Monday of January, April, July and October

Library Trustees: 3rd Monday of each month, 6:30pm

Planning Commission: 3rd Wednesday of each month, 7:00pm

Conservation Committee: 3rd Thursday of each month, 7:00pm

Cemetery Commission: 3rd Thursday each month, 5:30pm

## TELEPHONE NUMBERS

Town Office 254-6857 (fax 257-5764)

Town Garage 254-2755

School 254-2271

Fire Dept. To report a fire 9-1-1

Burning Permits: 257-4365, or 254-1688

Other, non-emergency, business: 254-4413

Library 257-4603

Health Officers:

Dolores Hale 257-5819

Deputy: Dan Ingold 254-9419

Constable & Dog Officer - Walter Thorn 257-8932

Dog licenses are due annually by April 1st. A current rabies certificate is required.

Library Hours: Tuesday 9:30am-6pm; Wednesday 1-8pm; Thursday 3pm-6pm; Saturday 9:30am-3pm.



Country stores have long served as the commercial and social center to many a small Vermont village. This has certainly been true in the village of Algiers and the whole town of Guilford. Preserving and supporting this heritage with a vibrant revitalized Guilford Country Store has brought our geographically scattered town together to accomplish an amazing transformation.

New proprietors Marc and Suzanne Tessitore re-opened the beautiful store and café in June 2013 to rave reviews. Tradition lives on with robust coffee, delicious food, tall tales, and fine fellowship with neighbors and visitors.

Friends of Algiers Village (FOAVI) purchased the Broad Brook House, home of the Guilford Country Store, from Pat Good in 2010. A convenience store chain had expressed interest in the site, but Pat wanted to keep the historic store in the “Guilford family.” FOAVI raised money from grants, donations, and collaborators to renovate and restore the building and the store. Thanks go to all who contributed money, time, and sweat to this project; most especially Eric Morse, Fred Humphrey, and Anne Rider.

Pat Good did not live to see the store re-open. She, along with her husband Jim until his death, owned and operated the store for almost 23 years. We also note the passing of two other passionate contributors to Guilford life: Frank Rafferty, a Town Lister for over 30 years; and Vita Pisciotta, a very active and vocal presence in town affairs and a founder of Concerned Citizens of Guilford. *B.T.*

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### *How to understand this report...*

The Town of Guilford is administered by the selectmen using money raised by property taxes, license fees, and State Aid to Highways. The Guilford Central School is administered by the school directors using monies from State Educational Funds, and a share of property taxes. Money to be expended is voted on by the townspeople on Town Meeting day.

In simplified terms, the amount of money necessary to run the town for the year is divided by 1% of the appraised value of property in town (or the “grand list”) to get the “tax rate”. See calculations on page 7. Then follow statements and balance sheets of Town funds. On a “statement”, the final fund balance equals the opening fund balance plus income and minus expenditures. On a “balance sheet”, the fund balance equals the assets minus the liabilities. A “fund balance” is what municipal governments call “profit”, or surplus.

Pages 10-16 show the selectboard’s revenue and expenditure figures, proposed and actual; and the proposed figures voted last year, and amounts proposed to be voted on this year. These amounts include all town and highway expenditures except for the school. Remember that a fiscal year takes its name from the ending year; that is, FY2013 is July 1, 2012 to June 30, 2013.

Then start many statements of revenues and expenditures and balances in the various Town Funds. Major effort has gone into clarifying accounts and separating out, or consolidating, various funds for better transparency.

The rest of the report is further detail of income and expenses, including the school section (pp 28-43); followed by a listing of, and reports by, organizations supported by the Town, listings of Town Officials, Vital Statistics, and Town Meeting Minutes, and Warnings.

## AUDITORS’ STATEMENT

In Guilford, the elected auditors’ primary duties have been, for years, to put together the Town Report in an understandable and accurate manner, as well as some do some verification of balances.

This year town administrator Katie Buckley, and town clerk Penny Marine have continued their excellent work bringing Town finances more into focus and realigning accounts, aided by bookkeeper/assistant town clerk Peter Hetzel and by the professional auditing firm of Mudgett, Jennett, Krogh-Wisner.

Town reports are complicated, and we try to present the information as clearly as possible. We welcome comments and suggestions; and also pictures of Guilford events, people, and places for next year’s Report.

Elly Majonen  
Neil Quinn  
Cathrine Wilken

## SELECTBOARD REPORT

We are happy to report that there's not much to report this year. No floods, no real town drama to speak of. However there are a few important issues that we want to bring to your attention.

### **Health Care**

#### *Background*

Historically, as is the case with most municipalities and government entities, public sector employees earn lower wages in exchange for better benefit packages than those in the private sector. If these benefits were to be monetized, over the long term it evens the playing field from an income perspective between the two sectors. Town of Guilford employees are no different in this regard. The Town has always offered comparatively lower wages and fully funded/managed its employees' healthcare benefits. It makes us a more competitive employer allowing us to hire and retain higher quality candidates to serve our taxpayers.

#### *Vermont Health Connect - some basics*

As you may know, Vermont is one of the first states in the country to create its own healthcare exchange (Vermont Health Connect) thereby getting ahead of the curve of the federal (Affordable Care Act) mandate. Beginning in January 2014, "small employers" (50 employees or less) are required to either enroll in the health-care exchange as a group or choose to have their employees enter the exchange as individuals. Regardless of this choice, Vermont Health Connect offers health plans (to employers and individuals) at four levels: Platinum, Gold, Silver, and Bronze. The levels vary in the amount of monthly premium versus out-of-pocket costs – they are merely financial options from which those joining (employers or individuals) will choose to pay for their benefits. All plans offer the same quality benefits, known as Essential Health Benefits, including preventive care, mental health services, and dental and vision coverage for children. More information can be found at: [www.healthconnect.vermont.gov](http://www.healthconnect.vermont.gov). Additionally, it is the State's goal to have a single-payer health care system in place by 2017. However, details for accomplishing this goal are yet to be determined.

By the State's definition above, the Town of Guilford is a "small employer," with fewer than 50 full time employees. This required the Selectboard to make some hard decisions in how we wanted to handle our employee's health care benefits. We strove to find a balance between fiscal responsibility and taking care of our excellent employees. After much discussion and debate, we made the following decisions to:

- Make the transition to the new health care system as smooth as possible for our employees and minimize the changes they will have to experience, especially since all will now have to manage the administrative aspects of their care – not an easy task!
- Continue to fully fund FY15's health care benefits for all eligible employees.
- Enroll in the Vermont Health Connect as a group, not as individuals.
- Choose to fund the Bronze Plan [lower premium, higher deductible contribution in a Health Reserve Account (HRA)] which is more expensive in the first year. This is because the Town will have to make a large contribution to fully fund the HRA in year 1. Unlike paying a higher premium, the Town will get to keep any



*Green Up Day, the  
first Saturday in May,  
see [www.guilfordvt.net](http://www.guilfordvt.net)  
for more info*

unspent HRA money at year-end and carry it over to following years. This will allow us to contribute less in subsequent years and only budget the amount that is needed to bring the account back up in the next fiscal year. If the State moves to a single-payer system in 2017, the potential exists for there to be a pool of money remaining with the Town (in the HRA Fund) rather than having paid most of it to the State in the form of higher premiums of the other plans.

### **Algiers Fire District #1**

The AFD was created in the early 1990's to oversee the sewer system that was constructed in the Village of Algiers. While it was originally created by the Selectboard, once formed it took on its own identity and is recognized as a "municipality" [that is, able to raise funds by taxing its members] in Vermont Law. It operated successfully for more than a decade but reached a turning point in 2011 when a significant embezzlement by the then-Treasurer was discovered. Since this time, the Town of Guilford has been the primary entity managing both the finances and administration of the Algiers Fire District. While the Prudential Committee is intact, they have struggled with no participation from the District's membership and they are tired. During their 2012 Annual Meeting, they unanimously voted to move ahead with measures to merge the District with the Town of Guilford if the Town will support it.

The Selectboard and the Town Office staff have spent countless hours working with and supporting AFD's operations and its Prudential Committee. We agree with the District's desire for a merger between AFD #1 and the Town because the sewer system is a self-supporting enterprise, meaning all of the fees collected by the users fund its operation. There would be no additional burden on the Town's budget if it were to absorb AFD's operations; in fact it will reduce the workload already being done by Town Office staff.

The Selectboard plans to hold public meetings to discuss the idea of this merger with voters and determine if there is support for it. If there is, the Town and AFD #1 will start the formal process for making it happen that will culminate in a town-wide vote by Australian ballot.

### **Town-Wide Reappraisal**

The last town-wide reappraisal was completed in 2005. While not at the point that the State will require a new reappraisal of Guilford, enough time has elapsed since 2005 that the Listers and Selectboard agree it would be in the Town's best interest to start to think about this process once again. No date has been set to formally begin this project but we wanted to give all taxpayers a "heads-up" well in advance. Please expect talk about this topic to continue and grow. Our goal, as we get deeper into the planning of it, is to keep everyone informed and involved so that the expectations are clear for all of us. We will use our website as the

primary vehicle for communication on this (and all information). We don't want any surprises and we are fairly confident all taxpayers will feel the same!

**Website**

The Town has a new website! It is jam-packed with loads of helpful information. It is updated frequently. Take a peek...[www.guilfordvt.net](http://www.guilfordvt.net)

As always, we are grateful for the opportunity to serve the townspeople of Guilford. Thank you for your continued support to help make our town a better place for all of us to live!

Richard J. Clark, Chair  
Troy Revis, Jr.  
Anne Rider

## TOWN CLERK/TREASURER'S REPORT

The Town Clerk's Office recorded 576 documents, issued 19 marriage licenses, filed 16 births, 14 death certificates and 307 burial permits. We also issued 23 fish and game licenses up till April 30. As of May 1, 2013, all fish and game licenses have to be done on line; this is very hard to keep track of. We processed 156 motor vehicle renewals for the state. 377 dog licenses and 4 special kennel licenses were also issued for FY13.

Just a reminder, as town clerk I am required by law to be the receiver and recorder of the town's archives. The clerk records deeds related to real estate and private property transactions and files vital statistics information records relating to town business. Proceedings of the annual and special town meetings are recorded and filed by the town clerk. As town clerk I am responsible for recording and preserving the town's public records. This includes such documents as land records, minutes, permits, plats, vital records, licenses, and election and tax information.

It is very important that you file your HS122 form (Homestead Declaration) in a timely manner, no later than April 15th. This applies regardless of any extension granted for your tax return. This form recognizes you as a resident of the town and your taxes are billed at a different tax rate than the nonresidential taxes. If you do not file this form, the state will contact you and then the town has to send you a revised tax bill. This causes a lot of time and money spent unnecessarily. Even if you do not file income tax you must file this form on an annual basis if you are a resident of the town.

I would like to remind dog owners to please get your dog tags by March 31 to avoid late fees. Ideally you may come into the office to get a tag starting in the month of January.

Peter Hetzel, our Bookkeeper/Assistant Town Clerk, is a delight to work with. The town is very lucky to have Peter working in the office.

This community has people who have dedicated their time and energy to make Guilford a place I am very proud to say is home.

Thank you again for allowing me to serve the town.

Penny Marine

## REPORT OF THE LISTERS

Our office has undergone huge changes in the past year. First, Frank Rafferty, a Lister for over 30 years, passed away last winter. His knowledge and dedication to the office have been greatly missed. To fill out our Board, Dick Smith has been appointed. His enthusiasm and interest have made him a great asset to our team.

**We want to remind all homeowners to re-declare your Homestead to the State Tax Department each year, by April 15th.** This can be done with your income tax return or on-line at the Tax Dept. website. If your primary home is in Vermont, you must declare it **each** Spring. You must do that in order to apply for a property tax adjustment, (called “income sensitivity” or “state payment”) on your Homestead house site. The state informs the town of the adjustment amount, if any, and it is shown on your property tax bill. The homestead declaration and tax adjustment applications must be filed with the State Tax Department each year. This information is kept confidential, where as the whole tax bill and Grand List information is public record.

Last year’s tax rates were:

Homestead Ed.: 1.7856 + municipal .7339 = 2.5195 total rate

Non-Residential Ed.: 1.6941 + municipal .7339 = 2.4280 total rate

The education rates are set by the State, adjusted by local spending; the municipal rate is set by the Town.

Total Real value increased over \$1.5 million, but an increase in exemptions, like Current Land Use value, left the Grand List approximately the same as last year. Total listed value \$220,313,295 less \$15,825,248 exemptions (\$14,478,346 is Current Use), = \$204,488,047 taxable.

The yearly State study is based on a 3 year span, so sales from 4/01/10 to 3/30/13 are used for the latest 2014 results. We have 1,101 taxable parcels, 128 in current use.

Our CLA chart of assessed values/sale prices since the last reappraisal:

2005	122%	2010	81.8%
2006	103%	2011	82.4%
2007	93%	2012	85.0%
2008	86%	2013	92.37%
2009	81.5%		

...meaning, assessed values are 92% of estimated market value.

Our Dispersion rate is 17.78%. Though we are not yet required to do a reappraisal, we are in the process of preparing for it. The market, after falling, has rebounded somewhat, leaving us about 8% off estimated market value. We feel enough time has passed since the last reappraisal to make the adjustment worthwhile.

Contact us at: 254-6857 ext 104, Guilfordlister @ yahoo.com

Lisa Barry

Jeremiah Sund

Dick Smith

CALCULATION OF TAXES  
FOR FY2014

EXPENSES AS PASSED AT MARCH 2013 MEETING

Article 4	Highway	\$801,900.00
	TOTAL HIGHWAY	<u>\$801,900.00</u>
Article 5	Town	\$712,285.00
Article 7	Invasive Species	1,000.00
Article 8	Windham Regional Comm.	3,775.00
Article 9	Library	27,000.00
Article 10	GVFD	201,726.00
Article 11	Human Services	<u>24,230.00</u>
	TOTAL MUNICIPAL	<u>\$970,016.00</u>
	TOTAL EXPENSES	\$1,771,916.00

	HIGHWAY	MUNICIPAL	
Expenses	\$801,900.00	\$970,016.00	<i>Expenses</i>
Other Revenue	<u>137,000.00</u>	<u>132,000.00</u>	<i>subtract Other Revenue</i>
To Be Raised	664,900.00	838,016.00	<i>result is To Be Raised</i>
Grand List	<u>\$2,059,720.59</u>	<u>\$2,059,720.59</u>	<i>divided by Grand List</i>
Tax Rate	\$0.3228	\$0.4069	<i>result is tax rate</i>

\*Local Agreement Rate Calculations

VOTED EXEMPTIONS NON-RESIDENTIAL	VETERANS HOMESTEAD	VETERANS NON-RESIDENTIAL	
\$211,430.00	\$210,000.00	\$60,000.00	<i>Total exemptions</i>
2,114.30	2,100.00	600.00	<i>Grand List Value times 1%</i>
1.6941	1.7856	1.6941	<i>multiply by Education Rate</i>
\$3,581.84	\$3,749.76	\$1,016.46	<i>amount to be raised by taxes</i>
	\$8,348.06		<i>total L/A amount to be raised by taxes</i>
	\$0.0042		<i>division with G/L equals L/A tax rate</i>

["Local Agreement" properties are those given exemption or reductions from the tax rolls, such as the fire station, the Grange, or because of the military Veteran status of the owner. As voted by Town Meeting.]

HOMESTEAD	NON-RESIDENTIAL	
0.7297	0.7297	<i>Sum of both tax rates above</i>
1.7856	1.6941	<i>add State's Education rates</i>
<u>0.0042</u>	<u>0.0042</u>	<i>add Local Agreement rate*</i>
<b>\$2.5195</b>	<b>\$2.4280</b>	<b>TOTAL TAX RATE</b>

## BALANCE SHEET - GOVERNMENTAL FUNDS

For the Year Ended June 30, 2013

	GENERAL FUND	HIGHWAY FUND	CAPITAL PROJECTS	VCDP GRANT	ALGIERS WATER LINE	OTHER GOV.	TOTAL GOV.
<b>ASSETS</b>							
Cash and equivalents	576,277	0	50,723	0	195,000	155,329	977,329
Investments	0	0	0	0	0	15,254	15,254
Property Taxes Receivable	217,006	0	0	0	0	0	217,006
Accounts Receivable	6,031	0	0	0	0	0	6,031
Grants Receivable	0	0	0	0	18,840	90,174	109,014
Notes Receivable	0	0	0	0	0	18,525	18,525
Allowance for Uncollectible	0	0	0	0	0	(18,525)	(18,525)
Due from Other Funds	0	278,997	191,896	0	28,673	37,562	537,128
Prepaid Expenditures	7,709	0	0	0	0	0	7,709
Total Assets	807,023	278,997	242,619	0	242,513	196,356	1,869,471
<b>LIABILITIES</b>							
Accounts Payable	38,100	0	0	0	0	456	38,556
Accrued Expenditures	4,844	0	0	0	0	0	4,844
Accrued Comp. Absences	0	6,432	0	0	0	0	6,432
Deferred Property Taxes	204,163	0	0	0	0	0	204,163
Deferred Revenue	4,228	0	0	0	0	33,604	37,832
Due to Other Funds	478,466	0	0	0	0	58,662	537,128
Total Liabilities	729,801	6,432	0	0	0	92,722	828,955
<b>FUND EQUITY</b>							
Nonspendable	7,709	0	0	0	0	44,845	52,554
Restricted	0	0	0	0	242,513	167,493	410,006
Committed	0	272,565	242,619	0	0	0	515,128
Assigned	17,179	0	0	0	0	0	17,179
Unassigned	52,834	0	0	0	0	(6,741)	46,093
Total Fund Balances	77,722	272,565	242,619	0	242,513	205,597	1,869,971
Total Liabilities + Fund Equity	807,523	278,997	242,619	0	242,513	298,319	1,869,971

STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCES

	GENERAL FUND	HIGHWAY FUND	CAPITAL PROJECTS	VCDP GRANT	ALGIERS WATER LINE	OTHER GOV.	TOTAL GOV.
<b>REVENUES</b>							
Property Taxes	745,786	633,860	0	0	0	0	1,379,646
Intergovernmental	107,034	146,689	0	331,500	338,645	101,140	1,025,008
Licenses, Permits, and Fines	2,094	2,098	0	0	0	0	4,192
Charges for Services	23,785	0	0	0	0	9,408	33,193
Donations	0	0	0	0	0	7,536	7,536
Waterline Connection Agree.	0	0	0	0	247,000	0	247,000
Investment Income	955	0	118	0	0	2,781	3,854
Sale of Equipment	0	0	800	0	0	0	800
Miscellaneous	9,572	3,671	3,119	0	0	0	16,362
<b>Total Revenues</b>	<b>889,226</b>	<b>786,318</b>	<b>4,037</b>	<b>331,500</b>	<b>585,645</b>	<b>120,865</b>	<b>2,717,591</b>
<b>EXPENDITURES:</b>							
General Government	403,908	0	0	331,500	19,894	54,470	809,772
Highways and Roads	0	581,102	0	0	0	45,247	626,349
Culture and Recreation	0	0	0	0	0	719	719
Special Appropriations	233,171	0	0	0	0	0	233,171
Capital Outlay	0	5,216	15,022	0	527,859	9,084	557,181
Capital Lease - Principal	0	0	51,729	0	0	0	51,729
Capital Lease - Interest	0	0	2,755	0	0	0	2,755
Debt Service - Principal	55,000	0	0	0	0	0	55,000
Debt Service - Interest	14,136	0	0	0	3,325	0	17,461
<b>Total Expenditures</b>	<b>706,215</b>	<b>586,318</b>	<b>69,506</b>	<b>331,500</b>	<b>551,078</b>	<b>109,520</b>	<b>2,354,137</b>
Excess (Deficit)	183,011	200,000	(65,469)	0	34,567	11,345	363,454
<b>OTHER FINANCING SOURCES (USES)</b>							
Proceeds from Long Term Debt	0	0	0	0	195,000	0	195,000
Transfers in (out)	(203,805)	(39,000)	205,000	0	23,000	14,805	0
<b>Total Other Financing Sources</b>	<b>(203,805)</b>	<b>(39,000)</b>	<b>205,000</b>	<b>0</b>	<b>218,000</b>	<b>14,805</b>	<b>195,000</b>
<b>Net Change in Fund Balances</b>	<b>(20,794)</b>	<b>161,000</b>	<b>139,531</b>	<b>0</b>	<b>252,567</b>	<b>26,150</b>	<b>558,454</b>
Fund Balance July 1, 2012	98,516	111,565	103,088	0	(10,054)	179,447	482,562
Fund Balance June 30, 2013	77,722	272,565	242,619	0	242,513	205,597	1,041,016

## REVENUES - GENERAL FUND (003)

	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	FY15 PROPOSED
<b>TAXES</b>				
Taxes - General	296,326.37	276,737.53	380,785.07	354,793.00
Taxes - Human Services	233,671.00	233,671.00	256,731.00	255,963.64
Taxes - Trans Out, SA	204,000.00	204,000.00	200,500.00	214,700.00
Taxes - Surplus	53,548.00	0.00	0.00	0.00
Delinquent Taxes Interest	20,000.00	21,332.46	20,000.00	21,000.00
Delinquent Taxes Penalty	17,000.00	10,045.14	0.00	0.00
Telephone Reimbursement	1,080.00	410.00	0.00	0.00
	<u>825,625.37</u>	<u>746,196.13</u>	<u>858,016.07</u>	<u>846,456.64</u>
<b>LIBRARY</b>				
Librarian Reimbursments	26,000.00	0.00	0.00	0.00
	<u>26,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
GVFD - Insurance Reimb	6,560.00	9,006.00	0.00	0.00
AFD #1 - Rev for Services	6,300.00	5,925.00	8,100.00	8,100.00
AFD #1 - Del. Col. Reimbu	1,500.00	0.00	0.00	0.00
<b>LICENSES &amp; PERMITS</b>				
Liquor/Tobacco	0.00	50.00	0.00	0.00
Dog Licenses	2,500.00	2,084.00	2,200.00	2,000.00
Poundkeeper Fees Collected	0.00	10.00	0.00	0.00
	<u>2,500.00</u>	<u>2,144.00</u>	<u>2,200.00</u>	<u>2,000.00</u>
<b>STATE FUNDS</b>				
Current Use Funds	68,000.00	88,948.00	75,000.00	80,000.00
Pilot Program	10,000.00	18,086.00	12,000.00	16,000.00
	<u>78,000.00</u>	<u>107,034.00</u>	<u>87,000.00</u>	<u>96,000.00</u>
<b>TOWN CLERK FEES</b>				
Legal Documents	6,500.00	12,938.00	9,000.00	11,000.00
Search & Copy Fees	4,000.00	3,583.55	3,500.00	3,500.00
Fish & Game Licenses	200.00	151.50	200.00	150.00
Vehicle Registration Fees	700.00	531.00	600.00	550.00
Marriage License Fee	100.00	190.00	100.00	150.00
Excess Weight Permits	100.00	120.00	100.00	100.00
Land Postings	0.00	125.00	100.00	125.00
Maps & History Books	50.00	150.00	100.00	150.00
Miscellaneous	0.00	71.00	0.00	0.00
	<u>11,650.00</u>	<u>17,860.05</u>	<u>13,700.00</u>	<u>15,725.00</u>
<b>INTEREST EARNED</b>				
General Fund Int Earned	900.00	946.41	1,000.00	950.00
	<u>900.00</u>	<u>946.41</u>	<u>1,000.00</u>	<u>950.00</u>
<b>MISCELLANEOUS</b>				
Misc Cash Receipts	0.00	106.27	0.00	0.00
	<u>0.00</u>	<u>106.27</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL GEN'L REVENUES</b>	<b>959,035.37</b>	<b>889,217.86</b>	<b>970,016.07</b>	<b>969,231.64</b>

