

Town of Guilford
Planning Commission Meeting Agenda and Notes
16 September 2015

Members: Tanya Balsey, Harry Evans, Michelle Frehsee*, Jackie Gaines, Hal Kuhns, Andy Loughney, Chuck Clark*, Herb Meyers*, Sheila Morse (Selectboard Liaison)* [*denotes present at meeting]

Call to order at 7:02 (we did not have a quorum)

Recognition of Public: (none)

Old Business:

1. **Town Plan Printing:** 15 copies made @ less than \$10 each. SB and PC members have a copy; there are a couple of copies in the Town Clerk's office, it's available at the Library, and more copies can be printed as needed. Otherwise, the Town Plan is on the website.
2. **Update on meeting with point people in town to discuss communications.** Vis-à-vis the meeting, we need a list of key people in the community with whom to connect and get them to our first meeting about plan implementation. SLM: we have lists of town appointed officials and commission members. CC: we need to reach out to those who aren't usually engaged, but who represent different interests in the community. HM: what group(s) are we looking to reach? Important to note that before we do a community outreach. MF: Please prepare your lists of 3 – 5 people (other than commission members) who should be invited to this general implementation meeting where we'll get ideas rolling and a conversation started. We need all age groups and all walks of life.

New Business

1. Create a list of point people to contact. *See above. For 10/21 meeting. Need to have a separate discussion once there's a PC quorum present.*
2. Formulate main questions and discuss outreach to point people with desired outcome as the focus.
3. Discuss information to be shared in the article for the Gazette. *Perhaps Michelle and Sheila can draft something for approval.*

Communications from Selectboard

1. Sheila advised that Becky Stone resigned from her position as Town Administrator
2. Sheila noted that the Selectboard is discussing the possibility of creating a finance committee whose primary purpose would be to advise the SB on the operating and capital budget plans, and to be sure that the goals are aligned with the Town Plan.

The SB feels strongly that the Planning Commission should be involved in the annual budget process.

Approval of Minutes *because these are notes, not minutes, no motion was made.*

Meeting adjourned at 7:20 pm

Reminders:

Next public Planning Commission meeting is October 21, 2015 at 7 pm in the Town Office. Perhaps it might be at the Town Grange once we have a clear agenda with a specific list of participants.