

SELECTBOARD MEETING
January 12, 2015

I. CALL TO ORDER

Meeting called to order at 6:30 p.m.

II. RECOGNITION OF PUBLIC

Town Officials and Staff Present: Dick Clark, Troy Revis, Anne Rider – Selectboard, Rebecca Stone – Town Administrator

Others Present: Herb Meyer, Alex Bell, Gabby Ciuffreda, Cheryl Franklin, Tim Franklin, Linda Hecker, Bill Jewell, Karen Murphy, Susan James, Eric Morse

III. NEW ADDITIONS

None

IV. CHANGES TO AGENDA ORDER

None

V. APPROVAL OF MINUTES

Troy made a motion to accept minutes of December 22, 2014 and January 2, 2015. Anne seconded. Motion carried. Selectboard took a moment to introduce Rebecca Stone, the new Town Administrator.

VI. REGULAR BUSINESS

Ancient Roads report – Linda Lembke and Linda Hecker provided a summary of progress on road mapping updates. They have coordinated mapping changes with Jeff Nugent at the Windham Regional Commission. Anticipate road mileage additions based on research. A thank you was extended to Eric Morse and Linda and to Jeff for their assistance. Anne made a motion to accept the proposed changes to highway mileage. Troy seconded. Motion carried.

Adoption of FY 16 budget: Anne made a motion to table until next meeting. Troy seconded. Motion carried.

Adoption of articles for Warning for Town Meeting: Anne made a motion to table until next meeting. Troy seconded. Motion carried.

Meeting in Montpelier on February 11th regarding WSWMD - Cheryl Franklin extended invitation to others to attend this upcoming meeting. Cheryl and Troy attended the waste district budget meeting last week. The FY16 budget was passed, noting an increase in our assessment of \$1,553.00. Noted that recycle bins can stay beyond the July 1st deadline for a six-month probationary period. Selectboard discussed reinstating the two recycling roll offs, location to be determined. Tabled pending research. Troy made a motion to reimburse travel

expenses for Cheryl to attend upcoming meeting in Montpelier. Anne seconded. Motion carried.

Hazard Mitigation Plan – approval of draft plan – Herb Meyer. Selectboard has reviewed the draft plan as presented by Alyssa Sabetto of the Windham Regional Commission. Planning Commission continues review. No other comments at this time. Town Administrator will follow up with Alyssa so that the public comment phase can begin.

Fire Department generator – Herb Meyer presented a contract for services from Lamoureux Electric for purchase of generator using a portion from RERP funds. Noted that since this is a Guilford Fire Department contract that Herb was simply making the Selectboard aware of the contract. Inquiry of what was happening with the old generator and Herb didn't know. Herb presented preventive maintenance agreement with Brook Field Service for the three generators. Troy made a motion to approve the agreement for \$1,248 for annual service of the generators located at the Highway Garage, Church, and Fire Station from the RERP funds. Anne seconded. Motion carried.

VII. OLD BUSINESS

Appointment of Town Treasurer as Delinquent Tax Collector. Anne made a motion to appoint Penny Marine as the Delinquent Tax Collector. Troy seconded. Motion carried.

Amendment of approval of new Town Administrator appointment. Selectboard previously indicated a four month review would be performed. In keeping with the Personnel Policy, Anne made a motion to amend the review to 90 days. Troy seconded. Motion carried.

VIII. DISCUSSION/UPDATES

Lise Sparrow re Community Visit Program update. Tabled.

IX. HIGHWAY

Certification of Highway Mileage for State. Tabled.

General Update. Dick reported that roadways have seen snow for the past few days, staff is short one person this week, and parts for the grader are in.

Uniform Municipal Excess Weight Permits – if any. None.

X. FINANCE

Line Item Transfer needed due to misallocation of FY15 Highway Health Insurance. Anne made a motion to transfer \$25,000.00 from the Health Insurance fund to the HRA fund. Troy seconded. Motion carried.

Troy made a motion to approve the following Payroll & Expense warrants. Anne seconded. Motion carried.

PR12282014 \$5,610.29

PR010415 \$5,412.84

PR011215 \$5,916.88

Warrant #12 \$17,548.71

Warrant #12DP \$38.50

Total: \$34,527.22

XI. COMMUNICATIONS

- VLCT advised deadline to petition articles on town meeting warning is January 20, 2015
- Letter from John Wellman of Coolidge Highway regarding culvert
- Early Education Services Annual Letter
- VT Department of Taxes Certified Equalized Education Property Value
- VLCT Town Meeting Tune-Up Meeting Notice February 10, 2015
- VLCT News January 2015
- The Preservation Trust of Vermont 2014 Program Review

Gabby asked about the status of the Green River Covered Bridge Project. Anne commented that we will have costs from Hoyle Tanner in time for town meeting.

XII. EXECUTIVE SESSION – if necessary

Anne made a motion to enter into Executive Session at 7:20 p.m to discuss a personnel matter. Troy seconded. Motion carried.

Open meeting reconvened at 7:35 p.m. Anne made a motion to approve wage adjustment of 4.93% for the Assistant Treasurer effective next pay period. Troy seconded. Motion carried. This adjustment is keeping the wages in line with other municipalities.

Troy made a motion to adjourn the meeting at 7:38 p.m. Anne seconded. Motion carried.

Richard Clark, Chair

Troy Revis, Jr.

Anne Rider

The next Selectboard Meeting will be held Monday, January 26, 2015, 6:30 p.m. at the Guilford Town Office, located at 236 School Road