## EXPENSES - GENERAL FUND (003)

	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	FY15 PROPOSED
<b>SELECTBOARD</b>				
Selectmen Stipends	3,900.00	3,900.00	3,900.00	3,900.00
Town Administrator	41,715.00	46,671.23	43,000.00	44,300.00
Bookkeeper	25,229.00	28,852.10	29,000.00	29,900.00
FICA/MEDI - Employer	16,750.00	14,931.72	17,600.00	18,000.00
Retirement Fringe	8,250.00	6,928.52	8,650.00	8,600.00
Health Insurance	27,500.00	35,817.60	40,000.00	47,000.00
Dental Insurance	1,350.00	846.48	1,000.00	1,000.00
Unemployment	1,500.00	126.82	500.00	500.00
Vision Insurance	300.00	156.96	300.00	200.00
Disability Insurance	1,450.00	1,527.36	1,625.00	1,700.00
GVFD - Insurance Reimb	6,560.00	5,269.00	0.00	0.00
Transfer to HRA	6,000.00	6,000.00	8,000.00	22,200.00
Miscellaneous	0.00	275.80	0.00	0.00
Emergency Response	1,000.00	216.37	1,000.00	500.00
Advertising	500.00	232.31	1,000.00	500.00
Annual Training	750.00	813.30	750.00	850.00
Travel & Expenses	1,000.00	1,422.93	1,250.00	1,500.00
Green Up	150.00	274.09	150.00	150.00
VLCT	2,776.00	5,691.00	2,915.00	3,156.00
Rescue, Inc.	45,007.62	45,025.54	46,313.75	46,132.00
General Liability	11,750.00	14,128.50	12,700.00	16,928.00
Workers Comp.	500.00	658.50	610.00	750.00
Legal Services	500.00	417.50	1,500.00	750.00
Website	1,800.00	1,475.00	800.00	1,475.00
Office Supplies	3,500.00	2,632.53	3,500.00	3,500.00
Office Equipment	1,500.00	1,331.93	1,500.00	1,500.00
Office Equipment Contract	1,750.00	1,203.59	1,750.00	1,500.00
Postage	3,250.00	1,936.20	3,500.00	3,000.00
Technical Support	9,000.00	6,982.16	10,000.00	8,500.00
Office Repair/Maintenance	3,600.00	2,356.76	3,600.00	2,500.00
Office Maint. - Grounds	1,260.00	853.32	1,260.00	1,260.00
Building Improvements	5,000.00	0.00	7,500.00	2,500.00
Electricity	1,400.00	1,441.74	1,500.00	1,500.00
Heating	3,500.00	1,316.92	3,500.00	2,750.00
Telephone	3,600.00	3,407.63	3,900.00	3,500.00
Telephone Reimbursement	1,080.00	340.00	0.00	0.00
Abatements	750.00	0.00	500.00	0.00
Vehicle Damage	2,500.00	0.00	2,500.00	2,500.00
	<u>247,927.62</u>	<u>245,461.41</u>	<u>267,073.75</u>	<u>284,501.00</u>
<b>TREASURER</b>				
Treasurer Salary	22,511.00	22,516.00	11,600.00	11,950.00
Annual Training	450.00	625.00	450.00	650.00
Travel & Expenses	300.00	519.03	500.00	600.00
	<u>23,261.00</u>	<u>23,660.03</u>	<u>12,550.00</u>	<u>13,200.00</u>

	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	FY15 PROPOSED
BCA				
BCA Stipend	300.00	67.16	300.00	300.00
Ballot Clerks/Moderator	350.00	381.46	350.00	400.00
Election Tech Support	2,700.00	886.35	150.00	2,500.00
Tech Support	250.00	0.00	250.00	250.00
	<u>3,600.00</u>	<u>1,334.97</u>	<u>1,050.00</u>	<u>3,450.00</u>
TRANSFERS OUT				
To Green River Bridge Fund	25,000.00	25,000.00	25,000.00	15,000.00
To Capital Fund	150,000.00	155,000.00	150,000.00	150,000.00
To Algiers Waterline Fund	23,000.00	23,000.00	24,500.00	24,500.00
To Reappraisal	0.00	13,884.13	0.00	0.00
To Record Preservation	0.00	920.68	0.00	3,000.00
	<u>198,000.00</u>	<u>217,804.81</u>	<u>199,500.00</u>	<u>192,500.00</u>
AUDITORS				
Auditors Wages	2,500.00	1,430.50	2,500.00	2,500.00
Auditor Training	165.00	244.33	250.00	250.00
Town Report Postage	500.00	291.58	500.00	500.00
Single Audit	0.00	0.00	10,000.00	0.00
Professional Audit	12,000.00	12,025.50	12,000.00	13,000.00
Town Report Printing	2,500.00	1,727.85	2,500.00	2,200.00
	<u>17,665.00</u>	<u>15,719.76</u>	<u>27,750.00</u>	<u>18,450.00</u>
LISTERS				
Listers Wages	24,205.00	10,320.87	25,000.00	25,750.00
Lister Course (State)	55.00	60.00	55.00	60.00
Consulting	500.00	0.00	500.00	500.00
Travel Expenses	450.00	113.28	450.00	450.00
Software License	1,700.00	1,631.47	1,700.00	1,700.00
	<u>26,910.00</u>	<u>12,125.62</u>	<u>27,705.00</u>	<u>28,460.00</u>
DEL. TAX COLLECTOR				
Del. Tax Collector	17,000.00	10,155.33	0.00	0.00
	<u>17,000.00</u>	<u>10,155.33</u>	<u>0.00</u>	<u>0.00</u>
TOWN CLERK				
Town Clerk Salary	22,511.00	22,516.00	34,800.00	35,850.00
Asst Town Clerk Wages	7,540.00	6,527.18	7,800.00	8,050.00
Record Preservation	3,000.00	2,079.32	2,000.00	0.00
Annual Training	350.00	310.00	1,000.00	1,000.00
Travel & Expenses	650.00	341.89	1,150.00	1,150.00
	<u>34,051.00</u>	<u>31,774.39</u>	<u>46,750.00</u>	<u>46,050.00</u>
LIBRARIAN				
Library - Salary/Expense	26,000.00	0.00	0.00	0.00
	<u>26,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
PLANNING COMMISSION				
Planning Com. Expenses	1,000.00	721.49	1,000.00	1,000.00
	<u>1,000.00</u>	<u>721.49</u>	<u>1,000.00</u>	<u>1,000.00</u>

	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	FY15 PROPOSED
<b>CONSERVATION COMMISSION</b>				
Conservation Com. Expenses	1,000.00	435.65	1,000.00	500.00
	<u>1,000.00</u>	<u>435.65</u>	<u>1,000.00</u>	<u>500.00</u>
<b>CONSTABLE</b>				
Constable Wages	1,000.00	1,567.50	1,000.00	1,750.00
Sheriff's Dept. Contract	4,000.00	3,999.67	4,000.00	4,000.00
Travel & Expenses	250.00	35.23	250.00	250.00
Cruiser Repairs	750.00	277.34	1,500.00	750.00
Equipment	200.00	0.00	200.00	200.00
	<u>6,200.00</u>	<u>5,879.74</u>	<u>6,950.00</u>	<u>6,950.00</u>
<b>POUNDKEEPER</b>				
C/S Poundkeeper	2,555.00	2,012.00	2,555.00	2,555.00
Dog Officer	0.00	210.00	0.00	250.00
Boarding Fees	500.00	0.00	500.00	250.00
Veterinary Services	150.00	0.00	150.00	150.00
Travel & Expenses	300.00	258.43	300.00	300.00
Dog Damages	200.00	0.00	200.00	200.00
	<u>3,705.00</u>	<u>2,480.43</u>	<u>3,705.00</u>	<u>3,705.00</u>
<b>HEALTH OFFICER</b>				
Health Officer Wages	200.00	62.50	200.00	200.00
Supplies	100.00	0.00	100.00	100.00
Travel & Expenses	150.00	26.40	150.00	150.00
	<u>450.00</u>	<u>88.90</u>	<u>450.00</u>	<u>450.00</u>
<b>SOLID WASTE</b>				
Solid Waste Meetings	350.00	50.00	350.00	350.00
WSWMD Assessment	24,239.00	24,238.96	25,451.32	27,757.00
Recycle Bin Site Rental	1,200.00	1,200.00	1,200.00	1,200.00
	<u>25,789.00</u>	<u>25,488.96</u>	<u>27,001.32</u>	<u>29,307.00</u>
<b>CEMETERIES</b>				
Cemetery Maintenance	700.00	582.46	700.00	700.00
C.S./Cemeteries	4,500.00	3,980.00	4,500.00	4,500.00
	<u>5,200.00</u>	<u>4,562.46</u>	<u>5,200.00</u>	<u>5,200.00</u>
<b>DEBT SERVICE</b>				
Town Interest	500.00	67.22	500.00	100.00
FD Bond - Principal	55,000.00	55,000.00	55,000.00	55,000.00
FD Bond - Interest	14,068.75	14,068.75	12,600.00	10,595.00
	<u>69,568.75</u>	<u>69,135.97</u>	<u>68,100.00</u>	<u>65,695.00</u>
<b>COUNTY</b>				
County Tax	16,137.00	11,924.00	16,100.00	13,500.00
	<u>16,137.00</u>	<u>11,924.00</u>	<u>16,100.00</u>	<u>13,500.00</u>
<b>FIRE WARDEN</b>				
Forest Fires	100.00	0.00	100.00	100.00
Fire Permits	300.00	0.00	300.00	250.00
	<u>400.00</u>	<u>0.00</u>	<u>400.00</u>	<u>350.00</u>

	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	FY15 PROPOSED
AFD #1 - Expenses				
Delinquent Collector	1,500.00	0.00	0.00	0.00
	1,500.00	0.00	0.00	0.00
SPECIAL ARTICLES				
Invasive Species Mgmt	0.00	0.00	1,000.00	0.00
	0.00	0.00	1,000.00	0.00
HUMAN SERVICES				
Windham Regional Com.	3,691.00	3,691.00	3,775.00	3,857.64
Youth Services	1,605.00	1,605.00	1,605.00	1,605.00
Women's Freedom Center	1,000.00	1,000.00	1,000.00	1,000.00
Morningside	500.00	500.00	500.00	500.00
Fire Department	179,750.00	179,750.00	201,726.00	201,726.00
Visiting Nurse Alliance	5,800.00	5,800.00	5,800.00	5,800.00
RSVP	485.00	485.00	485.00	485.00
HCRS - Mental Health	3,000.00	3,000.00	3,000.00	3,000.00
Council on Aging	850.00	850.00	850.00	850.00
Guilford Free Library	26,000.00	26,000.00	27,000.00	28,000.00
Brattleboro Area Hospice	300.00	300.00	300.00	300.00
Gathering Place	500.00	500.00	500.00	500.00
Brattleboro Senior Meals	350.00	350.00	350.00	350.00
Green Up Vermont	0.00	0.00	0.00	150.00
Windham-Windsor Housing	0.00	0.00	0.00	1,200.00
Brattleboro Area Drop-In	2,500.00	2,500.00	2,500.00	500.00
Early Education Services	850.00	850.00	850.00	850.00
AIDS Project of So. VT	350.00	350.00	350.00	350.00
Connecticut River Transit	250.00	250.00	250.00	250.00
Guilford Cares	3,500.00	3,500.00	3,500.00	4,200.00
Windham Child Care Assoc.	350.00	350.00	350.00	350.00
SEVCA, Inc	2,040.00	2,040.00	2,040.00	2,040.00
	233,671.00	233,671.00	256,731.00	257,863.64
TOTAL GEN'L EXPENSES	959,035.37	912,424.92	970,016.07	971,131.64

### REVENUES - HIGHWAY FUND (009)

	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	FY15 PROPOSED
HIGHWAY REVENUES				
Taxes - General	633,860.00	633,860.00	664,900.00	655,162.00
State Aid to Highways	133,000.00	146,689.28	135,000.00	145,000.00
Civil Fines	1,500.00	2,097.93	1,500.00	1,750.00
Scrap Metal	500.00	0.00	500.00	0.00
Misc. Revenue	0.00	3,672.38	0.00	0.00
TOTAL HWY REVENUES	768,860.00	786,319.59	801,900.00	801,912.00

## EXPENSES - HIGHWAY FUND (009)

	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	FY15 PROPOSED
<b>GENERAL HIGHWAY</b>				
Wages/General	110,675.00	122,765.30	125,850.00	125,850.00
FICA/MEDI	16,250.00	14,358.66	17,750.00	17,750.00
Retirement Fringe	10,600.00	9,328.65	11,000.00	12,000.00
Health Insurance	37,010.00	35,361.24	41,000.00	63,100.00
Dental Insurance	3,050.00	1,692.96	2,100.00	2,100.00
Unemployment	0.00	0.00	1,000.00	1,000.00
Vision Insurance	575.00	313.92	575.00	575.00
Disability Insurance	1,925.00	1,489.68	1,925.00	1,925.00
Liabilty Insurance	11,000.00	14,850.50	15,200.00	17,452.00
Workers Comp. Insurance	10,000.00	9,963.50	9,000.00	11,110.00
Transfers Out to HRA	14,000.00	14,000.00	14,000.00	58,500.00
Gravel	40,000.00	40,602.00	40,000.00	40,000.00
Chloride	14,000.00	22,243.30	14,000.00	14,000.00
Guard Rails	2,500.00	0.00	15,000.00	15,000.00
Culverts	5,000.00	5,000.30	5,000.00	5,000.00
Rental Equipment	3,500.00	0.00	3,500.00	3,500.00
Rental Trucks	2,000.00	299.73	2,000.00	2,000.00
C/S Tree Removal	5,000.00	5,800.00	5,000.00	5,000.00
Retaining Walls	10,000.00	0.00	5,000.00	0.00
	<u>297,085.00</u>	<u>298,069.74</u>	<u>328,900.00</u>	<u>395,862.00</u>
<b>RETREATMENT</b>				
Materials	<u>160,000.00</u>	<u>40,545.40</u>	<u>160,000.00</u>	<u>100,000.00</u>
	160,000.00	40,545.40	160,000.00	100,000.00
<b>WINTER</b>				
Wages/Winter	89,575.00	71,654.01	92,300.00	90,000.00
Sand	30,000.00	29,261.00	30,000.00	30,000.00
Salt	<u>18,000.00</u>	<u>24,014.15</u>	<u>18,000.00</u>	<u>18,000.00</u>
	137,575.00	124,929.16	140,300.00	138,000.00
<b>BRIDGES</b>				
Wages/Bridges	11,500.00	0.00	0.00	0.00
Plank & Railings	0.00	0.00	3,000.00	3,000.00
Painting	0.00	0.00	5,000.00	0.00
Covered Bridge	1,500.00	0.00	1,500.00	0.00
Trans Out Bridge Fund	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>
	38,000.00	25,000.00	34,500.00	28,000.00
<b>TOWN GARAGE</b>				
Operataing Supplies	5,500.00	5,444.97	5,500.00	5,500.00
Heat (Fuel Oil)	7,000.00	6,320.08	7,000.00	7,000.00
Signs & Posts	3,000.00	4,579.84	4,000.00	4,000.00
Small Tools & Equipment	3,000.00	2,647.29	3,000.00	3,000.00
Safety Equipment	750.00	1,523.84	2,000.00	2,000.00
Telephone	1,750.00	1,820.89	1,750.00	2,250.00
Radios & Radio Repairs	700.00	2,454.13	700.00	700.00

	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	FY15 PROPOSED
Building Maintenance	2,500.00	9,153.28	2,500.00	2,500.00
Hazardous Waste Disposal	4,000.00	75.00	4,000.00	3,600.00
Electricity	3,000.00	2,788.91	2,750.00	4,500.00
	31,200.00	36,808.23	33,200.00	35,050.00
<b>TOWN EQUIPMENT</b>				
Diesel	50,000.00	47,053.67	50,000.00	50,000.00
Repairs	55,000.00	35,098.63	55,000.00	55,000.00
Repairs - 1998 Int'l	0.00	2,923.54	0.00	0.00
Repairs - 2004 Int'l	0.00	652.01	0.00	0.00
Repairs - 2006 Int'l	0.00	3,900.40	0.00	0.00
Repairs - 2008 F550	0.00	1,051.50	0.00	0.00
Repairs - 2011 F550	0.00	66.24	0.00	0.00
Repairs - 2012 Int'l	0.00	556.69	0.00	0.00
Repairs - 2002 Tractor	0.00	1,125.70	0.00	0.00
Repairs - 2004 Grader	0.00	5,054.01	0.00	0.00
Repairs - 2008 Backhoe	0.00	966.07	0.00	0.00
Repairs - 2010 Loader	0.00	1,518.01	0.00	0.00
	105,000.00	99,966.47	105,000.00	105,000.00
<b>TOTAL HWY EXPENSES</b>	<b>768,860.00</b>	<b>625,319.00</b>	<b>801,900.00</b>	<b>801,912.00</b>

### CAPITAL FUND (004)

The Capital (Projects) Fund was established to account for financial resources to be used for the purchase of major facilities and equipment. In the General Fund's (003) annual budget, the Town sets an amount to be "transferred out" to the Capital Fund for future expenditures for the purposes mentioned above. Managing its money in this way enables the Town to minimize its debt whenever possible. This in turn saves the Town's money.

A major planning tool for the Capital Fund is a rolling schedule for equipment replacement. Based on the piece of equipment, it is used for a set number of years and then replaced according to this schedule. It allows for the maximum amount of benefit (higher trade-in value, use of warranty, and lower costs of repairs, more time in use (not in the shop) at the lowest cost. This year (FY14) a new Ford 1-Ton dump truck and John Deere tractor were purchased. In FY15 the grader is scheduled for replacement.

	CAPITAL RESERVES	ALL BRIDGES	GREEN R BRIDGE	TOTAL RESERVES
Balance July 1, 2012	(\$7,793.12)	\$70,422.98	\$40,458.23	\$103,088.09
<b>REVENUES</b>				
Sale of Light Bulbs	48.00	0.00	0.00	48.00
Efficiency Vt Incentive	1,070.00	0.00	0.00	1,070.00
Sale of Equipment	800.00	0.00	0.00	800.00
Interest Earned	118.43	0.00	0.00	118.43
Bridge Fund Grant	0.00	0.00	0.00	0.00
	2,036.43	0.00	0.00	2,036.43

	CAPITAL RESERVES	ALL BRIDGES	GREEN R BRIDGE	TOTAL RESERVES
EXPENDITURES				
Capital Project	(6,084.00)	0.00	0.00	(6,084.00)
Capital Expense, Lights	(8,937.80)	0.00	0.00	(8,937.80)
Bridge Expenses	0.00	0.00	0.00	0.00)
Capital Lease	(54,484.03)	0.00	0.00	(54,484.03)
	<u>(69,505.83)</u>	0.00	0.00	<u>(69,505.83)</u>
Operating Transfer In	155,000.00	0.00	27,000.00	182,000.00
FEMA Payment	0.00	0.00	33,604.06	33,604.06
	<u>\$79,737.48</u>	<u>\$70,422.98</u>	<u>\$101,062.29</u>	<u>\$251,222.75</u>
Balance June 30, 2013				

### BIRDIE COOK FUND (200)

Trustee: Penny Marine

Voted at 1950 Town Meeting that after account reached \$1,500 the income to be available to Selectmen to use at their discretion.

Balance July 1, 2012				\$2,376.90
Interest			.90	
Expenses			<u>0.00</u>	
Balance June 30, 2013				\$2,377.80
Available for use by Selectmen				\$877.80

### BRAINARD S. GALE FUND (201)

Trustee: Penny Marine

Originally Good Boy Fund set up by John E. Gale in memory of Brainard S. Gale (born July 22, 1869). Given in August 1963 by Richard E. Gale and John C. Gale. The income to be used to purchase books or educational materials for Guilford School Library. Withdrawal to be made at the discretion of the Town Clerk.

Balance July 1, 2012				\$337.37
Interest			<u>0.11</u>	
Balance June 30, 2013				\$337.64

### CEMETERY TRUST FUNDS (005)

Interest from these Primary funds to be divided equally between the Town and care of Guilford cemeteries.

Primary Cemetery Fund

Balance July 1, 2012				\$13,403.69
Dividends		101.25		
Interest Earned		7.23		
Sales of Plots		800.00		
Gains/(Losses), Investments		1,579.50		
Cemetery Expenses		<u>(332.25)</u>		
Net Change				2,155.73
Balance June 30, 2013				\$15,559.42

### WEATHERHEAD HOLLOW CEMETERY

This cemetery, on Carriage Road, was turned over to the Town, along with its endowment, in FY09.

Balance July 1, 2012		\$6,224.55
Dividends	45.60	
Interest Earned	2.41	
Gains/(Losses), Investments	519.35	
Cemetery Expenses	0.00	
Net Change		567.36
Balance June 30, 2013		\$6,791.91

### WARREN WILDER FUND

This fund, established for the care of the Blanchard Cemetery, was incorporated into Town Cemetery Funds last year. Any unused portion of the interest is to be used for the care of other cemeteries in town.

Balance July 1, 2012		\$4,458.83
Dividends	50.44	
Interest Earned	1.06	
Gains/(Losses), Investments	413.45	
Cemetery Expenses	(100.00)	
Net Change		364.95
Balance June 30, 2013		\$4,823.78
Total All Cemetery Trust Funds		\$27,175.11

### REVOLVING LOAN FUND (006)

The Guilford Housing Rehabilitation Program is to improve and to maintain the housing and quality of life of low and moderate income residents of the Town of Guilford. The program was first implemented in Algiers for sewer connections from existing eligible structures to the Algiers Fire District collection system.

The principal and interest payments that represent program income received from the Agency Fund portion of the loan will be directed to the Program account. These monies will create a revolving loan fund account to continue a Town-specified program for failed septic systems or other housing rehabilitation work.

Balance July 1, 2012		\$37,345.45
Allowance for Uncollectable	(18,525.09)	
MM Interest	18.80	
Revolving Loan Interest	0.00	
Balance June 30, 2013		18,839.16
Loans Outstanding July 1, 2012		19,567.70
Repayments FY13	1,042.61	(1,042.61)
Loans Outstanding June 30, 2013		18,525.09
Available for Loan June 30, 2013		\$18,839.16

## RERP GRANT FUND (008)

The Radiological Emergency Response Plan Program (RERP) is administered at the State level by Vermont Emergency Management (VEM): they are responsible for planning, training and response to an incident at the Vermont Yankee Nuclear Power Station in Vernon, VT. Each year, the Town of Guilford receives an RERP grant from VEM to fund our Emergency Management Director and the operations of our Emergency Operations Center based in the Guilford Fire Station.

Balance July 1, 2012		\$5,102.27
Revenues		
RERP Grant	29,851.33	29,851.33
Expenditures		
RERP Grant Expenses	(24,080.42)	
EM Annual Fund Expenses	(4,608.62)	
Pagers and Officer	(1,614.76)	30,303.80
Balance June 30, 2013		\$4,649.80

## REAPPRAISAL FUND (301)

Each year the State of Vermont allocates money to Vermont towns to be reserved for their town-wide reappraisals. This money is carried over from year to year, building a pool of money, so that when the time arrives for Guilford to reappraise its properties enough funds will be there to significantly relieve the burden on our tax payers.

Balance July 1, 2012		\$97,676.26
Revenues		
DDGL Study & Reappraisal	10,592.50	
From General Fund	13,884.13	
Interest Earned	38.97	24,515.60
Balance June 30, 2013		\$122,191.86

## LISTERS EDUCATION FUND (302)

Each year the State of Vermont allocates money to each Vermont town to be reserved for Listers' education. This money is carried over from year to year so that Listers will have the funds necessary to pay for their training, thus allowing them to keep current in their field.

Balance July 1, 2012		\$2,363.76
State of Vermont Allocation	394.09	394.09
Balance June 30, 2013		\$2,757.85



## 250TH CELEBRATION FUND (300)

This fund was created to manage the donations and expenses associated with our year-long celebration in 2011. Remaining funds will be disbursed to local organizations by the committee.

Balance July 1, 2012		\$795.35
Donations	473.00	473.00
Expenses	(719.63)	(719.63)
Unpaid Invoices		548.72
Balance June 30, 2013		400.00
		\$948.72

## PRESERVATION FUND (206)

During the 2010 Town Meeting the voters decided to establish a municipal records reserve fund in accordance with 24 V.S.A., §2804 for the restoration, preservation, conservation, and computerization of municipal records to be funded by revenues of \$4 per page (as decided by the Selectboard) received from recording fees established under 32 V.S.A., §1671(a)(1) and (6) of this section. A portion of the proceeds generated for this fund are used to pay for the expense of the digital land records scanning system used by the Town Clerk.

Balance July 1, 2012		\$6,243.05
Preservation Fees	8,608.00	
Interest Earned	2.63	
From General Fund	920.68	9,531.31
Expenses	(5,209.38)	(5,209.38)
Balance June 30, 2013		\$10,564.98

## REPORT OF TRUSTEES OF PUBLIC FUNDS

Trustees: Todd Mandell, Don McLean, Craig Wells

The Trustees of Public Funds are responsible for the management of the five funds listed below. The trustees receive money from benefactors when the fund is created and assure that it is properly invested and the principal is maintained. The trustees disburse the interest from the funds yearly as directed by the original benefactors.

