

Guilford Planning Commission Meeting Notes—DRAFT

July 18, 2016

Planning Commission Meeting Members Present: Michelle Frehsee, Hal Kuhns, Thayer Tomlinson, Jethro Eaton, Chuck Clark, Jackie Gaines, Tanya Balsley

Not Present: Harry Evans, Andy Loughney, Sheila Morse (Selectboard Liaison)

Call to order: 7:05

Recognition of Public: no public

Old Business

1. **Energy Section:** Discussed email from Thayer's colleague, from Vermont Public Interest Research Group (VPRIG). The Commission members decided to hold off updating the energy portion of the town plan until fall 2016 when the State regulations are decided upon and come into effect.
2. **Website: Discuss options.** August 22 meeting 7pm will include town representatives. We'll try to keep the meeting an hour at the Grange Hall. Hal will check on the availability of the Grange to host the meeting and Michelle can look for a projector to project the site on a wall.
 1. We are holding the meeting to ensure that our representatives are going to be active players and play a key role in keeping it updated and using it. Our goal is to tell the community that HelloGuilford is the website to come to and that the information is updated and current. Ideally, there is a point person at each organization who would have access to post things to the calendar on a monthly basis and keep their information updated. The main goal of the website is to let residents know what is going on but could also be a place to highlight Guilford.
 2. The Guilford Town website will have a link to HelloGuilford.com so a visitor will have the ability to move from the town site to HelloGuilford.com seamlessly.
 3. The PC members discussed the cost of a website using the SquareSpace platform. Jackie motioned to pursue the SquareSpace Business option at \$216 annually; Tanya seconded. Michelle will speak with the Town Administrator about approving a free trial to get the website going in advance of the August meeting—need to have a better idea of how to pay for the website.
3. **Letter to organizations:** the letter to the organizations provides notice on the meeting. This is a two paragraph letter highlighting that we are having a meeting and the main purpose of the website overall. Letters will be addressed to the organizations listed in the June 2016 Planning Committee meeting minutes and the town report will have a listing of all the organizations as well. The PC wrote the letter during the meeting. The draft was approved by Jethro and seconded by Tanya. A draft letter is included at the end of the meeting minutes.

New Business

1. Update from Select board: none
2. Other: letter from Northeast Organic Farming Association of Vermont with information on including organic farming in our town plan.

Communications

Approval of Minutes

Adjourn: 8:02pm

Reminder: Next meeting is Monday, August 22, 7:00 pm at the Grange Hall.

Letter to Guilford Organizations

Dear Guilford Organizations,

On behalf of the Guilford Planning Commission, we are inviting you to an hour long meeting Monday August 22 at 7pm at the Grange Hall to preview a new website. This idea was developed at the June 10th Ice Cream Social at the Grange Hall with the intention of creating a shared space for Guilford organizations to highlight their work and upcoming activities through a website that includes a community calendar and links to your organization.

The August meeting will be an opportunity for you to see what we have done to date, make comments and suggestions, and ensure your organization is included. We expect the meeting to last at most an hour and look to include as many organizations that are based in Guilford as possible. Below is a list of all the organizations we are inviting—please feel free to include any we may have missed.

We look forward to seeing you there—please RSVP to Michelle Frehsee at michellefrehsee@gmail.com.

Best regards,

Guilford Planning Commission members

Invited Organizations for August 22 meeting

- Guilford Cares
- Volunteer Fire Department
- Broad Brook Grange
- CC for G
- Cemetery
- Recreation
- Sportsman Inc
- Black arts project
- Vermont Performance Lab
- Broad Brook Community Center
- Farm to school program
- FOMAG
- Guilford Library
- Guilford Center Stage
- Fair Committee
- Community Church
- Pitstoppers
- Guilford Commissions: Conservation, Cemetery,
- Trails Committee
- Guilford Preservation Inc
- Friends of Algiers Village Inc
- Playscape Park
- Town Administrator