

Special Selectboard Meeting 9/21/15

Board Members Present: Sheila Morse, Anne Rider, Richard Clark, Gabby Ciuffreda,
Absent: Troy Revis

Meeting was called to order at 5:45 p.m. Sheila moved and Gabby seconded that we enter Executive Session to discuss personnel and processes for the upcoming search for a Town Administrator. Executive Session was entered 5:45 p.m.

At 6:30 p.m. the Board came out of executive session

Dick moved to proceed with the advertising to hire a town administrator to fill the vacancy for a 35 hour per week position with the possibility of increasing or decreasing the hours after 3 month interim time period. Dick took current job description for review prior to posting. Sheila seconded. Motion approved unanimously.

Sheila made the motion and Gabby seconded that we try to locate someone to take on clerical tasks and administrative support for the Selectboard for up to twenty hours a week to help us as we go through hiring process and that we make an arrangement with Cynthia Stoddard to work on finances in the interim period for up to 6 hours a week.

Dick moved that we adjourn the meeting. Sheila seconded. Motion carried.
Meeting adjourned at 6:45 p.m.

Anne Rider, Chair

Sheila Morse

Richard Clark

Troy Revis, Jr.

Gabrielle Ciuffreda