### C.P. WOOD FUND (205)

This is a permanent fund of \$5,370.50. The income is to be used for town purposes.

Balance July 1, 2012		\$5,370.50
Prior Years' Interest	16.60	
FY13 Interest	2.05	18.65

Disbursements:		
Town of Guilford	(18.65)	(18.65)
Balance June 30, 2013		\$5,370.50

**AURELIA D. TAFT FUND (204)**

This is a permanent fund of \$10,800.00. The income is to be used for care of Cemetery Road, then other town highways.

Balance July 1, 2012		\$10,800.00
Prior Years' Interest	33.30	
FY13 Interest	4.11	37.41

Disbursements:		
Town of Guilford	(37.41)	(37.41)
Balance June 30, 2013		\$10,800.00

**MRS. C.A. KING & JOHN LYNDE FUND (203)**

This is a permanent fund of \$1,000.00. The income is to be used for support of Guilford Schools.

Balance July 1, 2012		\$1,000.00
Prior Years' Interest	3.06	
FY13 Interest	0.39	3.45

Disbursements:		
Town of Guilford School District	(3.45)	(3.45)
Balance June 30, 2013		\$1,000.00

**MRS. C.A. KING FUND (202)**

This is a permanent fund of \$1,000.00. The income is to be used for the care of the King Cemetery Lot, with the balance for support of Guilford Schools.

Balance July 1, 2012		\$1,000.00
Prior Year Interest	3.06	
FY13 Interest	0.39	3.45

Disbursements:		
Town of Guilford School District	(3.45)	(3.45)
Balance June 30, 2013		\$1,000.00

**LT. COL. CHARLES L. BULLOCK & MRS. MARY ELLEN BULLOCK  
EDUCATIONAL SCHOLARSHIP FUND**

This was originally a permanent fund of \$10,000.00, which was increased by additional contributions from the Bullock estate, between 1990 and 2009, resulting in a permanent fund of \$100,000. The income from interest is to be used to "allow Guilford students to attend any two- or four-year institution of higher education, including technical school and post-graduate work."

Initially, the Bullock family had designated this Fund as a Loan Fund, and the Selectboard appointed a committee to receive applications and make student loans. In December, 2009, the Bullock Family requested that the loan fund be reclassified as a Scholarship Fund, as of January 1, 2010. (See the Scholarship Committee's report, below.)

Several years ago, the Trustees and Town Treasurer determined that the Public Funds would benefit from being combined into a Municipal Concentration Account at Citizens Bank. With the low interest rates paid by banks in recent years, the Trustees were concerned that these Funds were not generating satisfactory return. We studied Vermont Statute and asked other area towns how they are investing trust funds, but our key information came from The Vermont League of Cities and Towns, which clarified two important points: First, that it is permissible to cover the cost of making investments from the Fund itself; second, that it is allowable, in pursuit of improving returns on the Fund, for the principal amount to drop below the stated “permanent fund” level. Clarification of these points allowed us to consider new areas of investment.

Accordingly, early in 2013, we removed the Bullock Fund from the bank account, and opened an account with Edward Jones Company. After consultation with a financial advisor, the Trustees agreed to place the Fund in a portfolio of five broadly-based mutual funds, on which income is projected to represent a return of at least 3.5% per year. In order to initiate this investment, we had to incur an up-front, one-time fee. The June 30 balance in the Fund reflects the impact of this fee on the principal amount. We anticipate being able to report at the 2014 Town Meeting that the return on the investment has recovered that fee, and should be able to begin providing funding for scholarships for the first time in several years.

Balance July 1, 2012		\$100,345.95
Revenues		
Dividends	1,349.51	
Gain/(Loss)	(2,983.52)	
Interest Earned	25.87	(1,608.14)
Expenditures		
Scholarships	0.00	0.00
Balance June 30, 2013		\$98,737.81

### BULLOCK EDUCATIONAL SCHOLARSHIP

This Fund receives the interest from the Bullock Educational Scholarship Fund. A committee awards scholarships to assist deserving Guilford students with the costs of attending college and post-graduate educational institutions. Recipients are selected by the committee through an application process based on such criteria as achievement in high school, service to the community, and goals for higher education and future career. The current members of the committee are: Laura Lewis, Stephanie Case, and Kathryn Karlan-Mason.

### INSURANCE ON BUILDINGS AND EQUIPMENT

BUILDINGS & LAND	
Town Garage (Old) – building & contents	\$38,952
Town Garage (New) – building & contents	\$322,869
Fuel Storage Shed – building & contents	\$27,538

Generator Shed – building & contents	\$12,623
Salt Shed – building & contents	\$38,528
Sand Shed – building	\$91,800
Library – building & contents	\$173,878
Museum (Old Town Hall) – building	\$177,231
Town Office – building & contents	\$307,726
Green River Covered Bridge	\$787,950
Lot next to Grange	\$25,000
TOTAL	<u>\$2,004,095</u>
HIGHWAY EQUIPMENT	(cost new)
1998 International Dump (2574)	\$38,000
2000 Ford Crown Victoria	\$2,000
2002 Ford E-350 Minibus - Wheel Chair Access	\$3,905
2004 Caterpillar Grader (143H)	\$248,500
2004 International Dump Truck (7600)	\$109,685
2006 International Dump Truck (7600)	\$162,465
2007 Quality Trailer	\$1,775
2008 Caterpillar Backhoe (430E)	\$109,908
2010 John Deere Loader (524K)	\$127,750
2011 Ford F-550 Dump	\$79,376
2012 International Dump (7600)	\$194,451
2012 Ford F-550 Dump	\$96,350
2013 John Deere Tractor - 5100M	\$63,225
TOTAL	<u>\$1,237,390</u>
FIRE DEPARTMENT BUILDING & EQUIPMENT	(cost new)
Fire Station - building & contents	\$749,748
2006 KME Pumper/Tanker	\$269,000
1995 Ford F-800 Pumper	\$98,000
2013 GMC Sierra Crewcab 2500 Utility Truck	\$14,000
1997 Ford F-350 Brush Truck	\$15,000
2005 Pace Cargo Trailer	\$4,700
2000 Honda Rubicon ATV	\$6,000
2008 Pierce PUC Pumper	\$350,000
TOTAL	<u>\$1,506,448</u>

(As of September 1993 all school insurances were combined with WSESU to save on premium costs.)

## TOWN ORDINANCES

The following are the Ordinances which are in effect in the Town of Guilford:

- Ordinance Regulating All Terrain Vehicles (ATVs)
- Flood Hazard Area Bylaw
  1. Permit Requirements
  2. Flood Plain Map
- Highway Ordinance (to be revised)
  1. Driveway Standards and Permit

2. Town Highway Specifications and Classifications
3. Town Trails and Pent Road Regulations
  - Ordinance for Road Naming and Road Addressing
    1. Numbering System
    2. Road Signs
  - Traffic Ordinance
    1. Speed Limits
    2. Parking Regulations
    3. Traffic Signs and Control Devices
  - Ordinance for Regulating Telecommunications Facilities
    1. Permit Requirements
    2. Design Requirements
  - Ordinance for the Control of Dogs
    1. Licensing Requirements
    2. Impoundment Fees
  - Sewer Ordinance Relating to Individual and Multi-Unit On-Site Sewer Disposal
    1. Systems Required
    2. Permit Requirements
  - Trailer Park Ordinance
    1. Fees
    2. License Application and Requirements

The following ordinance is that of the Algiers Fire District #1 in the Village of Algiers in Guilford.

- Ordinance Regulating the Use of Public and Private Sanitary Sewerage Systems

These ordinances are available in the Town Offices during regular business hours for inspection, or copies are available for a nominal fee.



## DELINQUENT TAX REPORT

Barbara M. Hunt, Tax Collector

July 1, 2012 - June 30, 2013

YEAR	RECEIVED FOR COLLECTION	COLLECTED	ABATED	BALANCE
2004	\$484.58	\$484.58	\$0.00	\$0.00
2005	406.99	190.75	0.00	216.24
2006	1,097.71	0.00	0.00	1,097.71
2007	4,096.12	1,391.59	0.00	2,704.53
2008	12,902.71	6,407.81	0.00	6,494.90
2009	26,270.60	12,320.21	0.00	13,950.39
2010	46,456.41	12,976.30	0.00	33,480.11
2011	82,637.41	23,866.80	0.00	58,770.61
2012	273,074.83	173,617.45	0.00	99,457.38
	\$447,427.36	231,255.49	0.00	216,171.87
INTEREST		<u>\$21,332.46</u>		
TOTAL COLLECTED		<u>\$252,587.95</u>		
Delinquent Tax Collector's Fees (8% penalty)				\$7,136.77

## DELINQUENT TAX LIST

as of June 30, 2013

	2012	2011	2010	PREVIOUS YEARS
** Baronoski, Roger P	21.07	-		
* Boyd, James & Brenda	479.41	473.51	470.47	1,768.89
Boyd, Kenneth & Linda	2,152.27	145.58		
* Boyd, Norman	7,507.76	6,826.36		
Brescia, Anthony	112.97	111.57	110.86	461.76
Bump, Lucile	2,997.62			
Chapin, John	134.70	350.54		
Dana, William	830.78	-	815.29	2,825.17
Franklin, Joan	6,503.66			
** Franklin, Russell	5,459.34			
** Franklin, Russell	990.82			
Gaines, Joel	2,551.81			
* Garland, Beatrice F	648.15			
Garland, Merton & Beatrice		3,100.42		
Gorman, Robert	1,924.45	1,896.09	1,881.63	3,275.92
Hannan, E Connor	2,775.72			
Hanson, Dwight A. & Sheila A.			2,641.95	1,705.11
Hanson, Sheila	2,692.16	2,659.00		
Harris, Shane	579.66			
** Higley, Rebecca	282.72			
Hittle, Thomas & Maria	1,012.00	999.54	922.68	
* Hodgdon, Wilson	3,530.06	4,017.22	3,479.47	
Howe, A Lyle Jr.	608.23	151.26		

	2012	2011	2010	PREVIOUS YEARS
* Kaiser, Kip & Karen	734.29	725.25		
** Labounty, Bruce M.	3,857.06			
* Lee, Erwin H. & Marie S.	1,068.49	1,055.33	1,048.56	1,570.06
Lucies, Frederick A	4,459.06	4,728.17		
** Maulucci, Gabrial	4,129.19			
Mayotte, Charles	3,896.22	2,923.22		
McAllister, Garnold	2,349.78	2,355.45	2,287.06	3,673.28
Newton, Scott C	3,055.32			
** Norwood, Joseph Ken	1,931.04	1,907.25	1,895.03	1,477.14
* Posson, Deborah	2,806.30			
Rossi, Elizabeth	2,205.71	4,211.84		
Roy, Noreen	1,425.79			
Shippee, Irene		955.37		
Shippee, Parrish	1,614.50	1,594.60	1,584.39	2,950.62
* Silver, Constance	1,576.85	1,476.87		
Speulstra, Gerrit &	1,214.41		0.00	
St. John, Terry & Deborah	3,075.71	3,351.40	3,254.08	1,216.49
Stinchfield, Jessamyn				127.76
Taschereau, Karen	1,084.22	1,086.84	1,055.28	799.47
* Weeks, Gerald	3,074.92	2,150.50	362.09	.
* Winchester, Ralph	4,453.30	4,398.42	1,598.65	
Wohnus, William H L	1,000.00		4,986.42	
** Woodcock, Robert D	1,466.98			
* Woods, Rz D.	2,815.26	2,780.57	2,762.74	2,005.05
* Wright, Jeanette T.	2,367.62	2,338.44	2,323.46	607.05
	99,457.38	58,770.61	33,480.11	24,463.77

Total Delinquent Taxes \$216,171.87

\* Partial payment as of 1/22/14

\*\* Paid in full as of 1/22/14

### DELINQUENT TAX POLICY

1. The delinquent tax collector will not accept late payment of real estate taxes if the penalties are not included.
2. If a delinquent taxpayer has not made arrangements for satisfactory monthly payments to the tax collector six months from the due date, the property will be put up for a tax sale.
3. Partial payments will be at least the total taxes and penalties divided by the number of months remaining before the next due date.
4. There will be no grace period allowed for late payments without penalty except for mailed payments postmarked on or before the due date.





*Shown above is the Broad Brook House in 1875;  
now rejuvenated as the Guilford Country Store.  
A couple of interior views are below.*





## REPORT OF THE CENTRAL SCHOOL PRINCIPAL

The 2013-14 school year marks GCS's transition to a Kindergarten through 6th Grade elementary school. Throughout the fall, we have focused on building a positive school climate through such practices as our All School Meetings, Mixed Age Groups, All School Sings, and our All School Celebrations. Along with these community-building activities, students and teachers have been engaged in the hard work of learning. Our daily schedule includes 90 minutes of math and 90 minutes of literacy, along with time for science, social studies and the essentials of art, music and physical education. Technology is weaved into much of our instruction, with students using ipads or laptops on a regular basis.

As in years past, GCS consciously strives to build a strong sense of place in our students. They are taught the importance and value of being contributing members of this special place called Guilford, Vermont. They are afforded the opportunity to actively contribute to the school and wider community. Through such practices as singing to the elders at Thompson House to caring for the school gardens to helping with the school recycling or running a food drive for the Guilford Food Pantry, our students learn about caring for others and the community.

Coupled with the transition to a Kindergarten through 6th Grade school, we have many new staff this year. Brady Andersen is our new Special Educator for the primary grades. Angela Saviano joins us as a part time Academic Support Teacher. Meredith Gourley is our new part time Art Teacher. Emily Hartz is our new Fifth Grade Teacher and Jody Hauser is our new part time Librarian. Brandon Russell (1st Grade) and Kat Radune (3rd Grade) have joined us for one-year stints as other teachers have taken time off for family or medical reasons. Retha Rayno is our new Bus Driver. Finally, we welcomed Chantelle Albin as our new School Counselor.

In ending, I want to thank the volunteers who enrich the lives and learning of our students. I also want to thank the townspeople for their support of public education. On behalf of the staff, we are deeply grateful for the privilege of working with and for the children of Guilford.

John Gagnon  
Principal

## SCHOOL BOARD REPORT

2013 proved to be an eventful year for the Guilford Central School. During the 2013 Town Meeting, Guilford residents voted to send the 7th and 8th graders at Guilford Central School (GSC) to Brattleboro Area Middle School (BAMS). This was an enormous change for the middle school students of Guilford, and also an enormous change for the school itself. We are happy to report the feedback received thus far is that our students are thriving in their new setting.

The changes within the school are exciting as well. We have hired new teachers who bring with them renewed energy and enthusiasm throughout the school. The sense of collaboration and cohesiveness of the faculty was evident during our annual day-long visit in classrooms this fall. It was a privilege as board members to see teachers, students, and staff at work and play, and participate in a feedback session at the end of the day.

Last year at town meeting the voters also approved an asbestos abatement program at the school. The work was rapidly and efficiently completed over the summer providing a safer place for our children, and our community. A new security surveillance system, and 'Safe Room', was also created, and much of the school, inside and out was freshly painted.

The School Board continues to focus on the challenge of controlling costs while providing the best possible educational services for our children. This year we were able to negotiate a reduction in vendor proposals for the school lunch program for our students.

A sweeping and challenging change in Vermont state funding for Special Education allocation to localities was mandated by the state this year. The Guilford School Board, through its participation on the WSESU Finance Committee, successfully pushed for an equitable funding allocation for Guilford, at substantially lower cost than initial estimates had been for our town. The new change will mean that much of our past local Special Ed funding will be distributed by the supervisory union, rather than received directly from the state. Licensed and professional Special Ed providers at our school will now be employed by WSESU. Special Ed para-educators will still be employed by our school. These changes are reflected in the new budget. Local districts will be billed by WSESU for service costs in excess of state Special Ed funding, in proportion to the new allocation formula.

During 2013 the School Board welcomed three new members, one elected, and two appointed to fill vacant seats. Steve Redmond serves as Clerk, and is filling a three year term. Erin Tkaczyk and Beth Bristol plan to continue on the board and are running for re-election.

The Guilford School Board is excited to see the next generation of parents joining our GCS community. We take great pride in our school and are enthusiastic about a positive momentum building within our school community. We welcome both parents and community members to join us for School Board meetings at 6:30pm on the 1st and 3rd Monday of every month.

Carole Mills, Guilford School Board Chair    Alice Revis, Vice-Chair  
Steve Redmond, Clerk    Beth Bristol    Erin Tkaczyk

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

During the past year, the teachers and staff of the Windham Southeast Supervisory Union have been committed to providing excellent learning opportunities for our students in positive learning environments. We are working to ensure that all students are positioned to meet the Vermont Learning Standards and the National Common Core Standards.

### *Academics and Social Skills Development*

Our schools continue to work with challenges posed by a population with significant numbers of children living in poverty. With that stated, I am most heartened by the countless ways in which our staff is committed to providing our students a comprehensive educational experience. We work to challenge our students to reach their fullest potential with an emphasis on academic studies, while also supporting social competency and social skill development to become competent and caring citizens. We want to assure that all students will have access to equal educational opportunities in safe, healthy, and respectful environments.

I am proud that WSESU is at the forefront of offering dual credit programming that allows our high school students to earn college credit at Brattleboro Union High School and the Windham Regional Career Center. There are currently over 300 of our students taking the 39 courses that offer dual high school and college credit in this exciting and cost effective instructional program. The result is that students can now graduate from the high school with several college credits on their transcripts. This program is helping to make college more affordable for our students and families, reaches out to students who may not otherwise see college as an option, and provides our students an advantage in their future career paths.

### *Budget Development and Presentation*

As superintendent of schools, I work closely with WSESU Business Administrator Jim Kane, district principals, and board members on the budget development process. This process involves a comprehensive educational program and staffing review as well as coordination of services and programs within the district and schools. We work to keep the school system focused on our students – in a fiscally responsible way. We are very conscious of how we fund our programs related to direct instructional costs compared to administrative spending. Our budgets reflect lower administrative costs as compared to state averages, while dedicating our resources to direct instruction to improve student learning. We will review these program decisions as we present each budget at your annual town meeting.

Our work, when linked with strong parent and community support, will help ensure that we achieve the WSESU District Mission: To provide a safe, inclusive and supportive environment where all students grow academically, socially, and emotionally, and are challenged to reach their potential as local and global community members.

You can learn more about our schools by visiting the WSESU web site: [www.wssu.k12.vt.us](http://www.wssu.k12.vt.us).

Please remember that our schools remain a community resource, and we welcome involvement in programs and activities that will enhance and enrich the lives of our students and our communities

Ron Stahley, Ed.D.  
Superintendent of Schools  
Windham Southeast Supervisory Union

## 2012-2013 GUILFORD TOWN SCHOOL DISTRICT STAFF

Certified Staff:

John Gagnon	Principal
Chantelle Albin	School Counselor
Brady Anderson	Special Educator
Margaret D. Barrand	Grade 1
Sandra Cortes	Academic Support
Karen Duggan	Kindergarten
Meredith Gourley	Art (30%)
Colleen Hartman	Music (50%)
Emily Hartz	Grade 5
Mary Harvey-Bandish	Music (20%)
Jody Hauser	Library/Media (60%)
Pat Ireton	Academic Support
Evvie Jakub	Physical Education (60%)
Jennifer Kramer	Grade 6
Kathleen Lapan	Grade 2
Janet Michaud	School Nurse
Katherine Radune	Grade 3
Brandon Russell	Elementary Long-Term Substitute
Angela Saviano	Academic Support
Karyn Tyler	Grade 4
Crista Yagjian	Special Educator

Classified Staff:

Beverly Baldwin	Paraeducator
Benjamin Brewer	Paraeducator
Ryan Cutting	Paraeducator
Sandra Cutting	Paraeducator
Nancy Detra	Paraeducator
Barbara Freeman	Paraeducator
Matthew Hatfield	Custodian
Jandi Pond	School Bus Driver
Retha Rayno	School Bus Driver
Troy Revis, Jr.	Head of Maintenance
Lyndsay Rossi	Paraeducator
Cynthia Symons	School Bus Driver
Lynn Tobey	Paraeducator
Joann T. Tyler	Administrative Secretary
George Williams	Paraeducator

WSESU Staff:

Ronald L. Stahley, Ed.D.	Superintendent
James E. Kane	Business Administrator
Marisa Duncan-Holley	Director of Special Education

## GUILFORD TOWN SCHOOL BOARD OF EDUCATION

Beth Bristol	1 year	expires 2014*	257-8986
Carole Mills	1 year	expires 2014	254-7075
Steve Redmond	3 years	expires 2016	258-3866
Alice Revis	3 years	expires 2014	257-1807
Erin Tkaczyk	1 year	expires 2014**	380-2542

\* Fulfilling second year of three-year term. Will be eligible to run for election to the remaining year of the term in March 2014.

\*\* Fulfilling remainder of one-year term. Will be eligible to run for election to the one-year term in March 2014.

The Guilford Town School Board meets on the first and third Mondays of the month.

## OCTOBER 1, 2013 CENTRAL SCHOOL ENROLLMENT

Kindergarten	16	Grade 3	15	Grade 6	17
Grade 1	14	Grade 4	18		
Grade 2	14	Grade 5	20		
Total Enrollment - 114					

## BUHS ENROLLMENT FROM GUILFORD

Grade 7	14	Grade 10	18
Grade 8	14	Grade 11	20
Grade 9	12	Grade 12	10
Total Enrollment - 97			

## SCHOOL MAJOR REPAIR FUND

Balance as of July 1, 2012		(\$1,852.50)
Auditors' Adjustment (FY12)	2,150.00	
Interest	7.33	
Transfer from Gen Fund	24,782.95	
Expenditures & Adjustments	(12,732.35)	
Fund Balance as of June 30, 2013		\$12,355.43

## SCHOOL BUS SINKING FUND

Voted at the 1963 Town meeting to establish a school bus fund for the purpose of anticipating and spreading over a period of years the cost of replacement of present or future school buses. This fund is to be kept separate from monies of the district and to be used solely for replacement of buses.

Balance as of July 1, 2012		\$69,642.21
Interest	52.19	
Balance as of June 30, 2013		\$69,694.40

## BLAZEJ MUSIC FUND

The Richard D. Blazej Music Fund at the Guilford Central School was established in memory of Richard by his friends and family just prior to his death in the winter of 2000. The purpose of the fund is to support the instrumental music program at Guilford Central School. The music teacher at the school, in consultation with the principal, uses the fund to: purchase instruments otherwise out of reach for the school's music program budget, including Orff instruments, support student attendance at special assemblies, and repair and replace school-owned instruments.

Balance as of July 1, 2012		\$1,439.91
Donations	29.00	
Interest	1.85	
Expenditures	0.00	
Balance as of June 30, 2013		\$1,470.76

## BECKY HARRIS AWARD FUND

Becky Harris was a child attending GCS who died unexpectedly and suddenly in March 1996. Her class graduated in 2001; and in her honor, Becky's grandparents donated \$2,000 to the school. After careful deliberations, the decision to use the gift to establish a memorial award was made. Each year at graduation, a departing eighth grader will be recognized for his or her friendliness, positive attitude, sense of humor, and kindness. These qualities embody the best of Becky. The recipients of the award in 2013 were Freesia Capy Goldfarb and Trevor Henry.

Balance as of July 1, 2012		\$2,442.11
Interest	13.88	
Balance as of June 30, 2013		\$2,455.99

### CHILD FIND NOTICE

All children have a right to a public education. Federal and State law provide that all qualifying children with disabilities have a right to a free appropriate public education, including where provided by law, special education and related services.

The Windham Southeast Supervisory Union and all of its member districts (Brattleboro, Dummerston, Guilford, Putney, Vernon, and Brattleboro Union High School District #6) (collectively, "the District"), have a duty to identify and locate any children, ages 3 through 21, who may be eligible for special education (including children who are highly mobile, such as migrant children, or who are homeless, or are wards of the State), who are residents of the District and may have disabilities, or who are attending private schools or a program of home study within the boundaries of the District, or who are not receiving services, in order to evaluate and engage in planning of services, as appropriate, under the Individuals with Disabilities Education Improvement Act and/or under Section 504 of the Rehabilitation Act of 1973.

The District also needs to identify and locate all infants, birth to age three who may have disabilities, for evaluation and services under Part C of the federal special education law (the Individuals with Disabilities Education Improvement Act).

The District hereby provides notice that such children may be entitled to early intervention services (birth-3) or to special education and related services (3-22).

