

Town of Guilford  
Planning Commission Meeting Notes—Draft

15 August, 2016; 7pm Guilford Town Office

**Members in attendance:** Tanya Balsley, Chuck Clark, Jethro Eaton, Jackie Gaines, Hal Kuhns, Andy Loughney, Thayer Tomlinson

**Call to order** at 7:05pm

**Recognition of Public:** Gabrielle Ciuffreda, Guilford Selectboard Liaison to the Guilford Conservation Commission; Susan James, Guilford Conservation Commission

**Old Business**

- 1) **Website Update:** Michelle Frehsee attended the August 8 Selectboard meeting to provide an update on the Planning Commission plans for creating a Guilford website and to request funding for 1 year of the online website hosting software. The request was approved and Thayer will proceed with purchasing an annual hosting package and then reach out to Planning Commission members (Michelle, Jethro, Andy) for assistance.
- 2) **Discuss New Date for Meeting with Town Organizations:** The PC will hold a public meeting September 19 at the Broad Brook Grange to introduce the new Guilford website to local organization contacts and get their feedback. Hal will look into availability of using the Grange for the meeting. The PC should have the invitation letter (drafted at July 2016 PC meeting) sent to the organizational contact points in the next 2 weeks to give them ample time to plan attendance. Michelle Frehsee took point to do the outreach for the meeting (per July 2016 PC meeting notes).
- 3) **Conservation Commission to formally request support from Planning Commission on Municipal Planning Grant:** Ms. Susan James attended the meeting to formally request Planning Commission support for the Municipal Planning Grant. The Conservation Commission is looking to submit a grant for a Natural Resources Habitat Survey. The grant would provide funding for a comprehensive inventory of the natural habitat throughout Guilford. The proposal activities were highlighted as high importance in the Guilford Town Plan. This grant was submitted a year ago and was not chosen for funding. The Conservation Commission is requesting PC support to resubmit an updated version with expanded information this year. The PC chair, Michelle Frehsee, will need to sign on behalf of the PC if the PC votes to support this submission. The proposal is due October 31, 2016 and the Conservation Commission is looking to submit early. The PC members had discussed supporting this proposal at prior meetings and were in favor of supporting the proposal at that time. Tanya made a motion for the Planning Commission to support the Conservation Commission's proposal for a Municipal Planning Grant. Jackie seconded the motion. All members agreed. No objections.

**New Business:** No new business

**Communications:** NOFA had sent a document on including organic agriculture in the town planning process which the PC reviewed in July. The PC members noted that they would like to look into this in more detail in the future.

**Adjourn:** Meeting closed at 7:26 pm