If you have or know of such a child in your school, home or neighborhood, please write or phone: Superintendent of Schools, Windham Southeast Supervisory Union, 53 Green Street, Brattleboro, VT 05301; 802-254-3731. Information provided will be used only to carry out child find purposes, so that those protected by the disabilities laws will be contacted with respect to potential eligibility, and all information will remain confidential within the District's child find system, pursuant to the Family Educational Rights and Privacy Act and its regulations, 334 C.F.R. Part 99.

**GUILFORD TOWN SCHOOL DISTRICT  
2014-2015 PROPOSED BUDGET**

	2012-13 BUDGET	2012-13 ACTUAL	2013-14 BUDGET	2014-15 PROPOSED
<b>DISTRICT WIDE</b>				
Worker's Compensation	12,750	18,278	15,500	21,644
Unemployment Comp.	2,500	2,564	2,500	2,500
District In-Service	2,000	0	2,000	2,000
Assembly Programs	2,000	542	2,000	2,000
Property Liability Ins.	3,750	0	4,750	4,851
Empl. Assist. Prog./403 (b) Fees	550	465	1,250	750
Copier Program (CPC)	5,000	5,210	5,500	5,500
Scamp Program	1,000	482	1,000	1,000
Pre-School C/S	39,533	32,117	35,040	37,500
Professional Develop. Stipends	5,000	0	5,000	5,000
FICA PD	383	0	383	383
Program Improvement	6,617	0	6,617	6,617
Equity Coordinator	1,000	1,000	1,000	1,000
Farm to School Program	2,000	2,443	2,000	2,000
School Garden Supplies	0	0	1,000	1,000
After School Tutoring Salary	6,000	450	2,000	2,000
After School Tutoring FICA	459	34	153	153
Technology Education	25,000	26,158	25,000	27,000
<b>Total</b>	<b>115,542</b>	<b>89,743</b>	<b>112,693</b>	<b>122,898</b>
<b>ELEMENTARY TEACHERS</b>				
Teachers' Salaries	556,044	492,834	660,205	684,208
One Percent Fund	5,850	4,655	6,250	6,375
Paraprof. Salaries	45,767	40,561	41,561	33,198
Planning Room Paraprof.	0	0	0	40,753
Substitutes	14,000	18,764	14,000	15,000
Title II Sal. & Ben.	0	80,092	0	0
Education Jobs	0	37,827	0	0
Retirement Incentive	16,005	32,672	16,005	0
Health & Dental Ins.	127,731	137,707	177,638	179,072
Teacher's FICA	44,157	39,377	52,020	53,977
Paraprof. FICA	3,568	0	3,179	2,540
Life Insurance	1,126	1,022	1,401	1,245
Disability Insurance	2,212	2,203	2,776	1,297
403(b) Benefit	4,337	3,315	5,000	3,950
Paraprof. Retirement	1,831	1,614	1,662	1,328
125 Plan	402	250	402	275
Teacher Course Reimb.	7,986	0	5,200	4,000
Support Staff Course Reimb	400	0	400	400
Instructional Equip. Repairs	200	0	200	200
Travel & Conference	300	597	300	300
Teaching Supplies	10,000	9,496	8,500	10,000
Testing & Supplies	150	0	150	300

	2012-13 BUDGET	2012-13 ACTUAL	2013-14 BUDGET	2014-15 PROPOSED
Copier Paper	1,750	156	875	875
Textbooks	1,000	1,136	1,000	1,000
Investigations Materials	1,850	0	1,000	1,000
New Instructional Equip.	400	0	400	400
New Non-Instructional Equip.	300	2,305	300	300
Replace Instruct. Equip.	500	0	500	500
Replace Non-Instruct. Equip.	400	178	300	300
Sports Officials	0	0	1,000	1,000
Sports Program Equipment	0	0	2,250	2,250
Tournament Fees	0	0	700	700
Sports Coord. & Coaches Salaries	0	0	2,000	2,000
Sports Coord. & Coaches FICA	0	0	153	153
Computer Repairs	1,000	110	500	500
Computer Software	500	150	1,300	1,300
Computer Hardware	9,500	10,453	14,000	14,000
Four Winds Program	1,200	1,132	1,200	1,200
<b>Total</b>	<b>860,466</b>	<b>918,606</b>	<b>1,024,327</b>	<b>1,065,896</b>
<b>SECONDARY TEACHERS</b>				
Teachers' Salaries	239,948	179,545	0	0
One Percent Fund	1,995	1,100	0	0
Substitutes	2,750	5,100	0	0
Health & Dental Ins.	44,861	49,044	0	0
FICA	18,525	12,838	0	0
Life Insurance	456	321	0	0
Course Reimbursement	3,500	0	0	0
Disability Insurance	905	689	0	0
125 Plan	67	17	0	0
403(b) Benefit	1,750	1,063	0	0
Travel & Conference	200	285	0	0
Tuition	0	0	225,750	240,000
Teaching Supplies	5,000	3,150	0	0
Testing & Supplies	150	0	0	0
Copier Paper	750	741	0	0
Textbooks	2,500	1,183	0	0
Instructional Equipment	200	0	0	0
Non-Instruct. Equipment	250	0	0	0
Replace Instruct. Equipment	400	0	0	0
Replace Non-Instruct. Equip.	200	0	0	0
Computer Software	800	595	0	0
Computer Hardware	7,000	6,577	0	0
Sports Program Equipment	2,250	1,298	0	0
Sports Coord. & Coaches Salaries	5,000	2,467	0	0
Sports Program FICA	383	128	0	0
<b>Total</b>	<b>339,840</b>	<b>266,141</b>	<b>225,750</b>	<b>240,000</b>

	2012-13 BUDGET	2012-13 ACTUAL	2013-14 BUDGET	2014-15 PROPOSED
<b>SPECIAL EDUCATION</b>				
Certified Salaries	115,085	93,170	97,834	0
Paraprof. Salaries	101,411	117,316	110,542	136,815
EYP Summer	2,500	2,583	5,900	0
Substitutes	850	17,425	850	500
Health Insurance	90,372	64,645	76,246	73,920
Dental Insurance	5,025	3,001	6,224	3,153
FICA	16,718	16,870	16,500	10,467
Life Insurance	396	375	428	230
Retirement	3,994	4,689	4,363	5,290
Disability Insurance	828	786	838	526
Worker's Comp.	1,225	0	1,100	1,049
Course Reimbursement	1,500	0	1,700	0
Support Staff Course Reimb	800	0	1,000	1,500
125 Plan Fees	67	0	70	70
403(b) Benefit	1,213	0	978	0
Psych. Services	4,700	149	12,000	0
Psych. C/S WSESU	10,798	13,732	9,211	0
Occupational & Phys. Therapy	4,609	4,486	13,293	0
Travel & Conference	700	0	525	0
Transportation	10,000	1,066	10,000	0
Special Education Tuition	26,000	5,258	26,000	0
WSESU Intensive Tuition	31,056	0	0	0
Testing Supplies	750	393	500	0
Supplies	1,500	1,037	2,500	0
Equipment	1,400	930	1,400	0
One Percent Fund	925	850	1,000	0
I.D.E.A. Salary & Benefits	0	33,182	0	0
<b>Total</b>	<b>434,422</b>	<b>381,943</b>	<b>401,002</b>	<b>233,520</b>
<b>EARLY ESSENTIAL ED</b>				
Early Ed. C/S	46,987	45,761	52,098	52,506
<b>Total</b>	<b>46,987</b>	<b>45,761</b>	<b>52,098</b>	<b>52,506</b>
<b>GUIDANCE</b>				
Salary	51,443	52,837	53,384	45,202
Health & Dental Ins.	17,331	17,104	19,411	19,517
FICA	3,858	3,831	4,084	3,458
Life Insurance	92	92	106	84
Course Reimb.	842	0	850	850
Disability Insurance	194	199	216	84
403(b) Benefit	515	0	534	452
One Percent Fund	0	549	0	0
Travel & Conference	100	0	100	100
Supplies	300	180	300	600
<b>Total</b>	<b>74,675</b>	<b>74,792</b>	<b>78,985</b>	<b>70,347</b>

	2012-13 BUDGET	2012-13 ACTUAL	2013-14 BUDGET	2014-15 PROPOSED
<b>TESTING SERVICES</b>				
Physical Exams	200	450	0	0
Total	200	450	0	0
<b>HEALTH SERVICES</b>				
Nurse's Salary	49,425	49,425	50,414	51,422
Substitutes	0	581	750	750
Health & Dental Ins.	12,757	12,587	14,293	14,377
FICA	3,707	3,634	3,857	3,934
Life Insurance	84	84	106	92
403(b) Benefit	494	0	504	514
Course Reimbursement	829	0	850	850
Disability Insurance	187	190	204	208
Travel	100	0	100	100
Health Supplies	475	340	475	475
Equipment	400	0	400	400
Total	68,458	66,841	71,953	73,122
<b>PSYCH OTHER C/S</b>				
Psychological Services	1,500	0	1,500	750
Total	1,500	0	1,500	750
<b>LIBRARY</b>				
Librarian Salary	54,806	60,498	41,927	38,179
Health & Dental Ins.	10,206	10,070	8,577	2,096
FICA	4,110	4,245	3,207	1,873
Life Insurance	92	92	76	42
Course Reimbursement	539	669	413	500
Disability Insurance	207	210	170	94
403(b) Benefit	548	169	419	245
AV Repairs	400	0	400	400
Library Supplies	450	584	450	450
Library Books	3,300	3,423	2,500	2,500
Periodicals	250	581	250	250
Non-Instruct. Equipment	250	0	250	250
Audio Visual Supplies	200	239	200	200
Audio Visual Hardware	300	0	300	300
Audio Visual Software	2,000	4,789	2,000	250
On-Line Resources	250	125	250	2,500
Library Ref. Materials	700	392	700	0
AV Site Licenses	2,000	799	2,000	2,000
Total	80,608	86,885	64,089	52,129
<b>BOARD OF EDUCATION</b>				
School Board Salaries	4,100	4,900	4,100	4,100
FICA	314	472	314	314
Board Clerk	0	1,266	0	0
Supplies & Advertising	2,000	586	2,000	2,000
Dues & Fees	1,500	1,840	1,500	1,500

	2012-13 BUDGET	2012-13 ACTUAL	2013-14 BUDGET	2014-15 PROPOSED
Treasurer's Salary	1,500	1,500	1,500	1,500
Treasurer's FICA	115	115	115	115
Supplies	1,200	0	1,200	1,200
Criminal Checks	1,500	0	1,500	1,500
Interest (Notes)	4,500	260	4,500	4,500
Legal Fees	1,000	4,030	1,000	1,000
Auditing	5,000	0	5,000	0
Total	22,729	14,969	22,729	17,729
<b>ADMINISTRATION</b>				
Principal's Salary	82,317	82,317	84,787	86,484
Secretary's Salary	32,887	32,353	36,584	36,733
Admin. Support/Sub	600	3,018	750	9,147
Health & Dental Ins.	35,115	34,642	39,376	37,780
FICA	8,876	8,528	9,343	9,818
Life Insurance	336	384	434	403
403(b) Benefit	823	823	848	865
Retirement	2,235	1,272	2,463	2,763
125 Plan	67	33	70	70
Disability Insurance	436	434	471	461
Professional Development	1,500	0	1,500	1,500
Travel	200	-30	200	200
Software	600	116	600	600
Admin. Student Serv. Support	1,520	1,306	1,550	1,550
AIMSWeb	1,040	810	950	950
Admin. Notification C/S	720	337	450	450
Office Supplies/Software	1,700	1,078	1,700	1,700
Copier Paper	500	135	500	2,000
Office Equipment	300	524	300	300
Dues & Fees	0	350	0	0
Graduation Supplies	300	352	300	0
Total	172,072	168,782	183,176	193,774
<b>BUILDING OPER. &amp; MAINT.</b>				
Custodial Salaries	72,645	72,032	77,423	82,250
Custodial Substitutes	750	2,009	1,000	1,000
Health & Dental Insurance	22,684	24,334	26,984	34,136
FICA	5,557	5,295	6,114	6,304
Life Insurance	123	126	153	143
Retirement	2,912	2,851	3,190	3,190
Other Repairs	15,000	18,905	15,000	15,000
C/S Maintenance	14,500	25,608	14,500	14,500
Playground Other Maintenance	0	152	0	0
Travel	150	53	150	150
Water Testing	1,400	1,308	1,400	1,400
Telephone	4,000	4,409	4,000	4,000
Fiber Connect Annual Fees	0	0	8,400	8,400

	2012-13 BUDGET	2012-13 ACTUAL	2013-14 BUDGET	2014-15 PROPOSED
Custodial Supplies	10,000	10,857	10,000	10,000
Non-Instruct. Equipment	3,500	3,448	3,500	3,500
Security	0	0	4,000	4,000
Electricity	23,000	21,610	23,500	23,500
Fuel Oil	24,000	22,418	25,000	25,000
Grounds Maintenance	6,000	4,001	6,750	9,750
<b>Total</b>	<b>206,221</b>	<b>219,416</b>	<b>231,064</b>	<b>246,223</b>
<b>TRANSPORTATION SERVICES</b>				
Bus Drivers' Salaries	63,701	57,680	65,718	58,101
Bus Driver Substitutes	2,400	9,468	2,600	2,600
Health & Dental Ins.	25,260	13,358	24,195	24,195
FICA	5,057	4,995	5,027	4,615
Life Insurance	118	76	118	101
Course Reimb./Training	450	0	450	450
Retirement	2,452	2,189	2,525	2,220
Gas & Lubricants	19,000	21,788	24,500	24,500
Bus Maintenance	15,000	15,808	17,500	17,500
Field Trips	1,000	0	1,000	1,000
Bus Insurance	2,000	1,165	2,000	1,500
<b>Total</b>	<b>136,438</b>	<b>126,527</b>	<b>145,633</b>	<b>136,782</b>
<b>HOT LUNCH PROGRAM</b>				
FFV Grant	0	3,666	0	0
Program Subsidy - C/S	15,000	15,000	15,000	20,000
<b>Total</b>	<b>15,000</b>	<b>18,666</b>	<b>15,000</b>	<b>20,000</b>
<b>SPECIAL ARTICLES &amp; DEBT SERVICE</b>				
Debt Service Interest S.A. 2010	14,324	14,335	13,966	10,300
Debt Service Heating System	16,800	16,800	10,524	0
Fiber Connect Special Article	8,400	0	0	0
Special Article Asbestos (3 yr.)	0	0	18,167	10,624
Major Repair - Special Article	15,000	15,000	37,000	37,000
<b>Total</b>	<b>54,524</b>	<b>46,135</b>	<b>79,657</b>	<b>57,924</b>
Transfer to the Bus Fund	0	0	29,000	29,000
<b>TOTAL GUILFORD CENTRAL</b>	<b>2,629,682</b>	<b>2,525,657</b>	<b>2,738,656</b>	<b>2,612,600</b>
WSESU Assessment	171,663	171,663	163,974	371,650
<b>TOTAL</b>	<b>2,801,345</b>	<b>2,697,320</b>	<b>2,902,630</b>	<b>2,984,250</b>



## WSESU OPERATING BUDGET, SPECIAL EDUCATION PROGRAMS AND GRANTS

	2012-13 ACTUAL	2013-14 BUDGET**	2014-15 BUDGET**
<b>REVENUE</b>			
Assessments			
Brattleboro	\$973,826	\$1,026,090	\$3,606,175
B.U.H.S. #6	899,258	962,125	4,190,912
Dummerston	186,814	173,618	533,310
Guilford	171,663	163,974	371,650
Putney	177,456	225,061	597,830
Vernon	178,694	190,664	552,884
Tuition	917,578	1,044,104	0
Early Essential Education Prog.	502,358	693,744	684,828
Intergovernmental	4,343,131	2,932,158	2,613,643
Other Services - Contracted	174,018	116,152	0
OT PT Services	214,627	219,080	0
Interest	831	1,000	499
Indirect Costs	48,292	42,500	41,000
Other Sources	100,145	0	49,549
On-Behalf of Revenue-Teacher Ret.	238,644	0	0
Asian Studies	269,673	200,000	160,000
<b>Total Revenue</b>	<b>\$9,397,008</b>	<b>\$7,990,270</b>	<b>\$13,402,280</b>
<b>EXPENDITURES</b>			
Special Education	\$312,196	\$317,205	\$7,773,287
Psychologist	112,235	178,152	0
Speech	475,656	509,833	0
Administrative Support	292,323	290,947	403,333
Superintendent	144,541	145,617	149,812
School Improve.- Curr. & Assess.	147,495	244,115	252,296
Admin. Secretary/Personnel	216,252	228,551	246,805
Business Administrator	142,913	145,115	142,971
Other Fiscal Services	475,687	517,164	532,824
District Wide	0	550	550
Technology Coordinator	106,213	130,025	140,116
Operations & Maintenance	27,809	29,075	29,350
English as a Second Language	287,146	333,301	344,376
OT PT Services	214,624	219,080	0
Special Projects (Grants)	4,443,425	2,763,692	2,541,732
Special Class Programs	917,577	1,044,104	0
Early Essential Education Prog.	503,753	693,744	684,828
On-Behalf of Expense-Teacher Ret.	238,645	0	0
Asian Studies	268,733	200,000	160,000
<b>Total Expenditures</b>	<b>\$9,327,223</b>	<b>\$7,990,270</b>	<b>\$13,402,280</b>

\*\* Excludes pass through Nutrition Funds

Act 153 requires that the supervisory union to provide special education services on behalf of its member districts; effective with FY2015 the Supervisory Union budgets will reflect all expenses relating to special education with the exception of educational support staff employed by the member districts.

# GUILFORD SCHOOL PROPOSED REVENUE BUDGET COMPARISON

	2012-13 BUDGET	2012-13 ACTUAL	2013-14 BUDGET	2014-15 PROPOSED
LOCAL/OTHER				
Interest Earned	\$1,300	\$1,021	\$1,450	\$1,100
Other Miscellaneous	0	672	0	0
After School Program	3,000	0	0	0
B.U.H.S. Transportation	56,148	56,148	57,383	57,383
Title I Comp Ed	0	108	0	0
WSESU - Title II a Sub-Grant	71,000	77,581	62,000	61,833
WSESU -Medicaid Sub-Grant	10,000	10,000	10,000	10,000
Fresh Fruit & Veg. Grant	0	3,482	0	0
WSESU -EPSDT (Nurse)	27,000	27,000	22,000	22,000
	<u>\$168,448</u>	<u>\$176,012</u>	<u>\$152,833</u>	<u>\$152,316</u>
STATE				
Education Fund	\$2,097,990	\$2,097,990	\$2,240,880	\$2,346,036
Special Education	256,925	229,964	240,809	253,067
E.E.E. Program	17,496	17,496	16,999	15,935
Transportation Grant	45,600	46,135	45,109	42,460
Small Schools Grant	70,000	75,700	80,000	49,000
	<u>\$2,488,011</u>	<u>\$2,467,285</u>	<u>\$2,623,797</u>	<u>\$2,706,498</u>
FEDERAL/OTHER				
Federal Jobs Funding	\$37,273	\$37,827	\$0	\$0
Federal Special Ed.	32,613	33,182	31,000	30,436
	<u>\$69,886</u>	<u>\$71,009</u>	<u>\$31,000</u>	<u>\$30,436</u>
FUND BALANCE				
Fund Balance & Transfers	\$75,000	\$0	\$95,000	\$95,000
TOTAL	<u>\$2,801,345</u>	<u>\$2,714,306</u>	<u>\$2,902,630</u>	<u>\$2,984,250</u>

W.S.E.S.U. FY13 FEDERAL SPECIAL EDUCATION AID DISTRIBUTION

	BLOCK GRANT	INTENSIVE AID	EXTRAORDINARY AID	STATE PLACED	E.E.E. STATE	IDEA FEDERAL	TOTAL AID
Brattleboro	\$263,590	\$1,235,432	\$260,483	\$10,670	\$105,307	\$202,784	\$2,078,266
Dummerston	57,734	172,414	0	0	19,196	26,026	275,370
Guilford	51,635	181,724	0	0	17,496	33,182	284,037
Putney	61,699	241,707	0	0	19,749	43,921	367,076
Vernon	83,572	175,882	0	0	21,652	37,327	318,433
B.U.H.S. #6	376,557	1,781,074	109,941	140,449	0	178,753	2,586,774
Total	\$894,787	\$3,788,233	\$370,424	\$151,119	\$183,400	\$521,993	\$6,909,956

W.S.E.S.U. 2012-2013 SUB GRANTS SCHEDULE TO DISTRICTS

	I.D.E.A. SPEC ED	OTHER	TITLE I COMP	TITLE IIA TEACHER	TOTAL
Brattleboro	\$202,784	130,000	\$644,477	\$3,660	\$980,921
BUHS #6	178,753	\$121,157	214,870	10,926	525,706
Dummerston	26,026	68,500	54	94,551	189,131
Guilford	33,182	37,000	108	77,581	147,871
Putney	43,921	56,000	90,738	1,803	192,462
Vernon	37,327	50,900	161	1,292	89,680
TOTAL	\$521,993	\$463,557	\$950,408	\$189,813	\$2,125,771

GUILFORD SCHOOL PROPOSED BUDGET COMPARISON

	2011-2012 BUDGET	2012-2013 BUDGET	2013-2014 BUDGET	2014-2015 PROPOSED	\$ Diff.	% Diff.
Operating Budget	\$2,551,652	\$2,575,158	\$2,629,999	\$2,525,676	(\$104,323)	-3.97%
Debt Service	16,520	14,324	13,966	10,300	(3,666)	-26.25%
Debt Service Heating	0	16,800	10,524	0	(10,524)	-100.00%
Special Article Major Repair	30,000	23,400	37,000	37,000	0	0.00%
Special Article Asbestos	0	0	18,167	10,624	(7,543)	-41.52%
Bus Fund Transfer	29,000	0	29,000	29,000	0	0.00%
Total Guilford (K-8)	2,627,172	2,629,682	2,738,656	2,612,600	(126,056)	-4.60%
WSESU Assessment	169,607	171,663	163,974	371,650	207,676	126.65%
TOTAL	\$2,796,779	\$2,801,345	\$2,902,630	\$2,984,250	\$81,620	2.81%

ACT 68 THREE YEAR COMPARISON — GUILFORD TOWN SCHOOL DISTRICT

	FY2012	FY2013	FY2014	FY2015
EXPENDITURES				
Budget (approved)	\$2,796,779	\$2,801,345	\$2,902,630	\$2,984,250
Supervisory Union Assessment	\$169,607	\$171,663	\$163,974	\$404,650
Separately Warned Article -approved	\$30,000	\$0	\$0	\$0
<b>Act 68 Local Adopted Budget</b>	<b>\$2,796,779</b>	<b>\$2,801,345</b>	<b>\$2,902,630</b>	<b>\$2,984,250</b>
REVENUES				
<b>Total Revenues</b>	<b>\$588,652</b>	<b>\$703,355</b>	<b>\$661,750</b>	<b>\$638,214</b>
<b>Education Spending (Act 68)</b>	<b>\$2,208,127</b>	<b>\$2,097,990</b>	<b>\$2,240,880</b>	<b>\$2,346,036</b>
Equalized Pupils	163.11	161.66	158.98	156.74
<b>Education Spending per Equalized Pupil</b>	<b>\$13,538</b>	<b>\$12,978</b>	<b>\$14,095</b>	<b>\$14,968</b>
Excess Spending per Equalized Pupil (if any)	\$0	\$0	\$0	\$0
Per Pupil figure used for calculating District Adjustment	\$13,538	\$12,978	\$14,095	\$14,968
<b>District Spending Adjustment</b>	<b>158.446%</b>	<b>148.777%</b>	<b>154.031%</b>	<b>159.536%</b>
<b>Estimated Homestead tax rate (equalized)</b>	<b>\$1.3785</b>	<b>\$1.3241</b>	<b>\$1.4479</b>	<b>\$1.6113</b>
<b>Household Income % for Income Sensitivity</b>	<b>2.96%</b>	<b>2.90%</b>	<b>2.88%</b>	<b>2.98%</b>
<b>Estimated Education tax rate</b>	<b>\$1.6780</b>	<b>\$1.6069</b>	<b>\$1.7034</b>	<b>\$1.7444</b>
<b>Adjusted Per Equalized Pupil Ratio</b>	<b>59.17%</b>	<b>60.77%</b>	<b>61.93%</b>	<b>63.27%</b>
<b>Adjusted Estimated Education Residential Tax Rate</b>	<b>\$0.9929</b>	<b>\$0.9765</b>	<b>\$1.0549</b>	<b>\$1.1037</b>
<b>Common Level of Appraisal</b>	<b>82.15%</b>	<b>82.40%</b>	<b>85.00%</b>	<b>92.37%</b>
ESTIMATED RESIDENTIAL EDUCATION TAX COMPARISON	FY2012	FY2013	FY2014	FY2015
Guilford School Share	\$0.9841	\$0.9766	\$1.0549	\$1.1037
B.U.H.S. #6 Share	\$0.7578	\$0.7498	\$0.7307	\$0.7036
ESTIMATED RESIDENTIAL EDUCATION TAX	\$1.7419	\$1.7264	\$1.7856	\$1.8073
<b>Penalty Cap</b>	<b>\$14,733</b>	<b>\$14,841</b>	<b>\$15,456</b>	<b>\$16,166</b>

\*Estimated Base Residential Ed Tax FY2015 \$1.01 BSG \$9,382\*

## SERVICES DIRECTORY

- AIDS Project of Southern Vt [www.aidsprojectsouthernvermont.org](http://www.aidsprojectsouthernvermont.org)  
Brattleboro Office  
15 Grove Street  
PO Box 1486  
Brattleboro, VT 05302  
Phone (802) 254-4444  
Fax (802) 254-3613
- Brattleboro Area Drop In Center [www.brattleborodropin.org](http://www.brattleborodropin.org)  
60 South Main Street  
PO Box 175  
Brattleboro, VT 05302-0175  
Phone (802) 257-5415  
Phone 1-800-852-4286  
Fax (802) 257-1738  
[BADIC@BADIC.comcastbiz.net](mailto:BADIC@BADIC.comcastbiz.net)
- Broad Brook Grange No. 151 [www.vtstategrange.org/broad-brook-grange.html](http://www.vtstategrange.org/broad-brook-grange.html)  
3940 Guilford Center Road  
Guilford, VT 05301
- Council on Aging for Southern Vt [www.coasevt.org](http://www.coasevt.org)  
56 Main Street, Suite 202  
Springfield, VT 05156  
Phone (802) 885-2655  
Fax (802) 885-2665  
[information@seniorsolutionsvt.org](mailto:information@seniorsolutionsvt.org)
- CT River Transit [www.crtransit.org](http://www.crtransit.org)  
706 Rockingham Road  
Rockingham, Vermont 05101  
Phone 1-888-869-6287  
Fax (802)-460-1004  
[admin@crtransit.org](mailto:admin@crtransit.org)
- Early Education Services [www.ees-vt.org](http://www.ees-vt.org)  
130 Birge Street  
Brattleboro, VT 05301  
Phone (802)-254-3742  
Phone 1-800-427-3730 (VT Only)  
Fax (802)-254-3750
- The Gathering Place [www.gatheringplacevt.org](http://www.gatheringplacevt.org)  
30 Terrace St  
Brattleboro, VT 05301  
Phone (802) 254-6559
- Green Up Vermont [www.greenupvermont.org](http://www.greenupvermont.org)  
P.O. Box 1191  
Montpelier, VT 05601-1191  
Phone 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)

Guilford Cares	<a href="http://www.guilfordcares.com">www.guilfordcares.com</a> c/o Tina Blust, Board President 81 Partridge Road Guilford, Vermont 05301 Phone (802)-257-9248 <a href="mailto:gcares@comcast.net">gcares@comcast.net</a>
Guilford Community Church	<a href="http://www.guilfordchurch.org">www.guilfordchurch.org</a> Lise Sparrow, Pastor 38 Church Drive Guilford, VT 05301 (802) 257-2776, or (802) 257-0994 <a href="mailto:gccsecy@sover.net">gccsecy@sover.net</a>
Guilford Free Library	<a href="http://www.guilfordfreelibrary.wordpress.com">www.guilfordfreelibrary.wordpress.com</a> 4024 Guilford Center Road Guilford, VT 05301 (802) 257-4603 <a href="mailto:guilford_pl@vals.state.vt.us">guilford_pl@vals.state.vt.us</a>
Guilford Volunteer Fire Department	<a href="http://www.facebook.com/pages/Guilford-Volunteer-Fire-Dept-Guilford-Vermont/147025921712">www.facebook.com/pages/Guilford-Volunteer-Fire-Dept-Guilford-Vermont/147025921712</a> 108 Guilford Center Road Guilford, VT 05301 (802) 254-4413
Guilford Fire Department Auxiliary	<a href="http://www.facebook.com/GuilfordFireDepartmentAuxiliary">www.facebook.com/GuilfordFireDepartmentAuxiliary</a> <a href="mailto:GFDAux@yahoo.com">GFDAux@yahoo.com</a>
Health Care & Rehabilitative Services (HCRS)	<a href="http://www.hcrs.org">www.hcrs.org</a> Brattleboro Regional Office 51 Fairview Street Brattleboro, VT 05301 Phone (802) 254-6028 Fax (802) 254-7501 <a href="mailto:BrattleboroOffice@hcrs.org">BrattleboroOffice@hcrs.org</a>
Morningside Shelter	<a href="http://www.morningsideshelter.org">www.morningsideshelter.org</a> 81 Royal Road Brattleboro, VT 05301 Phone (802)-257-0066
Rescue, Inc.	<a href="http://www.rescueinc.org">www.rescueinc.org</a> 541 Canal Street PO Box 593 Brattleboro, VT 05302 Phone (802) 257-7679 <a href="mailto:div1@rescueinc.org">div1@rescueinc.org</a>

RSVP (Green Mountain)	<a href="http://www.rsvpvvt.org">www.rsvpvvt.org</a> Windham County 974 Western Avenue Brattleboro, VT 05301 Phone (802) 254-7515 Fax (802) 254-7519
Brattleboro Senior Meals	<a href="http://www.brattleboroseniormeals.org">www.brattleboroseniormeals.org</a> 207 Main Street Brattleboro, VT 05301 Phone (802)-257-1236
SEVCA (Southern Vt Community Action)	<a href="http://www.sevca.org">www.sevca.org</a> 91 Buck Drive Westminster, VT 05158 Phone 1-800-464-9951 or (802) 722-4575 Fax (802)-722-4509 <a href="mailto:sevca@sevca.org">sevca@sevca.org</a>
VNA (Visiting Nurse & Hospice of VT and NH)	<a href="http://www.vnavnh.org">www.vnavnh.org</a> 66 Benning St., Suite 6 West Lebanon, NH 03784 Phone 1-888-300-8853
Windham Child Care Association	<a href="http://www.windhamchildcare.org">www.windhamchildcare.org</a> 130 Birge Street Brattleboro, VT 05301 Phone (802)-254-5332
Windham & Windsor Housing Trust	<a href="http://www.w-wht.org">www.w-wht.org</a> 68 Birge Street Brattleboro, VT 05301 Phone 1-888-294-9948 <a href="mailto:info@w-wht.org">info@w-wht.org</a>
Women's Freedom Center	<a href="http://www.womensfreedomcenter.net">www.womensfreedomcenter.net</a> P.O. Box 933 Brattleboro, VT 05301 Phone (802)-257-7364 Fax (802)-257-1683 <a href="mailto:advocates@womensfreedomcenter.net">advocates@womensfreedomcenter.net</a>
Youth Services	<a href="http://www.youthservicesinc.org">www.youthservicesinc.org</a> 32 Walnut Street PO Box 6008 Brattleboro, VT 05302 Phone (802) 257-0361 Fax (802) 257-2171



## GUILFORD VOLUNTEER FIRE DEPARTMENT

President: Steven Cutting  
Vice-President: Gerald Baker  
Secretary: Fred Humphrey  
Treasurer: Neil Quinn  
Fire Chief: Jared Bristol

Trustees:  
Steve Detra  
Michael Tkaczyk  
Angela Tracy  
Tom Wagener

As trustees of the fire department, we have to balance excellent protection of property, excellent medical response ability, retention of volunteers, training and recertification requirements, safe and reliable apparatus, and a building that enhances those aims, with reasonable appropriation requests from the town.

As much as we try to keep our budget under control, new Scott air-pack and cascade inspections, extinguisher testing, training and re-certs, rising dispatching costs, required radio frequency changes, and safety considerations (replacing worn out & unsafe turn-out gear) make it difficult. The safety of our personnel is very important to us; expensive protective gear and necessary tools like Scott air packs must to be replaced as they wear out.

Many of our expenses are fixed: yearly debt reduction (new tanker \$33,288, new pumper \$37,595); or non-negotiable, dispatching services (\$23,600), insurance (\$6,500). Others are unescapable: fuel, repairs and maintenance for the apparatus, heating oil, building upkeep. We continue with fundraising activities like suppers, the Corn Roast, and the Fair barbeque. We apply for grants.

We are fortunate to have capable and experienced officers Jared Bristol and Mike Tkaczyk as Chief and Assistant Chief, along with officers Tim Cleveland, Chris LaFlam, and Bevan Quinn. We have an excellent team, a well-trained roster of firefighters and first responders.

Thank you all. Thanks to the GVFD Auxiliary for their many contributions. We thank the voters and taxpayers for their continued support of the department's work. And especially we thank the GVFD men and women who give so much volunteer time to provide such a high level of protection and service to the town.

Steven Cutting  
President, Board of Trustees

## CHIEF'S REPORT

2013 was an exciting year for the GVFD, as we added a new truck to our fleet. The 2013 model-year GMC 2500 HD crew cab with custom built slide-out bed rack is serving as our new Utility Truck. The truck cap and the slide-out rack were purchased through a donation from Entergy Vermont Yankee and provide custom organization and storage for our equipment and allow for easy access during emergencies. The truck joins our already existing fleet of four trucks, including two pumpers, a pumper tanker, and a brush truck. Additionally, we have a trailer that houses our off-road equipment. This fleet makes us a versatile and valuable asset to the Town of Guilford and the surrounding communities.

Our junior members have continued to show enthusiasm and eagerness to learn. Two of them are currently enrolled in the Brattleboro Career Center Firefighting course working to obtain their Firefighter 1 certification.

Other members have advanced from Firefighter 1 to Firefighter 2 as well as Firefighter Officer 1. Additionally, seven of our EMS members are currently working towards EMT level certification and one is working toward Paramedic. This gives us an outstanding level of expertise in both our medical and firefighter response team.

A goal in 2014 will be to focus on building maintenance. We continue to work towards repairs and painting of the station as well as general building upkeep. We are entertaining bids to replace our emergency generator, which services both GVFD and the town Emergency Operating Center.

The Auxiliary continues to be a huge support system for us during emergency calls as well as all of the various fund raising efforts. We appreciate their work and the time they devote to helping our department.

The Guilford Volunteer Fire Department wishes everyone a very Happy New Year and reminds you to clearly mark your home address to support timely response of your local emergency responders!

Jared Bristol, Fire Chief  
Mike Tkaczyk, Assistant Chief

## GUILFORD VOLUNTEER FIRE DEPARTMENT

### INCOME

Town Appropriation	179,750.00
Donations	6,903.00
Fundraising, Suppers, etc	9,500.94
Auxiliary	1,941.00
Interest Income	2,187.57
Invoiced Calls	1,290.00
Grants, etc	7,795.00
Miscellaneous	25.08
TOTAL INCOME	<u>209,392.59</u>

### EXPENSES

Building	1,940.02
Communications, Phone, Internet	1,212.33
Computer Equipment, Software	823.93

Electricity	2,451.58
Heating Oil	3,340.09
Algiers Sewer District	294.00
Rubbish Collection	1,020.00
Office Supplies	585.88
Dues & Subscriptions	300.00
Legal & Accounting	1,930.40
Fundraising Expenses	3,547.42
SWNHMA (Dispatching)	20,832.00
Firefighting Equipment	10,070.98
Insurance	3,279.00
Truck Repair, Maintenance	2,825.16
Truck Fuel	2,029.50
Radio/Pager Repair/Upgrades	827.47
Training, Education	495.00
Payroll	14,118.29
Interest/Fees	418.70
Debt Service, KME Tanker	33,288.00
Debt Service, Pierce Pumper	37,595.00
Utility Truck Purchase	45,298.26
Volunteer Retention Fund	9,995.00
Miscellaneous	<u>1,477.55</u>
TOTAL EXPENSES	199,995.56

Money Market, Operating Account	\$58,531.50
Checking Account	2,656.16
CD (Shores)	75,879.71
Utility Truck Loan Payment (due FY14)	<u>(14,000.00)</u>
BALANCE, June 30, 2013	\$123,067.37

### GVFD INVENTORY

- 1 2013 GMC Sierra 2500 crew cab pickup, with extending bed
- 1 2008 Pierce Pump-Under-Cab Pumper w/1,000 gal. tank and 1,500 gpm pump
- 1 2006 International/KME Tanker w/2,500 gallon tank and 2,000 gpm pump
- 1 1995 Ford F800/E-One Pumper w/1,000 gallon tank and 1,250 gpm pump
- 1 1997 Ford F350XL 4x4 Brush/Utility Truck w/winch and flat bed to carry a portable tank, portable pump, equipment, w/hitch for cargo trailer
- 1 2005 Pace American Cargo Trailer
- 1 2003 Honda Foreman Rubicon All Terrain Vehicle w/Tracks (in trailer)
- 1 2004 Orion Industries Rescue Sled (in trailer)

2002 CET 750 gpm portable pump, 2010 Northern 150gpm portable pump, 3,800 feet of 4" hose, 2,700 feet of 2 1/2" hose, 3,400 feet of 1 3/4" hose; 17 Scott self-contained breathing apparatus (SCBA), 11 spare air tanks for SCBAs, Poseidon Cascade System for refilling air bottles for SCBAs; 14 portable two-way radios, 14 mobile two-way radios, two-way base radio unit, 30 individual pagers, scanner; 2004 Honda Eu Inverter 1000i portable generator, 2006 Honda BB 7000i

portable generator, 1992 Makita 65710R portable generator; 2 smoke ejectors; 2 MultiPro Gas Meters; 1 positive-pressure spark-proof ventilation fan, 6 cardiac defibrillators; 44 traffic cones; 1 global positioning unit (GPS); rope rescue equipment; water rescue equipment; ladders; nozzles; hydrant gates, hydrant tools; first aid kits; CO2, dry chemical, and pressurized water fire extinguishers; emergency medical kits, thermal-imaging camera

## GVFD CALL SUMMARY, 2013

2 Brush Fires	9 Wires/Trees Down
3 Chimney Fires	9 Electrical/Appliance/Odor/CO
3 Structure Fires	105 Emergency Medical Responses
7 Controlled Burns/Smoke	1 Public Assist (non-med)
44 Motor Vehicle Accidents	4 Good Intent/Cancelled Enroute
29 Mutual Aid Responses	18 Fire Alarms
<i>(21 of all calls were on I-91)</i>	<b>234 Total</b>

## GVFD AUXILIARY

In 2013 The GVFDA held three fundraisers to profit the Guilford Fire Department. We ran a "Coffee Break" at the Vermont Welcome Center, a "Boot Drop" on Labor Day weekend on Route 5 in Guilford, and a Pampered Chef Party.

We made numerous donations to local families in need, and memorial contributions to various charities.

During the holiday season we hold our annual fire department Christmas party for all the children of firefighters and rescue personnel in Guilford. We also make local donations to The Reformer Christmas Stocking, Guilford Cares, and The Windham County Heat Fund.

The GVFDA advocates for the Guilford Volunteer Fire Department through monetary support, provides aid to firefighters on emergency calls, and assistance at the station during crisis.

We meet the first Thursday of every month at the Fire Department at 6:30pm. Our email address is: [gfdaux@yahoo.com](mailto:gfdaux@yahoo.com).

Feel free to stop in and check us out!

President: Heidi Cleveland

Vice President: Erin Tkaczyk

Secretary: Wanda Atomanuk

Treasurer: Wanda Atomanuk

Members: Jessie Cheslawski, Tammi Quinn, Karen Rhodes, Andrea Tracy.

## GUILFORD FREE LIBRARY

For a small library, Guilford Free Library sure has a lot going on. We circulated more than 3,100 library materials (books, audio books, periodicals, DVDs, and a few puzzles, passes, and stuffed toys). 264 children and their parents attended 46 storytimes, and we held 30 additional programs to educate and entertain 369 town residents. The library is open 24 hours a week.

Approximately 12 patrons per week used our four public access computers.

We are able to provide individual training and on-going support to help people learn and feel confident about using computers. Therefore, every citizen of Guilford has access to computer technology even if they do not own a computer. The library now has a fiber optic wireless connection, so that in addition to being able to download and upload huge files very quickly, patrons can use their laptops in the parking lot, at any time day or night. There is no password.

The library is newly painted and gleaming. The children's room is in the process of being redecorated. We are beginning to work on completely automating our catalogue, which will allow patrons to search our collection and reserve materials from the home computer. This should be completed in a year.

Our OnLine Resources are available to all Guilford residents. They include OneClick Digital, downloadable audiobooks and ebooks, Universal Class, high quality online courses, Heritage Quest, genealogy research, VT OnLine Library, research, magazine and newspaper databases. You can reach all of these resources at:

<http://guilfordfreelibrary.wordpress.com/>

To use them you need to update your library card and get the password. There is no charge, because the Vermont Department of Libraries helps us to pay for them.

Our collection includes 4,422 print materials, 182 videos, 153 audio books and 4 print serial subscriptions.

The library manages because so many volunteers work to make it happen. During a typical week, volunteers put in at least 15 hours of work doing storytime, staffing, Board of Trustees, administration, and public relations. If we paid for all this work at \$8.65/hour, we would spend almost \$8,000. Many townspeople also donate books for our on-going book sale, which raises money to buy new books for the library. Our fundraising events include an annual appeal letter, a raffle and book and bottled water sales at the Fair.

This year our biannual special fundraising event was a memorable and very successful 'Cello Celebration, which packed the Guilford Center Meeting House. We want to especially thank all the people who supported the library by attending the concert and contributing to our annual appeal, helping us to be a vital community resource.

We participated in the Community Conversation facilitated by the Vermont Council on Rural Development and look forward to participating in the community development initiatives that have been identified by our town.

*Programs during Calendar Year 2013:*

- Summer Reading Program: Playing With Words- Our Summer reading program for school-age children was in a week-long camp format again this year. We met at the Grange for breakfast each morning, and then went on an adventure, which this year included the Franklin Farm, Green River, and the stream at the old Springs Farm Resort. Verandah Porche joined us this summer, gathering words from the children, creating group and individual poems based on the day's experiences and general whimsy.
- Pre-school Storytime - Every Tuesday morning, infants, toddlers and pre-schoolers were invited to engage with literature, brought to life with songs, chants, rhymes, and movement.

- Vermont Reads: Poetry 180- Guilford Reads! Verandah Porche led a workshop on creating PRAISE POEMS, Local poets Ken Hebson, Lee Bramble, Megan Buchanan and Verandah read from their works, 74 community members read a poem each morning on the intercom at Guilford Central School, and the poems created at workshops and camp were displayed at the Guilford Fair.
- Halloween Party- We invited families with young children to trick or treat our seven neighbors in Guilford Center and then end up by trick or treating the library. Then we had a little party with snacks, songs, and semi-spooky stories.

*Our Outreach activities included:*

- School Visits – Visits with students during the year to encourage their participation in library activities.
- Home Delivery of Books
- Library at Golden Ager’s Luncheons
- Read For America – Librarian reads to individual kindergarteners and first graders.

The library is open Tuesday 9:30am-6pm; Wednesday 1-8pm; Thursday, 3-6pm; Saturday 9:30am-3pm, and for special programs, as announced. Please stop by.

Cathrine Wilken, Librarian

Becky Anderson, Trustee

Dody Riggs, Trustee

Laura Lawson Tucker, Trustee

Leah Gessner, Assistant Librarian

Mimi Morton, Trustee

Judith Serkin, Trustee

Richard Wizansky, Trustee

## GUILFORD FREE LIBRARY

On Hand, July 1, 2012

\$16,468.70

Income:

Town Appropriation	26,000.00	
Donations	2,393.84	
Fundraising	6,694.95	
Interest	143.26	
Grants	55.00	35,287.05

Expense:

Salaries	22,133.59	
Library materials	4,518.12	
Library Supplies	117.29	
Program	1,362.77	
Maintenance	4,272.97	
Electricity	1,255.90	
Gas	1,323.21	
Telephone	155.72	
Office Supplies	135.09	
Postage	1,067.88	
Fundraising	218.82	
Computer	530.50	
Publicity	90.00	
Miscellaneous	15.00	
Dues/Subscriptions	341.00	37,537.86

Net Gain/(Loss)	(2,250.81)	
Sub Total		<u>\$14,217.89</u>
Agnew Memorial Fund: Building Projects		
Balance, July 1, 2012	770.88	
Interest Earned	37.26	
Transferred to Checking	<u>(36.61)</u>	
Balance, June 30, 2013		771.53
Thomas Memorial Fund: Interest to be used for Children's Books		
Balance, July 1, 2012	2,007.48	
Interest Earned	8.13	
Transferred to Checking	<u>(8.15)</u>	
Balance, June 30, 2013		2,007.46
Calista Fund: Interest to be used for Children's and Women's Books		
Balance, July 1, 2012	13,030.13	
Interest Earned	69.78	
Transferred to Checking	<u>(326.70)</u>	
Balance, June 30, 2013		12,773.21
Building Improvement Funds		1,742.87
Total of Combined Funds, June 30, 2013		<u>\$31,512.96</u>

## VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization that is owned by its member municipalities and directed by a 13-member Board of Directors comprised of municipal officials from across the state elected by the membership.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 145 other municipal entities, including villages, solid waste districts, regional planning commissions and fire districts.

Vermonters use local government services—including highways, police, fire, recreation, libraries, sewer, and water—on a daily basis. In large part, volunteer elected and appointed municipal officials lead these local governments.

VLCT provides the following services to its member cities and towns, so that they may provide their citizens with quality services at affordable costs:

- Legal, consulting and education services. In the past year, VLCT answered nearly 3,000 inquiries for assistance from municipal officials. Our Municipal Assistance Center (MAC) conducted 23 workshops that attracted more than 1,500 attendees. Our new Municipal Dog Control Workshop, for example, drew an audience of more than 100. Additionally, MAC conducted 14 “on-site” workshops held at municipal offices on a wide range of topics. Handbooks produced by MAC—including our new best-seller, “The Big Book of Woof,” which explains municipal officials’ responsibilities to dog issues—may be purchased or accessed free of charge on the Resource Library page of our website. The Library also contains nearly 1,000 other electronic documents, including technical papers, model polices, and newsletter articles that are accessible to the general public. MAC has

also retained the services of professionals in municipal finance, administration, and policing to provide consulting advice to towns.

- Advocacy. VLCT's Advocacy Department lobbies the state and national governments to ensure that municipalities have the resources and authority they need to serve their citizens. VLCT is a leader in the education property tax debate, enhancing local voter authority in governance decisions, land use discussions such as lakeshore zoning and renewable energy generator siting, and securing revenues for town highway and bridge maintenance programs. Municipalities will face significant challenges in the 2014 legislature as limited financial resources at the national and state level force more demand for services to the local level.
- Purchasing opportunities to provide needed services at the lowest cost. Examples include municipal unemployment, property, casualty, and workers' compensation insurance coverage for town operations. The VLCT Health Trust continues to assist towns with Vermont Health Connect and to help municipalities not in the exchange secure health insurance through the marketplace. The substantial municipal damage resulting from Tropical Storm Irene and the storms of the summer of 2013 makes the value of VLCT Property and Casualty Intermunicipal Fund (PACIF) to all our members painfully clear, as they benefitted from the broad coverage, excellent re-insurance, and prompt service and claims payments. In 2010, our three Trusts were responsible for \$43 million in municipal tax dollars spent for insurance and risk management services.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).

Steven Jeffrey  
Executive Director

## WINDHAM REGIONAL COMMISSION

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local government and to work cooperatively with them to address regional issues. In the absence of county government, we provide an essential link between towns, the state, and the federal government. The WRC is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission is composed of and governed by town-appointed Commissioners. Towns choose their own representatives to serve on the Commission. After town meeting, each Selectboard appoints two representatives to serve on the Commission for the coming year. Guilford is currently represented by Bill Murray and Dick Clark. Each Commissioner represents their town's interests before the Commission, brings information from the Commission back to their town, and serves on at least one of a number of committees that address regional and municipal issues and concerns. Active service on these committees is very important because the WRC is organized around a strong committee structure. It's within these committees that most Commission decisions are made. The 12 professional staff of the WRC provides support to the Committees, as well as to our member towns.

The Commission assists towns with activities in a number of different areas including town plans and bylaws; community and economic development; testing, technical support and cleanup funding for the redevelopment of “Brownfields” sites which are those sites that are or may be contaminated by hazardous substances; natural resources; transportation planning, infrastructure mapping, project development and management, and traffic counts; emergency planning; energy planning; review of projects submitted for review through Act 250 (land use), Section 248 (energy generation and transmission, telecommunications), and federal permitting processes; grant application and administration; management of capital improvement projects; and mapping and geographic information system (GIS) analyses.

Our relationship with our towns is inherently collaborative. For instance, towns choose to have their plans reviewed by the Commission; town plan review and approval by the Commission is not mandatory. The regional plan, which is currently being updated, is developed in consultation with our towns and is ultimately approved by our towns. We help towns make the most of the financial and human resources they have both individually and collectively. We assist with projects between and among towns, build and augment the capacity of volunteer-based town boards and commissions, and provide professional services to towns that may want to take on a project that is beyond what they can comfortably manage with their own staff and volunteers.

Highlights from the past year reflect the range of services we provide to the towns of the region. Recovery from Irene continues, and we are assisting towns with village and downtown revitalization, applications for funding for lingering municipal infrastructure repairs and improvements, and planning for the reuse of properties towns will own as a result of buyouts. We successfully competed for additional Brownfield funding from the U.S. EPA for site testing. We are leading the region’s response to the announced closure and forthcoming decommissioning of Vermont Yankee. We are transitioning the Long-Term Recovery Committee, which provided assistance to individuals in the wake of Irene, into a Voluntary Organizations Active in Disaster collaborative that can be activated in the event of another disaster. We were active in the discussions of the Energy Generation Siting Policy Commission, assisted with the installation of new sidewalks in Jamaica and Putney, produced bicycle suitability maps for the region as well as maps of undeveloped stream and river segments, and organized a well-attended solar workshop for town officials.

Funding for the Windham Regional Commission is provided through contracts with state agencies, federal grants, and town assessments. While town assessments make up a relatively small percentage of our budget – about 5 percent of a \$1.6 million budget for FY 2014 – it is virtually the only funding we receive that has no conditions placed upon it by entities beyond the Commission’s borders. Your town’s assessment makes it possible for us to leverage the resources that enable us to serve you across the range of activities mentioned above. We have based our budget on a modest increase in the per resident assessment rate from \$1.78 to \$1.83. The \$1.83 per resident rate will result in a total assessment of \$3857.64 from Guilford for the new fiscal year. Guilford may wish to budget additional amounts for town- specific work needed from the WRC. To see our

detailed Program of Work and budget for FY 2014, visit our website ([www.windhamregional.org](http://www.windhamregional.org)) and click on the heading “About Us.”

Chris Campany  
Executive Director

## GUILFORD EMERGENCY OPERATIONS CENTER

The Emergency Operations staff have had a busy year. The Selectboard, in December of 2012, decided to participate in the second State-wide Catastrophic Exercise. To start with this exercise was a disaster in itself, due to personnel turn-over at the State level. This is now back on track, and the exercise itself will happen sometime in June '14.

Our RENTS [Rapid Emergency Network Telephone System] coordinator, after a year of searching, data entry, map checking, and phone calls, has completed the system. We have tested the complete system at least twice, and we must attempt to keep the system up to date. One challenge to this system will be to find out how we can either keep it running after the VY shutdown, or how to integrate into the new VT ALERT system. We are investigating this. On this note: just because VY will shut down in late fall 2014, it does not mean the possibility of a radiological incident will diminish for a while. We will continue to plan for, drill for, that possibility.

We, the EOC staff, and the Selectboard, have always been concerned about the evacuation of our special needs people in any type of emergency. We have a lot of “back roads” with lots of challenging driveways. Requesting transportation from a distant organization to arrive in Guilford and to perform evacuations has been a concern. This year we have been able (using RERP funds) to purchase a small bus with a wheel-chair lift so that we can accomplish our own, local, evacuations. Volunteers from Guilford Cares, and the Guilford Community Church have been trained in the use of this vehicle, and we hope we never have to use it!

We have continued to participate in training. All Town employees have now met State and Federal requirements for operating in a disaster. Four of our Guilford EOC staff have participated in a 3-day training at the State Emergency Operations Center in Waterbury. We also sent four folks to the State Emergency Preparedness Conference in October '13. This has been a wonderful way to learn, and to share information and experience.

Herbert S. Meyer  
Candace Stoumen  
Co-Directors

## CONSERVATION COMMISSION

The Guilford Conservation Commission (GCC) was formed in 2000. Our mission is...

...to identify, inventory, foster education about, and help protect Guilford's natural, scenic, recreational, historic, educational, cultural, architectural, agricultural, and archaeological resources for the public good. The commission shall help residents and town officials recognize the value of these resources and administer them for the benefit of future generations.

Current members include Bill Jewell, Linda Hecker, Susan James, Linda Lembke, Karen Murphy, Sarah Quine, Bevan Quinn, Marli Rabinowitz, with Dick Clark representing the Select Board. We have two emeritus members: John Kristensen and James Young. Last year we invited members of the community to join a number of working sub-committees, including Trail Development, Signage, Natural Resources Inventory, and Communication.

In 2013 we continued our focus on “invasives” - invasive plants that are displacing native species and altering the ecological balance in our rural community. In March of 2013 the GCC warned an item at Town Meeting requesting funding specifically for developing a plan for dealing with invasive plants. The town supported our request with \$1,000 which we used to plan, advertise and host a successful Invasive Plant workshop at the Broad Brook Grange in September. Over 50 people attended, not only from Guilford, but from neighboring towns, since invasive plants do not acknowledge town boundaries. Brian Colleran, Vermont State Invasives Specialist biologist, gave an informative talk about identifying and dealing with invasive plants. Then we moved outside for field demonstrations by several local experts on how to use mechanical tools such as weed wrenches and pull bars to uproot unwanted plants. We collected contact information from attendees and sent a follow-up survey to gauge interest in ongoing work by individuals and committees, since it will take a coordinated effort across town to keep invasive plants in check. We have also purchased several specialized tools which citizens can borrow. Our work on invasives will continue in 2014.

We are in the early stages of conducting a Natural Resources Inventory and hope to coordinate our work with the Town Planning Board to best manage and preserve Guilford’s valuable natural resources. At our November meeting Jens Hilke of VT Agency of Natural Resources gave an enlightening demonstration of various digital mapping tools that will support this work.

The Conservation Commission holds regular meetings on the third Thursday of each month and sponsors monthly exploratory walks on Guilford’s old roads and special places, usually on Sunday afternoons, to which the public is invited. If you’d like to participate in our activities or join a working committee, contact chair Linda Hecker at [lrhecker47@gmail.com](mailto:lrhecker47@gmail.com).

Linda Hecker  
Chair

## GUILFORD CEMETERY COMMISSION

Preservation of cemetery stones presents an ongoing challenge for our Cemetery Commission. Due to acid rain and other risk factors, the eighteenth and nineteenth century slate and marble worked stones in the cemeteries under our care are deteriorating before our eyes. Over the past decade we have sought advice and assistance from the Vermont Old Cemetery Association. From Charles Marchant, Commissioners learned how to straighten stones.

For three years we have been consulting with Connie Silver, a former Guilford resident who is an international expert in the conservation of cultural properties. Connie has designed a pilot science project engaging high school age students to

analyze conditions and address the problems in our cemeteries using non-toxic applications. The Commission is grateful to Connie for exhaustive research she has done as a volunteer and for the grantwriting which will fund much of this project. The students chosen to work on this project will have the benefit of a world-class mentor to assist them in producing and sharing critical new work in stone conservation, which can influence preservation methods all over New England.

At the time of this writing, Connie Silver, with the support of the Selectboard and the Cemetery Commission, is developing the pilot project with Brattleboro Union High School. The Commission will provide more information to the public about this project as the monitoring begins. We are proud that Guilford will host innovative, hands-on science in our oldest graveyards.

Verandah Porche  
Commissioner

### TOWN CEMETERIES

Lee Carpenter Blanchard Wilkins Hill Weatherhead Hollow  
Colgrove Maplehurst and Elmhurst Stark Burrows Plain Billings Groll

### PLANNING COMMISSION

The purpose of the town plan is to provide guidance to the various town boards, officers, and citizens that reflects the community's interest in and wishes for Guilford's character, development, environment, quality of life, economy, resources, and more. There is, and can be, no provision for authority or accountability in the Town Plan. It is up to the community to use this information to create the best outcomes for us as individuals and as a town.

Vermont towns are required to revise their town plans every 5 years. The Planning Commission's work on the 2015 plan has to be completed by October 15, 2014. For the 2015 plan, the State requires that we address flood resiliency and economic development issues to comply with the Economic Development criteria required in 24VSA, 4382 (a)(11), in addition to working on issues generally included in Town Plans.

Public Participation: Our work reflects the Guilford public's wishes to the extent that the public participates in the open process.

- In 2013 the Planning Commission distributed surveys to every town address on record, soliciting feedback on issues relating to economic development, preserving and promoting agricultural viability within our town, renewable energy, public transportation, etc. There were about 100 responses (from a mailing of 900+ questionnaires) which were tabulated.
- In addition to soliciting feedback via the survey, the Planning Commission held four open forums at the Grange which were advertised by fliers, mail, local newspapers, email, and road signs in an attempt to reach as many citizens as possible.
- Also in 2013 Guilford was one of only two Vermont towns selected to participate in the Vermont Council on Rural Development's Community Visit Program.

Several Planning Commission members were actively engaged in this program to ensure that our work reflected the facilitated community-wide discussions on common goals and directions.

- We have been guided by visiting authorities: in 2013 we hosted John Bennett of Windham Regional Commission (WRC) who talked with us about the planning process; Dinah Reed of WRC helped us with Flood Resiliency.
- Members of the Planning Commission attended workshops in 2013 to learn about elements of the planning process.
- Finally, citizens are invited to the Planning Commission's monthly public meetings, held on the third Wednesday of every month at the Town Offices at 7:00 pm.

The current members are: Tanya Balsley, Chuck Clark, Harry Evans, Michelle Frehsee, Jackie Gaines, Peter Hetzel, Hal Kuhns, Herb Meyer, Sheila Morse (Select-board member: Dick Clark).

## RESCUE INC

Rescue Inc. was incorporated in 1966 to provide emergency medical services to the greater Brattleboro area. This cooperative arrangement between the eleven original towns has expanded to include fifteen towns and nearly 500 square miles. Our time tested model has consistently provided high level emergency medical care, community training and specialized rescue services at a reasonable cost.

Rescue currently provides town wide or apportioned services to the towns of Brattleboro, Brookline, Chesterfield, Dummerston, Guilford, Halifax, Hinsdale, Jamaica, Newfane, Wardsboro, Townshend, Stratton, and Vernon. We operate a fleet of six paramedic-equipped ambulances that carry advanced cardiac monitoring equipment and medications, along with a host of advanced airway management equipment. We also operate a transport-capable vehicle extrication truck for response to vehicle and machinery accidents as well as transport of patients at the Advanced EMT level. Our two staff vehicles allow us to provide paramedic intercept services to our communities and neighboring areas. These vehicles also serve as tow vehicles for our regional mass casualty incident support trailer and our technical rescue equipment trailer. We also operate two swift water rescue boats for response to water related incidents and flooding. Our staff consists of a combination of fifty six dedicated and highly trained career and volunteer providers, most of which live in the community. Annually our staff responds to nearly five thousand emergency medical, specialty care intrafacility transfers, support and technical rescue calls and conducts dozens of community education programs. Throughout the past forty seven years Rescue Inc. has grown to become an essential regional asset and a leader in the field of emergency medicine and all hazard preparation and response. Our operating costs exceed \$2.4 million with the majority of our annual revenue coming from direct billing for services. Rescue receives subsidies from each of our member towns which helps to offset the financial shortfalls created by decreasing federal reimbursements and uncollectable calls. These funds also help to offset costs associated with support services such as emergency planning, standby coverage, and rehabilitation of firefighters at larger fires and emergencies.

This year has been filled with regulatory change and anticipation of the effects of health care reform. This is a huge national issue that has real effects on our daily operation. As an organization we have been working to prepare for some of these changes. Our providers are in the process of transitioning to new state wide protocols and national scope of practice changes. Our operations staff is adjusting to an increased need for specialty care transfers and an ever increasing call volume. Our administrative office has had to make changes in billing practices and adjust to another reduction in federal reimbursements. Our technical rescue team is working with state and local agencies to develop a collaborative response plan. Our training department has expanded community training opportunities and continues to offer educational programs to enhance emergency medical education in the region.

In our small emergency response community a lot of our staff also volunteer in their local fire departments; the cooperation and combined effort has resulted in a well trained and equipped emergency response system. As we all start to feel the financial effects of statutory mandates, health care reform, and the closure of Vermont Yankee our community-based regional model will ensure that all injured and sick patients receive the highest quality emergency medical treatment available.

Our staff would like to take this opportunity to remind all our friends, families, and local residents that our subscription program is a good, low cost way to protect your entire family from the expense of ambulance transport and that we also offer a charitable care program to assist patients that may have difficulty paying for service. As an area not-for-profit we are always looking for volunteers, donations and bequests to help us guarantee continued service at a low cost. Details can be found on our website at [www.rescueinc.org](http://www.rescueinc.org) or by contacting our administrative office at 802-257-7679.

Drew Hazelton  
Interim Chief of Operations

## GUILFORD FAIR

Many exciting things have happened at the Fair this year. An ox pull and a Gymkhana were held on Sunday. The horse show was expanded to a three show series, and the finishing touches were put on the pulling arena. Projects for this year include replacement of the lower food booth and possibly upgrading the announcer's booths for the pulling and horse show arenas.

In 2013 we had some weather related challenges. Sunday was a really good day, but when I arrived at the fairgrounds at 6am Monday morning, there were ducks swimming in the parking lots. It had rained a lot during the night! Monday we escaped most of the rain. However, it seemed to rain all around us and attendance was way down. Those that did attend had a good time. Especially the little kids who enjoyed playing in the puddles.

Thank you to all who attended, and to all our sponsors. Without you we could not make this great event happen.

David Franklin  
President

INCOME	
Agricultural Fairs Capital Grant	\$17,550.00
Contributions and Support	8,670.00
Earned Revenues	5,344.00
Gate Receipts	14,595.00
Grants	0.00
Horse Show Earned Revenues	4,759.00
Interest Income	29.61
Stipend Income	4,449.00
T-Shirt Sales	820.00
TOTAL INCOME	<u>\$56,216.61</u>
EXPENSE	
Advertising	\$2,334.00
Bank Service Charge	30.94
Cattle Show	1,250.31
Contest Judging	200.00
Contest Winnings	34.00
Convention or Meeting Expense	353.50
Demonstration	600.00
Entertainment	3,950.00
Equipment Rental and Maintenance	1,422.20
Fireman's Muster	925.00
Fitch Hall	2,878.00
Grant and Contract Expense	15,976.07
Grounds Maintenance	1,610.00
Horse Pull	2,660.00
Horse Show	2,433.88
Insurance - nonemployee	6,721.00
Membership Dues	455.92
Other Miscellaneous Expenses	250.00
Ox Pull	2,390.00
Parking Help	1,000.00
Police	1,440.00
Postage and Delivery	51.62
Printing and Reproduction	2,055.00
Professional Services fees	390.52
Refund	100.00
Ribbons and Trophies	1,017.35
Rubbish Removal	380.00
State taxes	1,210.00
Stipend Expenses	612.00
Supplies and Materials	1,000.03
T-Shirts	1,032.00
Utilities	<u>\$2,035.85</u>
TOTAL EXPENSE	<u>\$58,799.19</u>
NET INCOME	(\$2,582.58)

## WINDHAM COUNTY SHERIFF'S DEPARTMENT

The Windham County Sheriff's Office provided an augmented police service to the people of Guilford FY2013 in the amount of \$4,000, or approximately 95 hours of service for the year. Our office was able to provide 142.75 hours of service. The service provided included motor vehicle enforcement and response to minor calls for service, or calls where the town's primary law enforcement agency was unable to respond. During FY13, we issued a total of 32 tickets. Under Vermont law, the town could receive up to \$5,385 in fund disbursement from the Vermont Court Administrator's Office/Vermont Judicial Bureau from this ticket revenue. Additionally, 51 warnings were issued and 48 calls for service were answered.

This year has been an exciting year for our office. The beginning of 2013 had a bit of a scare for some people, with concerns rising amongst the community regarding the safety of their children in school. We are proud to announce that we maintained a proactive stance to school safety before, during and after the peak of concerns. We've also sent several deputies to specialized training to ensure the safety of our local schools, without creating a "bunker" or "prison" mentality for the children. We've expanded our dispatch hours to twenty-four hour operation.

We are still in the process of upgrading our radio systems and are exploring grant possibilities that'll bring our radio network into the digital age. We took receipt of two Ford Police Interceptor SUV's in December and are looking to purchase two more cruisers in Spring 2014. The purchase of these helps us maintain current reliable equipment, while offsetting the cost of maintenance of older cruisers. Finally, we've begun the first phase of a journey to raise the bar of our service even higher, while maintaining the same affordable costs and services. Our recruiting section will be working hard to increase our full-time staff by two-fold over the next three years to accommodate our future endeavors.

Along with years past, we've provided several community services throughout the community with no cost or effect on the contract rate. These programs include the National Drug Take Back Initiative, Click It or Ticket, the Southeastern Unit for Special Investigation, Are You Okay?, the Stop Teen Alcohol Risk Team, DUI campaigns, the Drug Evaluation and Classification Program, snowmobile patrols, and the Camp Leadership Challenge. It is the continued support of Guilford and others which help contribute to our ability to provide these no-cost services to Windham County as a whole.

The Windham County Sheriff's Office has again been pleased to serve the people of Guilford and looks forward to the upcoming year. If you have a need for our services, please don't hesitate to contact our office at 802-365-4942 for non-emergencies, or 911 for emergencies.

Keith D. Clark  
Sheriff

## BRATTLEBORO AREA HOSPICE

Brattleboro Area Hospice provides non-medical, volunteer-staffed programs for dying and grieving community members. We develop, train, place and support volunteers. We provide education and outreach to increase our community's

understanding of and ability to cope with the issues of death and dying.

Brattleboro Area Hospice is dedicated to the belief that each of us can offer companionship and support to those around us who are dying or grieving. We are one of fewer than 200 volunteer hospices left in the United States. Our volunteers provide wide-ranging support to clients and their families regardless of whether a patient resides at home, is in a hospital, a long term care facility or some other location. Hospice volunteers organize and participate in round the clock vigils when the time is close and family can't be present. We offer bereavement support groups creating a safe environment for sharing experiences, exploring feelings, providing mutual support and gaining insight into the grieving process. We publish a bereavement newsletter *Seasons*, offer one-on-one grief counseling, and conduct an Annual Service of Remembrance at our Hospice Memorial Garden at Living Memorial Park.

One hundred percent of our funding is local-we receive no money from state, federal or insurance sources. All of our services are offered free of charge. Your financial support helps to make this possible. We are grateful to provide this compassionate care to our friends and neighbors, and grateful for the community's support which makes our work possible.

In the past year, Brattleboro Area Hospice served 25 Guilford residents. Six Guilford residents served as volunteers. Please call us at 257-0775 with any questions on death or dying, or visit us at [www.brattleborohospice.org](http://www.brattleborohospice.org).

Susan Parris  
Executive Director

## SENIOR SOLUTIONS, COUNCIL ON AGING FOR SE VERMONT

Senior Solutions fosters and supports successful aging of seniors in the Guilford community and throughout Windham and Windsor Counties.

To assist seniors in Guilford we offer a number of services, including:

- Information and Assistance: Our Senior HelpLine at 1-800-642-5119 is a toll free number which offers help applying for benefits, assistance with health insurance problems, housing needs, fuel assistance, and many other services. 70 residents requested assistance this past year. As part of the Medicare Part D prescription program we have trained staff available by phone, office or home.
- Senior Nutrition: Home Delivered meals are arranged through a contract with the Brattleboro Senior Meals Program. A congregate meal is offered twice a month at the Guilford Community Church. We pass through to BSMP the federal and state funds that we receive. A Registered Dietician is available to offer nutritional counseling when appropriate.
- Transportation: We support various providers of transportation for both medical appointments and non-medical needs.
- Case Management & Advocacy: One on one case management enables seniors to access services which help them remain safe at home. Often minimal services can prevent premature institutionalization. Some clients who require nursing home level of care are able to remain at home with family caregivers and trained personal care givers. Senior Solutions served 7 Guilford residents this past year.
- Care Giver Respite: Through grants we provided respite assistance for 1 caregiver of those diagnosed with dementia or other chronic diseases.

Your town contribution generates federal matching funds to support our activities. We do not charge for any of our services. The support of Guilford citizens is greatly appreciated.

Joyce A. Lemire  
Executive Director

## EARLY EDUCATION SERVICES

Early Education Services continues to thrive, in great part due to your ongoing support, despite our most recent federal sequestration cuts. This year the federally mandated reductions to our agency resulted in a net loss of \$130,000 dollars. This resulted in six lay-offs and a reduction of 37 children from our program. We still currently serve about 270 pregnant mothers, infants, toddlers and preschoolers in Early Head Start and Head Start, Fatherhood Program, Reach-Up Case Management, Welcome Babies Program, Teddy Bear Teas, and several variations of parenting support groups. Now, more than ever your kind donation of \$850 dollars will serve to help us sustain and be able to begin to regain our losses in the new year.

Thank you for your help.

Debra J. Gass  
Executive Director

## BRATTLEBORO AREA DROP IN CENTER

The Brattleboro Area Drop In Center provided emergency food assistance to 205 unduplicated Guilford residents, 104 adults, and 101 children. Overall, the Center provided food, outreach, and case management services to over 19,000 unduplicated people in the past year.

We have been serving an increasing number of working families who are unable to make ends meet in times of high costs for fuel, medicine and childcare. We do not anticipate this trend reversing itself in the upcoming year.

We are very appreciative of the support Guilford provides to our agency. Thank you.

Lucie Fortier  
Executive Director

## MORNINGSIDE SHELTER

Founded in 1979, our mission is to work together with those in need of housing support services to create individualized solutions to homelessness. We do this through the provision of shelter and comprehensive support services. For nearly 35 years, Morningside has developed the knowledge, systems, and institutional capacity to effectively assist homeless families and individuals in securing and successfully maintaining stable housing. As the only year-round homeless shelter in southeastern Vermont, our services are in high demand. Visit our website at [www.morningsideshelter.org](http://www.morningsideshelter.org).

- *Shelter* (29 beds) and intensive case management for individuals and families. The Shelter offers an extended stay and works collaboratively with area non-profit

and public agencies to help people connect to a wide range of services including: job training and placement, medical and mental health treatment, family and substance abuse counseling, budget management, nutrition, health education, parenting and child care services, and assistance in identifying and applying for subsidized housing opportunities.

- *Housing Support Case Management* provides housing retention support services to individuals and families as they transition back into housing as tenants; preventing future housing crises.
- *The Representative Payee Program* provides an intermediary between Social Security recipients and their benefits; ensuring that rent and basic living expenses are paid, to keep participants in good financial standing, thereby preventing future threat of homelessness.
- *The Youth Shelter Collaborative* is an innovative response to youth homelessness; providing a cost-effective, supervised, three-bedroom shelter space for which Morningside holds the lease and case management is provided by Youth Services, Inc.

Joshua Davis  
Executive Director

## GREEN MOUNTAIN RSVP

Across the country 350,000 Senior Corps volunteers are making life healthier and happier for 1.5 million of our most vulnerable citizens.

These volunteers aged 55 or older last year donated over 80 million work hours to 65,000 non-profit organizations. Green Mountain RSVP & Volunteer Center is a part of the Senior Corps, and we want to share our good news.

RSVP volunteers from Guilford worked at Meals on Wheels, drove patients to the hospital, helped with the food drive “Stuff the Bus”, and knitted for Project Linus, a non-profit group that brings some cheer and comfort to children in the hospital with gifts of lovingly hand-made blankets. They also knitted for the Brattleboro Christmas Stocking. Their donation of 1,418 hours helped many people in need.

The work of these volunteers can be multiplied throughout the state of Vermont, to our neighboring states and all across the country. When you think of the impact that volunteers over the age of 55 are making everywhere, it is astonishing. If you wish to be a part of this powerful effort, please call Peter Seares at 254-7515.

Patricia Palencsar  
Executive Director

## SEVCA

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty, create sustainable self-sufficiency, reduce the causes and move to-

ward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Emergency Services (i.e., fuel/utility assistance, housing, food), Micro Business Development, Individual Development Accounts, Tax Preparation, Working Bridges (resource coordination), Disaster Recovery, Thrift Stores and Textile Recycling.

In the community of Guilford we have provided the following services during FY2013:

- Weatherization: 5 homes (9 people) weatherized at a cost of \$51,336
- Micro Business Development: 3 households (7 people) received counseling, technical assistance and support to start, sustain or expand a small business, valued at \$7,510
- Individual Development Accounts: 4 households (8 people) earned a total of \$6,560 in matched savings, received \$6,560 in savings, and services valued at \$1,666
- Tax Preparation: 7 households (16 people) received refunds and tax credits totaling \$6,836
- Emergency Services: 26 households (63 people) received 131 services (including crisis intervention, financial counseling, nutrition education, referral to and assistance in accessing needed services), valued at \$1,712
- Fuel/Utility Assistance: 23 households (36 people) received services valued at \$9,736 Housing & Other Assistance: 3 households (5 people) received services valued at \$2,633
- Resource Coordination: 3 employees (8 in families) in local businesses received services to help with employee retention, advancement, and financial stability, valued at \$1,310
- Disaster Recovery: 2 households (7 people) received disaster recovery assistance and case management, valued at \$7,403

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service.

We thank the residents of Guilford for their support.

Stephen Geller  
Executive Director

## WINDHAM CHILD CARE ASSOCIATION

Windham Child Care Association has been pleased to serve Guilford residents over the last year with its many programs and services for the child care community: children, families and early childhood and afterschool professionals. Eighteen families from Guilford accessed Windham Child Care Association's Child Care Referral and Eligibility programs to help find and access child care for a total of twenty-seven children. Currently, there are not any licensed or registered child care programs in Guilford. Windham Child Care Association is proud to host children from three Guilford families at our newly re-branded child care program, Sprouts Early Learning Cooperative on Canal Street in Brattleboro.

The 350 early childhood educators who work in these state-regulated pro-

grams enjoyed access last year to more than 70 workshops through our training program, as well as to on-site visits, phone and email counseling, and professional development support. The key factor in the quality of an early childhood or after-school care program is the knowledge, skill, and caring of the professionals working there. These are the years when a child's healthy development is building the foundation for all future learning, and the quality of a child's experiences has a lasting influence.

Families and early educators are not the only beneficiaries of our programs. With quality child care in place, employers can attract and retain a productive workforce and the local economy thrives.

The financial support of the Town of Guilford is not only of direct importance in helping sustain our programs, but it also helps us leverage other private funding. We truly appreciate Guilford's support of our work!

Elizabeth Raposa  
Executive Director

## HEALTH CARE & REHABILITATION SERVICES

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY13, HCRS provided 4,497 hours of services to 40 residents of the Town of Guilford. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Guilford.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Operating Officer, at (802) 886-4500.

George Karabakakis  
Chief Operating Officer

## THE GATHERING PLACE

The Gathering Place (TGP) is a 501(c)(3) not-for-profit organization that has proudly served the elders and adults with disabilities residents of Windham County since 1989. TGP is conveniently located on 30 Terrace Street in Brattleboro. Seniors and adult disabled individuals of a variety of ages, races, religions and socioeconomic status enjoy the benefits of the Center and its services. TGP is both a cost-effective way to minimize the stress of providing care at home and an affordable alternative to nursing facility placement. The center is open Monday through Friday from 8:00am to 5:00pm.

TGP's myriad of services and activities are designed to bring health, fun, laughter and companionship to the lives of our participants and peace of mind to their families. Our services include:

- nursing oversight
- access to on-site counseling, and occupational and physical therapies
- daily exercise program
- recreation and social activities
- nutritious meals and snacks
- personal care (showers, podiatry, hairdressing)
- outreach services
- companionship
- special events
- access to transportation and coordination of medical appointments

Eileen Saffran  
Executive Director

## BRATTLEBORO SENIOR MEALS INC

Over the past fiscal year (10/1/12–9/30/13) we have served 6 residents in Guilford a total of 487 meals through our meals on wheels program. In our congregate dining program 21 participants were from Guilford.

Guilford residents are a small portion of our total clientele, but very important to serve. The Guilford meal route is 15 miles long and takes an hour to complete. Five regular volunteer meal drivers are Guilford residents. Three of them deliver regularly in Guilford. Costs involved in serving Guilford include meal packaging, staff recruitment time and meal preparation.

Brattleboro Senior Meals served 38,992 meals this past year to a total of 552 individuals; 24,603 of these meals were delivered by 125 volunteers driving over 23,000 miles.

All of our meal programs are paid through a combination of participant donations, government reimbursement, and fundraising. Through these methods we are able pay for a majority of the expenses involved with preparing and distributing the meals. Local towns have been able to contribute small amounts to assist us with offsetting the costs of the meals.

Since 2006, the Town of Guilford has contributed \$350 per year to this important program. We request the same amount for FY2015.

Thank you for considering us in your budget process.

Christine C. McAvoy  
Executive Director

## GUILFORD CARES

To quote Tom Brokaw “It’s easy to make a buck, it’s a lot harder to make a difference.” I would like once again to begin by thanking all the volunteers that give their time to our programs.

We are indeed growing out of need. The Food pantry continues to grow as food donations and financial support such as 3SquaresVT decline. In January through November 2012 we served 547 households. During the same time period in 2013 we have served 710. Costs have doubled from FY2012 through FY2013. These numbers do not include the Thanksgiving baskets, also increased from 19 in 2012 to 30 this year.

Our nurse, Joy Hayes, is visiting several individuals and providing blood pressure screening at the Guilford Senior Luncheon. Our Community Coordinator, Leah Gessner, has organized over 60 volunteer transports. 22 volunteers have helped out with rides and friendly visits. Recognizing the impact isolation has on Guilford residents who are unable to drive, Leah is beginning to organize, free of charge, a regular shopping transport in the town bus.

We still have a connection with Link to Life (a lifeline service that enables the participant to get an immediate response in an emergency).

Medical Equipment comes and goes rapidly. If you need something like a tub bench, walker, or commode for short term or long-term use, call us first. We also have other medical supplies.

Our goals this year include continued outreach and community awareness, increasing fundraising, and increasing volunteer recruitment. We have not increased the town appropriation for the last three years. This year Guilford Cares is requesting a 20% increase bringing the request to \$4,200. The request will not cover the increase in the cost of the food pantry, however we receive contributions specific for the food pantry and we will continue to support the needs as they grow.

Tina Blust  
President

## AIDS PROJECT OF SOUTHERN VERMONT

The AIDS Project of Southern Vermont (APSV) is a nonprofit, community-based AIDS Services Organization. With the help of the community, for the past 25 years APSV has offered case management and volunteer services to people living with HIV/AIDS, and to their families and partners. In 2013, APSV served 140 people living with HIV/AIDS through direct services.

Our food program this year served 98 individuals. In partnership with the Vermont Foodbank, APSV provided 1,550 frozen meals, 2,197 pounds of non-perishable food, 160 pounds of dairy products, and 962 pounds of frozen meats and vegetables. 80 pounds of fresh vegetables were donated from local gardens and the Vermont Foodbank's Gleaning Program, and APSV distributed 180 gift certificates to a local farm stand. Through the volunteer help of faith communities and customers of the Brattleboro Food Co-op, we gathered 2,804 items of non-perishable food or household items at a value of \$7,290 to distribute at no cost to clients.

Prevention staff and volunteers continue to provide HIV prevention services to those at higher risk for HIV. In 2013, these prevention services were offered to approximately 2,300 people. In addition, 57 individuals received anonymous HIV counseling, testing and referral.

APSV also provided training to staff members of human service agencies in the region on HIV/AIDS issues and advocated for people living with or at risk for HIV in areas of social justice, policy, legal and ethical issues, and equal access to community resources.

Although APSV does serve Guilford residents through its direct services program, we do not publish the numbers of people served in each town who are

HIV-positive out of respect for confidentiality concerns.

Please call at any time for more information at 254-4444.

Karen Peterson  
Executive Director

## VISITING NURSE & HOSPICE OF VT AND NH

The Visiting Nurse & Hospice of Vermont and New Hampshire (VNAVNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNAVNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNAVNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNAVNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2012 and June 30, 2013, VNAVNH made 1,074 homecare visits to Guilford residents.

- Home Health Care: 489 home visits to residents with short-term medical or physical needs.
- Long-Term Care: 77 home visits to residents with chronic medical problems who needed extended care in the home to avoid admission to a nursing home.
- Hospice Services: 508 home visits to residents who were in the final stages of their lives.

Additionally, residents made visits to VNAVNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Guilford's annual appropriation to the VNAVNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Jeanne McLaughlin  
President & CEO

## WINDHAM SOLID WASTE MANAGEMENT DISTRICT

In calendar year 2013 WSWMD continued to process recyclable materials collected from our 19 member towns. The District has over 100 roll-off containers that are utilized at town transfer stations and recycling drop-off centers, and District trucks haul the boxes to the material recycling facility in Brattleboro.

Due to a stagnant world economy, both the volume and value of the recyclable materials collected has decreased over the past two years, necessitating a 9 percent increase in the assessments to the member towns for FY15.

The District conducted 8 Household Hazard Waste Collections (HHW) this year. The events were held in the towns of Brattleboro, Dover, Jamaica, Marlboro, Putney, Townshend, Vernon, and Whitingham. A total of 587 households participated in the collections. It's significant that this year the District had residents from every town participate in the events.

In May 2013 the District started a food waste composting program at our property on Old Ferry Road in Brattleboro. Food scraps and other organic materials are collected curbside from residents of Brattleboro by their contract hauler, along with recyclable materials in the same truck and brought to our composting operation. Brattleboro is the first town in Vermont to offer curbside collection of food waste, something that will eventually be required statewide, starting in 2020 in accordance with Act 148, Vermont's Universal Recycling law.

Starting July 1, 2014, recycling becomes mandatory in Vermont, including recycling of food waste from larger quantity generators such as super markets. The District is assisting our member towns in complying with Act 148, and maintains information on Act 148 to provide to residents. For information go to the Vermont ANR's website: <http://www.anr.state.vt.us/dec/wastediv/solid/act148.htm>

The District offers tours of our facilities to schools and interested residents. We also provide educational materials about recycling and composting. Backyard composters are also available for sale at the District office.

Robert L. Spencer  
Executive Director

## WOMEN'S FREEDOM CENTER

The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of Windham County. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place and by providing support and services, including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1977, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year July 1, 2012-June 30, 2013, the Women's Freedom Center provided shelter to 43 women and their 49 children, responded to 1,204 calls and provided assistance to 591 women and their 482 children through individual and group support, advocacy, referrals, emergency financial aid, housing assistance, transportation, and access to legal representation and childcare. This year the Freedom Center provided emergency support, shelter nights and transitional housing to 11 women and their 12 children from Guilford. In addition, several hundred of the calls received were from callers who did not specify a location meaning some may well have been from your town.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for your Town's contributions to the Freedom Center, and hope you will look upon it as an investment in creating a future free from violence, something we all deserve.

Vickie Sterling  
Director

## YOUTH SERVICES

Since Youth Services was established in 1972, we have assisted over 1,000 children, youth and families throughout Windham County annually. We help youth and families thrive. We help youth and young adults living in difficult circumstances learn the life skills that will assist them in living successfully on their own and as engaged and productive community citizens. Program services include:

- Big Brothers Big Sisters one-to-one mentoring
- Transitioning youth in foster care to independent living as young adults
- Assistance to teens leaving home or at-risk for running away with counseling, family mediation, and housing
- Home-based counseling to keep families together, thereby avoiding the placement of children outside their home
- Court Diversion for youth and adults, an alternative to the traditional court system using a restorative justice approach to repair the harm to victims and the community while addressing the underlying issues of the people who violated the law
- Therapeutic case management services, support and referral
- Career development focused groups and one-on-one mentoring for high school students with behavioral and learning disabilities
- Substance abuse prevention and intervention for youth and adults.

This year, we respectfully request \$1,605 from the Town of Guilford to help fund our agency's services. We served 16 residents from Guilford during FY2013. Your continued support is beneficial to the children, youth and families in your town.

For additional information please see our website at [www.youthservicesinc.org](http://www.youthservicesinc.org), call 802-257-0361, or email [info@youthservicesinc.org](mailto:info@youthservicesinc.org). Thank you for your consideration of this request.

Julie Davenson  
Executive Director

## VERMONT DEPARTMENT OF HEALTH

At the Vermont Department of Health, we are working every day for your health. With headquarters and laboratory in Burlington and 12 district offices around the state, we deliver a wide range of public health services and support to your community.

In Windham County, the Brattleboro District Office moved into renovated quarters in the State Office Building at 232 Main Street in Brattleboro, 257-2880.

The new space features upgraded clinic space for WIC clients.

VDH provided WIC food and nutrition education to families: Statewide we served about half of all Vermont families with pregnant women and children to age 5 with WIC (Women, Infants and Children Supplemental Nutrition Program). WIC provides individualized nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables. In Guilford, 60 women, infants and children were enrolled in WIC. The average value of foods provided is \$50 per person per month.

VDH supported healthy communities:

- Five Prevention Coalitions in Windham County, several community organizations and law enforcement in Windham County together received a \$130,000 Partnership for Success grant to reduce underage and binge drinking and reduce prescription drug misuse and abuse through a targeted regional approach.
- Published a new resource guide for communities: Healthy Community Design – Active Living & Healthy Eating. [www.healthvermont.gov](http://www.healthvermont.gov)
- We and our community partners are working to reduce exposure to second hand smoke and reduce the incidence of obesity.

VDH worked to prevent and control the spread of disease: During the state-wide outbreak of whooping cough in 2012 (645 cases total), we alerted health care providers and the public, promoted Tdap vaccine, and vaccinated 6,269 people on 12/19/12 at free district office vaccine clinics – 226 people were vaccinated at the Brattleboro district office.

We created a new online Tick Tracker tool at [www.healthvermont.gov/tick-tracker](http://www.healthvermont.gov/tick-tracker) where anyone can report tick sightings anywhere in the state.

This year (through October), we responded to 198 cases of infectious disease in Windham County.

VDH increased Emergency Preparedness: As part of Vermont's continuing emergency preparedness effort, in the spring of 2014 we are again making available one free dose of potassium iodide to each person who lives or works in the towns of Brattleboro, Dummerston, Guilford, Halifax, Marlboro and Vernon. One of the contaminants that could be released in a nuclear accident is radioactive iodine, which can increase your risk for thyroid cancer. Potassium iodide is a drug that, taken in an appropriate and timely dosage, can block exposure to radioactive iodine.

For more information, news, alerts and resources: Visit the Vermont Department of Health on the web at [www.healthvermont.gov](http://www.healthvermont.gov). Join us on <https://www.facebook.com/vdhbrattleboro> and follow us on [www.twitter.com/healthvermont](http://www.twitter.com/healthvermont).

## VERMONT PERFORMANCE LAB

Vermont Performance Lab (VPL) is a Guilford-based non-profit arts organization that is dedicated to supporting artists in the creation and development of new work in contemporary performing arts and to bringing artistic experiences to rural Vermont communities. Over the last seven years, through its innovative artist residency program VPL has brought artists of regional, national and international stature to elementary classrooms in Marlboro and Guilford, to youth in

Brattleboro and Bellows Falls through partnerships with Youth Services and the Windham County Regional Career Center Program and various community halls and theaters including the Broad Brook Grange, the Marlboro Town House, the Bellows Falls Opera House, Marlboro College and New England Youth Theater.

Last year VPL's community and education programs served more than 1,500 students, families, young professionals and seniors in Windham County through workshops, informal performances and art-making experiences. VPL often partners with local organizations to host such residencies and create meaningful connections between artists and communities. [www.vermontperformancelab.org](http://www.vermontperformancelab.org)

Sara Coffey

Founder/Director

## WINDHAM & WINSOR HOUSING TRUST

Windham & Windsor Housing Trust (WWHT) is a non-profit organization serving the residents of Windham and southern Windsor County. The organization was founded in 1987.

WWHT's mission is to strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.

Our purpose is to enhance the quality of life for low and moderate income citizens; to preserve and revitalize neighborhoods; to foster diversity; and to improve the social, economic, and cultural health of communities of Windham and southern Windsor County.

### *Homeownership Center*

- The Revolving Loan Fund provides low cost loans to low and moderate income homeowners throughout Windham and Windsor counties to make critical home repairs. This includes repairs necessary to bring homes up to code and make them a safe place to live. A staff rehabilitation specialist inspects the home, determines which repairs are necessary, and works with the homeowner to plan and finance the project.
- Housing Counseling Services are available to all residents in both counties. We provide homebuyer education, credit counseling, delinquency counseling, and foreclosure prevention counseling.
- The Homeland Program provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes. Grants are used towards the purchase price of the land underneath the home, lowering the cost to the homebuyer. Windham & Windsor Housing Trust retains ownership of the land and ensures long-term affordability through special ground lease provisions.
- H.E.A.T. Squad provides services to any home owner to assist with energy efficiency upgrades.

*Rental Housing Development Program*-In order to meet the diverse housing needs of a community, WWHT develops affordable rental housing opportunities. This might take the form of housing rehabilitation or the construction of new apartments. WWHT can work with towns to plan for meeting affordable housing or community development needs.

*Rental Housing Management Program*-WWHT manages many of their rental properties and uses Stewart Property Management Services to manage the remain-

ing properties. WWHT takes pride in the appearance of its multi-family housing and is committed to providing the staff and financial resources necessary to ensure long-term health and safety for its residents.

For more information, please visit us on the web at [www.w-wht.org](http://www.w-wht.org)  
Connie Snow  
Executive Director

## CONNECTICUT RIVER TRANSIT

The Current, operated by Connecticut River Transit, Inc (CRT) appreciated the support received from the Town of Guilford this year, and requests a town contribution of \$250 for FY15. CRT is a private, non-profit 501(c)(3) transit provider providing transportation services to 30 towns in Windham and Southern Windsor counties. The types of services provided by The Current are commuter, in-town, town-to-town, Elderly and Disabled, and non-emergency medical transportation services. Funding Sources are F.T.A (Federal Transit Association), Vermont Agency of Transportation (VTrans), area towns and villages, businesses, donations and fares. The mission of CRT is to provide cost effective transportation services for people in our area with connections to the greater world. Currently, CRT provides over 270,000 trips annually on our public bus service and volunteer network.

FY13 saw a continued increase in Vermonters using Public Transit. The reasons most commonly given were: Gas savings, no access to a private vehicle, and the desire to reduce our carbon footprint and improve air quality Ridership in FY13 CRT service to your town:

- Dial-A-Ride service to Guilford Residents: 299 (Includes medical rides for Guilford's elderly, disabled and /or children and families who receive Medicaid) Ridership in FY13 services to the region:
- Commuter bus service to the Upper Valley, Okemo and Brattleboro: 95,060. Increase of 19% in FY13
- Non-Commuter bus service to the General Public: 115,956. Increase of 32% in FY13
- Human Services transportation, including the Volunteer and Taxi network: 110, 223. Increase of 9.25% FY13

FYI 3 was a year in which CRT provided more service to both the general public and to those needing Human Services transportation FY13 also saw CRT continue to lay the foundation for a solid and sustainable infrastructure which will benefit riders:

CRT requests funding from the 30 towns we serve. The amount requested is determined by a fair share allocation based on bus routes that have stops in your town, the number of Dial-A-Ride buses in your town and the number of trips CRT provides to residents in your town on all scheduled services. While CRT has seen an increase in demand for all its services, the amount of appropriation requested from your town remains the same, as it has done for the past 6 years.

Connecticut River Transit, Inc. could not provide the services or purchase the buses without every contribution made by you, the local community. We are very grateful to you for providing the opportunity to serve your needs. Please contact us by email: [admin@crtransit.org](mailto:admin@crtransit.org), phone (802) 460-7433, or visit our

website at [www.crtransit.org](http://www.crtransit.org) and let us know how CRT may improve service in your community. The website provides information about CRT public transit services, schedules, how to use the service, contact information, Board of Directors and meeting calendar, drivers, fleet, facility, public notices and volunteer and employment opportunities.

Rebecca Gagnon  
General Manager

## GREEN UP DAY 2013

In Guilford, on the first Saturday in May, Broad Brook Grange transforms into Guilford's Green Up Headquarters. The Guilford Town Road Crew parks two trucks to be filled with roadside garbage found by folks of all ages, out to clean up our town. Volunteers bring fresh baked treats and the Grange provides hot and cold beverages. "Caution, Green Up In Progress" signs are posted along roads and cones from the Guilford Fire Dept warn motorists to slow down. Volunteers arrive, sign in, grab a cup of coffee or a muffin and several Green Up bags, and add their name to a Guilford map indicating where they will work. Folks are reminded to use their gloves, watch for poison ivy, and the hunt is on for the most unusual find.

Green Up Day is a special day when Vermonters clean and spruce up their communities. Vermont was the first state in our nation to designate a day for such cleaning of the entire state.

"Green Up Vermont" is the not-for-profit 501(c)(3) organization that works to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and educating about the benefits of a litter-free environment.

Information about local Green Up activities can be found in the Brattleboro Reformer generally late in April. You can also go online to [www.greenupvermont.org](http://www.greenupvermont.org) for more information or to download a coloring book, Green Up curriculum, or information about their contests. If you would like to volunteer or share your ideas about Green Up, please feel free to contact Elly Majonen, Guilford's Green Up Coordinator at [ellymajonen@yahoo.com](mailto:ellymajonen@yahoo.com) or Becky Anderson, Windham County Chairman at 257-4851. You can also check the Guilford town website for Green Up information at [www.guilfordvt.net](http://www.guilfordvt.net).

In 2013, Green Up day hauled 15 construction-sized bags full of washed bottles and cans to the recycling bins, filled the smaller town truck with old tires and filled the larger truck with roadside garbage. We are thankful for the 60 plus volunteers who joined in the effort to clean up Guilford.

Please remember that Green Up Day is NOT the time to dispose of your own personal garbage, tires, or old furniture. The purpose is to clean up roadside garbage. The Town Of Guilford is charged for each and every tire collected on Green Up Day. In 2013, the town was charged for 58 tires at a cost of over \$400. You can bring your old tires to Windham Solid Waste/Brattleboro Recycling on Old Ferry Road in Brattleboro throughout the year. Call ahead to confirm hours of operation at 802-257-0272. At the time of printing this report, passenger car tires cost \$3 to recycle without the rim, \$6 with the rim. Tires 17 inches and larger vary in price, depending on the size.

## TOWN OFFICES FOR 2013

		TERM EXPIRES
Moderator	Neil Quinn .....	2014
Town Clerk	Penny Marine .....	2014
Treasurer	Penny Marine .....	2014
Selectboard	Richard Clark .....	2014
	Troy Revis, Jr. ....	2015
	Anne Rider .....	2016
Listers	Lisa Barry.....	2014
	Dick Smith (appointed 2013) .....	2014
	Jeremiah Sund .....	2016
Auditors	Neil Quinn .....	2014
	Cathrine Wilken .....	2015
	Elly Majonen .....	2016
Town Agent	Patricia Beu.....	2014
Union High School Director	Shaun Murphy .....	2015
School Directors	Beth Bristol (appointed 2013) .....	2014
	Alice Revis .....	2014
	Carole Mills .....	2014
	Erin Tkaczyk (appointed 2013) .....	2014
	Steve Redmond.....	2016
Library Trustees	Richard Wizansky.....	2014
	Dody Riggs .....	2015
	Mimi Morton.....	2016
	Rebecca Anderson .....	2017
	Laura Lawson Tucker .....	2017
	Judith Serkin .....	2018
Trustees of Public Funds	Penny Marine .....	2014
	Don McLean .....	2015
	Todd Mandell.....	2016
Grand Jurors	Merton Garland .....	2014
	Don McLean .....	2014
Trustees of Warren Wilder Fund	Robert Stack.....	2014
	David Franklin .....	2014
Cemetery Commissioners	Verandah Porche .....	2014
	Shaun Murphy .....	2015
	Bill Murray .....	2016
	Eric Morse .....	2017
	(Open) .....	2018
Justice of the Peace	Betsy Bates, Ind. ....	2014
	Frederick Humphrey, Dem. ....	2014
	Tina Blust, Dem. ....	2014
	Don McLean, Ind. ....	2014
	Lori Nelson, Dem. ....	2014
	Patricia Haine, Dem.....	2014
	Anne Rider, Dem. ....	2014
	(Open) .....	2014

	Cathrine Wilken, Dem. ....	2014
Selectboard Appointments (effective through March 10, 2014)		
Road Commissioner	Daniel Zumbruski .....	2014
Delinquent Tax Collector	Barbara M. Hunt .....	2014
Constable	Walter Thorn .....	2014
Fence Viewers	Daniel Zumbruski .....	2014
	Daniel Ingold .....	2014
	Merton Garland .....	2014
Conservation Commission	Dick Clark .....	2014
	Marli Rabinowitz.....	2014
	Bevan Quinn .....	2014
	Linda Lembke .....	2015
	Karen Murphy .....	2015
	William Jewell .....	2016
	Susan James.....	2016
	Sara Quine .....	2017
	Linda Hecker .....	2017
Dog Officer	Walter Thorn .....	2014
Alternate Dog Officer	Marianne Lawrence .....	2014
Windham Regional Commission	Dick Clark .....	2014
	William Murray.....	2014
Planning Commission	Peter Hetzel .....	2014
	Sheila Morse.....	2014
	Tanya Balsley .....	2014
	Chuck Clark.....	2015
	Hal Kuhns .....	2015
	Harry Evans .....	2015
	Jackie Gaines .....	2016
	Michelle Frehsee.....	2016
	Herb Meyer.....	2016
Town Pound	Marianne Lawrence .....	2014
EM Co-Director	Herbert Meyer.....	2014
EM Co-Director	Candace Stoumen .....	2014
Council on Aging Rep.	(Open) .....	2014
Energy Coordinator	Michael Marcy .....	2014
Tree Warden	Daniel Zumbruski .....	2014
Rescue Trustee	Penny Marine .....	2014
WSWMD Directors	Cheryl Franklin .....	2014
	Reed Cutting, Alternate .....	2014
	Troy Revis, Jr. ....	2014
Low Level Waste	Stephen Detra .....	2014
	Daniel Ingold .....	2014
	John Kristensen .....	2014
Green-up Day Coordinator	Elly Majonen .....	2014
Bullock Edu Loan Committee	Kathryn Mason.....	2014
	Laura Lewis .....	2015

Revolving Loan Fund	Stephanie Case.....2016
	Calvin Grandy .....2014
	Herb Meyer.....2015
	Troy Revis, Jr. ....2016
Appointed by Town Clerk	
Assistant Town Clerk	Peter Hetzel .....
State of Vermont Appointments	
Health Officer	Dick Clark .....
Health Officer	Dolores Hale .....
Deputy Health Officer	Daniel Ingold .....
Fire Warden	Daniel Stoughton.....
Deputy Fire Warden	Michael Tkaczyk .....
Service Officer	Richard Davis .....
Rep. to Legislature	Michael Hebert .....



VITAL STATISTICS  
July 1, 2012 - June 30, 2013

BIRTHS

July 3, '12	Caleb Joseph Caples	Rebekah Mercier & Joseph Caples
Aug. 19	Andrew Christopher Wasserlein	Christina & Christopher Wasserlein
Sep. 23	Zoe Sienna Olivia Sky Montgomery	Jacob & Bethany Montgomery
Oct. 1	Jonathan Thelis Kerber	Trista & Clinton Kerber
Oct. 23	Mason Baxter Jacobs	Lauren Gordon & Randy Jacobs Jr.
Nov. 6	Cole Peter Systo	Jessika & Daniel Systo
Nov. 23	Liliana Jean Saddler	Olivia M Gray
Jan. 23, '13	Vincent Denaples-Hiler	Dorothy Goldy & Nicolas Denaples-Hiler
Feb. 6	Ryker McKay Brown	Megan Mckay Brown & Kevin Brown
Mar. 16	Matthew Philip Spencer	Jennifer Roush & Benjamin Spencer
Apr. 2	Vega Ivie Elder Valentine	Erika Elder & Matthew Valentine
Apr. 23	Soren Rourke Cheslawski	Jessica & Daniel Cheslawski
May 6	Austin Leigh Labarge	Melinda A Scherlin & Gary A Labarge
May 30	Cora May Lee	Emma W Lee & Jeffrey A Ward
June 20	Ruby Skye Masterson	Mary Kover & Gregory Masterson
June 29	Finnegan Patrick Racine McGee	Valerie Racine & Mark McGee

MARRIAGES

July 7, 2012	Mary Alaina Murphy	Guilford, VT
	Mark Daniel Murdie	Guilford, VT
July 14, 2012	Seth David Ireland	Barrington, RI
	Luu Cortes Doan	Barrington, RI

July 21, 2012	Zoe Adams-Deutsch Robin Belcher-Timme	Swarthmore, PA Swarthmore, PA
July 21, 2012	James E Petrie Jr Stuart S Freides	Miami, FL Miami, FL
July 21, 2012	Douglas R McNamara Pamela J Bordeaux	Warwick, MA Warwick, MA
July 21, 2012	Timothy M Schumacher Anna R Hecker	Brooklyn, NY Brooklyn, NY
August 11, 2012	Sarah Ashley Rosow Aaron Matthew Hurst	Guilford, VT S Londonderry, VT
September 1, 2012	Jennifer Lauren Anthony Adam Louis Evans	Boxborough, MA Boxborough, MA
September 15, 2012	Holly M Roy Maynard Earle	Guilford, VT Guilford, VT
November 29, 2012	Jennifer W Newman Charles L Newman	Stafford Springs, CT Stafford Springs, CT
December 20, 2012	Rebekah K Mercier Joseph D Caples	Guilford, VT Guilford, VT
January 13, 2013	Kilana A Butler Eamon P Doyle	Guilford, VT Guilford, VT
April 6, 2013	Scott Dewayne Howard Lynette Dawn Cheek	Ceres, NY Vernon, VT
May 26, 2013	Tara June Henry Fred Allen Cheney	Guilford, VT Brattleboro, VT
June 2, 2013	Megan L Galbraith Timothy J Hajduk	Westford, MA Westford, MA
June 8, 2013	Caitlin M Cianflone Gregory C Smith	Jamaica Plain, MA Jamaica Plain, MA
June 15, 2013	Victoria L Grahame Jeffrey R Kelliher	Guilford, VT Guilford, VT
June 22, 2013	Casey A Belcher-Timme Michael J Quinlan	Cambridge, MA Cambridge, MA
June 22, 2013	Christina L Baxter Lucius G Martin IV	Guilford, VT Westminster, VT

#### DEATHS

August 30, 2012	Athena Arvanitakis	55
November 1, 2012	Ruth Clark	89
November 14, 2012	James E Holcomb	53
January 6, 2013	Marie S Carpenter	92
January 19, 2013	Kathleen M Burda	58
February 5, 2013	Frank P Rafferty	63
February 9, 2013	Sylvia A Davis	90
February 13, 2013	Raymond F Bell	74
February 17, 2013	Cynthia D Steel	53
February 18, 2013	Madolyn E Meyer	80
February 22, 2013	Gary M Wood	60

April 24, 2013	Steven A Macie	58
April 26, 2013	Helen A Marynuk	91
April 27, 2013	Charles W Wilde	50

## SUMMARY OF MEETINGS - 2013

### MARCH 5

#### 2013 TOWN MEETING

ARTICLE 1: Neil Quinn was elected moderator by voice vote.

ARTICLE 2: Moved and passed to accept the report of the Town Auditors with a couple small corrections.

ARTICLE 3: The report of the Library Trustees (22 V.S.A., §144) was accepted.

At this point the meeting voted to allow our representative, Mike Hebert, to speak, reporting on his work on the Sweet Pond dam issue, on a mental health bill, on criminal threatening, and other issues.

ARTICLE 4: It was voted to appropriate \$801,900.00 and raise through taxes and other sources of revenues, funds sufficient to defray the Highway expenses for fiscal year July 1, 2013 to June 30, 2014. Dick Clark spoke to this, and road commissioner Dan Zambruskie, also Anne Rider and Verandah Porche.

ARTICLE 5: Moved and passed that the Town vote to appropriate \$712,285.07 and raise through taxes and other sources of revenues, funds sufficient to defray the General expenses for the fiscal year July 1, 2013 to June 30, 2014. Anne Rider spoke about changes in Town bookkeeping to increase clarity.

ARTICLE 6: The voters authorized the establishment of a reserve fund in accordance with 24 V.S.A. § 2804(a) for the purpose of funding unanticipated revenue shortfalls and paying non-recurring and unanticipated General and Highway Fund expenditures, the balance of which shall be created and maintained using budget surplus funds, as available, growing to a level not less than five percent (5%) and not more than twenty percent (20%) of the total operating General Fund and Highway Fund expenditures. There was discussion about FEMA monies after the Irene storm.

ARTICLE 7: Moved and passed that the Town appropriate the sum of \$1,000.00 for the purpose of organizing the efficient management of invasive species in Guilford. John Kristensen spoke to this. There was discussion about how to best do this.

ARTICLE 8: The meeting voted to continue membership in the Windham Regional Commission and raise and appropriate the sum of \$3,775.00 to defray the Town's share of its expense.

ARTICLE 9: Moved and passed that the Town vote to raise and appropriate the sum of \$27,000.00 for the Guilford Free Library?

ARTICLE 10: Shall the Town vote to raise and appropriate the sum of \$201,726.00 for the Guilford Volunteer Fire Department. Questions were answered about the cost of dispatching, required building maintenance, volunteer reimbursement.

ARTICLE 11: Moved and passed that the Town vote to raise and appropriate the sum of \$24,230.00 for the following Human Service Organizations: Youth

Services, \$1,605.00; Women's Crisis Center, \$1,000.00; Morningside Shelter \$500.00; Visiting Nurse Alliance, \$5,800.00; RSVP, \$485.00; HCRS (Mental Health), \$3,000.00; Council on Aging, \$850.00; Brattleboro Area Hospice, \$300.00; The Gathering Place, \$500.00; Brattleboro Senior Meals, \$350.00; Brattleboro Area Drop-In Center, \$2,500.00; Early Education Services, \$850.00; AIDS Project of Southern VT, \$350.00; Connecticut River Transit, \$250.00; Guilford Cares, \$3,500.00; Windham Childcare Association, \$350.00; SEVCA, \$2,040.00.

ARTICLE 12: The following officers were elected: Trustee for Public Funds, Todd Mandell; Grand Jurors, Merton Garland and Don McLean; Library Trustee, Judith Serkin; Trustees of the Warren Wilder Fund, Robert Stack and David Franklin; and Cemetery Commissioner, Robert Stack.

ARTICLE 13: Moved and passed that the Town collect its taxes through the Treasurer without discount. Interest at 1% per month or fraction thereof will be charged after October 15th.

ARTICLE 14: Voted that the Town vote to increase the number of Justices of the Peace from nine (9) to ten (10), as enabled by Vermont Statute, effective in the next General Election.

ARTICLE 15: Transact any other business that may lawfully come before said meeting.

#### 2013 SCHOOL DISTRICT MEETING

ARTICLE 1: To elect all necessary Town School District officers for the ensuing year: one School Director for three year term; and two School Directors for one year terms. (By Australian Ballot).

ARTICLE 2: Neil Quinn was elected the School District Moderator for the ensuing year.

ARTICLE 3: Moved and voted that the Town School District authorize the Board to borrow money in anticipation of taxes.

ARTICLE 4: It was passed that the Town School District will authorize its School Board to accept and expend categorical grants and aid received from the State of Vermont and the United States Government.

ARTICLE 5: Moved and voted that the Town School District will transfer \$11,495 from the Education Reserve Fund Balance in order to defray FY2014 expenses.

ARTICLE 6: Moved and voted that the Town School District appropriate out of the unreserved, undesignated Fund Balance of June 30, 2012 the sum of \$83,505 for the purpose of reducing the tax rate and defraying FY2014 expenses.

ARTICLE 7: Moved and voted that the Town School District send its seventh and eighth grade students to the Brattleboro Area Middle School starting in the 2013-2014 school year. There was extensive discussion on both sides. The vote count was 130 Yes, 91 No.

ARTICLE 8: Section 563(11)(B) of Title 16 requires school budgets to be divided into two questions for voter approval if two conditions are met. The first condition is met if the current year school district education spending per equalized pupil exceeds the statewide average. The second condition is met if education spending in the district's proposed budget for the coming school year exceeds the current year spending, adjusted by an inflation index, plus one percent

(2007, No. 82, §5 as amended by 2009, No. 44, §6).

If a school district meets both conditions, the ballot shall be in the following form:

The total proposed budget of \$2,902,630 is the amount determined by the school board to be necessary to support the school district's educational program. State law requires the vote on this budget to be divided because (1) the school district's spending per pupil last year was more than the statewide average and (2) this year's proposed budget is greater than last year's budget adjusted for inflation.

(School Budget):

Part A. It was voted that the school district authorize the school board to expend \$2,825,897, which is a portion of the amount the school board has determined to be necessary.

Part B. As Part A was approved by the voters, the voters then further authorized, after extensive discussion, by voice vote, the school board to expend \$76,733, which is the remainder of the amount the school board has determined to be necessary. There was an amendment offering to increase the amount by \$17,000 to restore the music program which was voted down Yes, 62 and No, 70.

ARTICLE 9: Moved and voted that the Town School District authorize capital expenses for asbestos abatement in an amount not to exceed \$50,000, to be financed over a period not to exceed five (5) years [24 V.S.A. §1786(b)]. Funds for the first year share of this expense were included in Article #8 in the amount of \$18,167.

ARTICLE 10: To transact any other business that may legally come before the meeting. There was recognition for two school board members leaving; Tara Henry and Dan Systo. And many people thanked the board for the hard work they do.

## 2014 GUILFORD TOWN SCHOOL DISTRICT WARNING

The legal voters of the Town School District of Guilford are hereby warned and notified to meet at the Guilford Central School in said Town of Guilford on Tuesday, the fourth (4th) day of March next at 10:00am to act on the following articles, viz.:

ARTICLE 1: To elect all necessary Town School District officers for the ensuing year: one School Director for three year term; and two School Directors for one year terms; one School Director to fill the remaining year of a three year term. (By Australian Ballot).

ARTICLE 2: To elect a School District Moderator for the ensuing year.

ARTICLE 3: To see if the Town School District will authorize the Board to borrow money in anticipation of taxes.

ARTICLE 4: To see if the Town School District will authorize its School Board to accept and expend categorical grants and aid received from the State of Vermont and the United States Government.

ARTICLE 5: To see if the Town School District will vote to raise and appropriate the sum of \$37,000 to the Major Repair Fund.

ARTICLE 6: To see if the Town School District will vote to raise and appropriate the sum of \$29,000 to the Bus Fund.

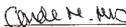
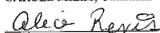
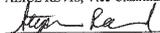
ARTICLE 7: To see if the Town School District will vote to transfer \$3,015 from the Education Reserve Fund Balance in order to defray FY 2015 expenses.

ARTICLE 8: To see if the Town School District will appropriate out of the unreserved, undesignated Fund Balance of June 30, 2013 the sum of \$91,985 for the purpose of reducing the tax rate and defraying FY 2015 expenses.

ARTICLE 9: To see if the Town School District will vote to raise an appropriate a sum of money to defray the expenses and liabilities for the period of July 1, 2014 to June 30, 2015, and, if so, in what amount.

ARTICLE 10: To transact any other business that may legally come before the meeting.

Dated at Guilford this 27th day of January 2014.

  
CAROLE MILLS, Chairman  
  
ALICE REVIS, Vice-Chairman  
  
STEPHEN REDMOND, Clerk  
24

  
BETH BRISTOL  
  
ERIN TKACZYK

## 2014 TOWN MEETING WARNING

The legal voters of the Town of Guilford, Vermont, are hereby notified and warned to meet at the Guilford Central School Gymnasium in the Town of Guilford on Tuesday, March 4, 2014, between the hours of ten o'clock (10:00) in the forenoon (am), at which time the polls will open, and seven o'clock (7:00) in the afternoon (pm), at which time the polls will close, to vote by AUSTRALIAN BALLOT upon the following order of business:

To elect all necessary Town Officers for the following positions, as required by 17 V.S.A. §2640: Selectperson, 3 year term; Lister, 3 year term, Auditor; 3 year term; Town Agent, 1 year term.

The legal voters of the Town of Guilford, Vermont, are further notified and warned to meet at the Guilford Central School (gymnasium) in the Town of Guilford on Tuesday, March 4, 2014, at the hour of ten o'clock (10:00) in the forenoon (a.m.) at which time the Guilford Town Meeting will commence to act upon the following Articles of business:

ARTICLE 1: To elect a Moderator for the ensuing year.

ARTICLE 2: To hear the report of the Town Auditors.

ARTICLE 3: To hear the report of the Library Trustees (22 V.S.A., §144).

ARTICLE 4: Shall the Town vote to increase the number of Library Trustees from six (6) to seven (7) (22 V.S.A. §143)?

ARTICLE 5: To elect the following officers: Trustee of Public Funds (1), Grand Jurors (2), Library Trustees (2), Trustees of the Warren Wilder Fund (2), and Cemetery Commissioners (2)?

ARTICLE 6: Shall the Town vote to approve Highway Fund expenditures in the amount of \$801,912.00 for fiscal year July 1, 2014 to June 30, 2015, for which revenues will be raised through taxes and other sources (17 V.S.A. §2664)?

ARTICLE 7: Shall the Town vote to approve General Fund expenditures in the amount of \$713,268.00 for the fiscal year July 1, 2014 to June 30, 2015, for which revenues will be raised through taxes and other sources (17 V.S.A. §2664)?

ARTICLE 8: Shall the Town vote to raise and appropriate the sum of \$1,200.00 for the support of the Windham & Windsor Housing Trust to provide services to residents of Guilford? (24 V.S.A. §2691)

ARTICLE 9: Shall the Town vote to raise and appropriate the sum of \$4,200.00 for Guilford Cares (24 V.S.A. §2691)?

ARTICLE 10: Shall the Town vote to continue membership in the Windham Regional Commission and raise and appropriate the sum of \$3,857.64 to defray the Town's share of its expense?

ARTICLE 11: Shall the Town vote to raise and appropriate the sum of \$28,000.00 for the Guilford Free Library?

ARTICLE 12: Shall the Town vote to raise and appropriate the sum of \$201,726.00 for the Guilford Volunteer Fire Department?

ARTICLE 13: Shall the Town vote to raise and appropriate the sum of \$18,880.00 for the following Human Service Organizations (24 V.S.A. §2691):

Youth Services .....	\$1,605.00
Women's Crisis Center .....	\$1,000.00
Morningside .....	\$500.00
Visiting Nurse Alliance .....	\$5,800.00
Retired Senior Volunteer Program (RSVP) .....	\$485.00
HCRS (Mental Health) .....	\$3,000.00
Council on Aging.....	\$850.00
Brattleboro Area Hospice.....	\$300.00
Gathering Place.....	\$500.00
Brattleboro Senior Meals .....	\$350.00
Green Up Vermont .....	\$150.00
Brattleboro Area Drop-In Center.....	\$500.00
Early Education Services.....	\$850.00
AIDS Project of Southern VT.....	\$350.00
Connecticut River Transit.....	\$250.00
Windham Childcare Association .....	\$350.00
SEVCA .....	\$2,040.00

ARTICLE 14: Shall the Town vote to exempt from taxation for five (5) years (from 04/01/2014 - 03/31/2019) the real estate owned by the Guilford Volunteer Fire Department (32 V.S.A., §3840)?

ARTICLE 15: Shall the Town vote to exempt from taxation for five (5) years (from 04 /01/2014 - 03/31/2019) the real estate owned by the Guilford Recreation Club (32 V.S.A., §3840)?

ARTICLE 16: Shall the Town vote to exempt from taxation for five (5) years (from 04 /01/2014 - 03/31/2019) the real estate owned by the Guilford Fair Association (32 V.S.A., §3840)?

ARTICLE 17: Shall the Town vote to exempt from taxation for five (5) years (from 04 /01/2014 - 03/31/2019) the real estate owned by the Broad Brook Grange No. 151 (32 V.S.A., §3840)?

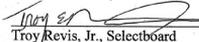
ARTICLE 18: Shall the Town collect its taxes through the Treasurer without discount? Interest at 1% per month or fraction thereof will be charged after October 15th.

ARTICLE 19: Transact any other business that may lawfully come before said meeting.

The legal voters of the Town of Guilford are further notified that voter qualification, registration, and absentee voting relative to said meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Dated, this 27th day of January, 2014, in Guilford.

  
Richard Clark, Selectboard - Chair

  
Troy Revis, Jr., Selectboard

  
Anne Rider, Selectboard

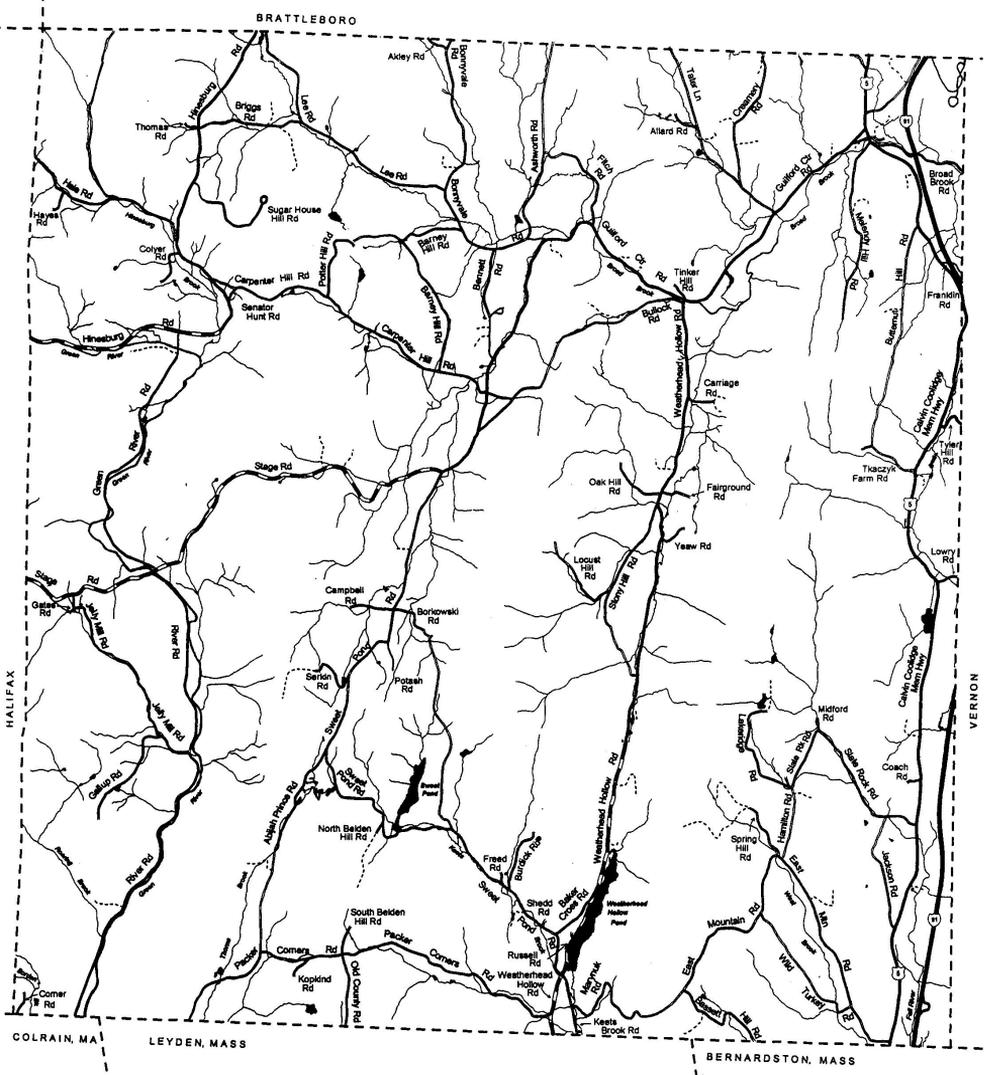


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*The cover sketch of the Green River Bridge is by Tom Hannan; all other drawings are by the late Bud Henry. Photographs by KB, EM, BQ, NQ, TQ.*



This small map cannot show the names of all roads, but there is a beautiful large map, available at the Town Office for only \$10, that has road and drive names, as well as much other detail, and in color too.

Town of Guilford  
236 School Road  
Guilford, VT 05301

[www.guilfordvt.net](http://www.guilfordvt.net)

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Your Guilford Town Meeting is Tuesday, March 4th, starting at 10:00. Come and participate!