GUILFORD SELECTBOARD MEETING

September 12, 2016, 6:30 PM – 236 School Road, Guilford, VT

Selectboard Members Present: Gabby Ciuffreda, Dick Clark, Gordon Little, Troy Revis, Jr. (Vice Chair), **Missing** – Sheila Morse (Chair)

Officials/Staff Members Present: Katie Buckley (Town Administrator)

I. Call to Order

II. Recognition of Public – Ian Kiehle (BCTV)

III. Rules of Procedure

IV. New Additions - NONE

V. Changes to Agenda Order - NONE

VI. Approval of Minutes

a. August 22, 2016 - **ACTION:** Dick moved to accept the minutes as written. Gabby seconded. All were in favor. None opposed. No abstentions. Motion carried.

VII. Old Business - NONE

VIII. New Business

a. Request to Apply for Municipal Planning Grant & Resolution - Conservation Commission - The Conservation Commission intends to apply for a Municipal Planning Grant to fund a natural resources inventory for the town. The inventory will be a useful tool for land use planning and development. The Commission submitted a very strong application in 2015 but did not receive funding due to the program being highly competitive, with the priority being given to towns newly adopting Town Plans and zoning bylaws. At that time the Selectboard was prepared to fund the required match in the amount of $3,300. Gabby explained that the Commission currently has approximately $1,700 in its "carry over" account to help fund the match. **ACTION:** Gabby moved to support the Conservation Commission's application to the Agency of Commerce and Community Development for a Municipal Planning Grant and authorized the Selectboard's Vice Chair to sign the "Resolution for Municipal Planning Grant" that is a require element of the application process. Gordon seconded. All were in favor. None opposed. No abstentions. Motion carried.

b. VTrans – Maintenance Agreement, HRRR Program - STP HRRR(23) FM0197 – This is the grant that was sought back in 2013 for the curve on Guilford Center Road just east of Weatherhead Hollow Road. The project includes warning signage and roadway markings. **ACTION:** Gordon moved to authorize the Selectboard's Vice Chair to sign the aforementioned agreement in the presence of a Notary. Gabby seconded. All were in favor. None opposed. No abstentions. Motion carried.

c. EMD – Letter of Thanks to Ron Lenker, Appoint SB Chair as Interim - Ron Lenker has resigned as EMD. He took on the role in a difficult time, when everything about the position was changing and not much remained routine. He got the Town to and through the Vigilant Guard exercise. The Selectboard expressed their deep appreciation to him for his efforts on

the Town's behalf. This now leaves a vacancy in this appointed office. (Anyone interested, please visit www.guilfordvt.net and look under "Announcements.") **ACTION:** Dick moved to appoint Sheila Morse as the interim EMD until another can be appointed. Gabby seconded. All were in favor. None opposed. No abstentions. Motion carried.

d. Recreation Commission Appointment – Timm Harris has resigned due to time commitments but will still offer support and help as needed. This leaves a vacancy. **ACTION:** Gabby moved to appoint Nick Phillips to the Guilford Recreation Commission. Gordon seconded. All were in favor. None opposed. No abstentions. Motion carried. Dick inquired about the Recreation Commission working with the Recreation Club to use Whittemore Park and the cabin on their land. Gabby indicated that they are trying to reach members of the group to further conversations. Troy inquired about Field Day – it was a success!

IX. Discussion/Updates/Announcements

a. Green River Covered Bridge Project – update – The project is progressing on schedule. The roof should be installed on later this week. Protective coatings will be applied next week with guardrails soon to follow. Troy said that the kids love being the first residents to walk across the bridge.

b. Windham Landfill Solar Project –WSWMD plans to lease the old landfill to Sky Solar (project owner) for the development of a 5 MW net metering solar project by Encore Renewable Energy (developer). WSWMD is opening the opportunity for its member towns to enter a 20-year subscription for net metering. (See project presentation materials included with minutes). Katie attended an information session about the project on September 6th. Significant savings could be reaped on electric bills over the contract period. The Town doesn't have a very substantial electric draw (only +/- $3,800/year for all buildings combined). The Guilford Central School however does (about $20,000/year). She will attend the GTSD board meeting on September 19th with Bob Spencer, Executive Director, WSWMD, to see if the school might be interested in joining the project.

c. Topic for Next Gazette Article? – Articles for the Gazette are due before October 1st – This deadline is firm. Possible topics: recap GRCB project, introduce the new Highway Crew member, plowing snow across the road during winter. Gabby will connect with the Conservation Commission. Katie will check with Penny.

X. Highway

a. General Update – Grading, ditching, hauling sand. There have been some problems with the mower.

b. Excess Weight Permits - NONE

XI. Finance

a. Warrants

Payroll – WE 08/28/2016	$ 5,281.91
Payroll – WE 09/04/2016	$ 5,674.38
Payroll – WE 09/11/2016	$ 5,689,84
Expense Warrant #1705	$127,166.43
Expense Warrant #DP05	$ 306.50
TOTAL	**$144,119.06**

Significant Expenses:

- VLCT PACIF - $14,987.25 – Q2 Property/Casualty Insurance
- Wright Construction Company - $44,306.15 – GRCB Project – Construction

- Wright Construction Company - $48,743.92 – GRCB Project – Construction

ACTION: Gabby moved to pay the Payroll and Expense warrants as presented above. Dick seconded. All were in favor. No abstentions. None opposed. Motion carried.

XII. Communications

a. Letter - American Red Cross – Request for financial support ($500)
b. Letter, 8/19/16 - Senior Solutions – seeking nominations for 18th Annual Successful Aging Award
c. VLCT News August/September 2016
d. VLCT – Municipal Budgeting Workshop – 9/27/16, Montpelier

XIII. Adjournment - **ACTION:** Dick moved to adjourn the meeting at 6:59 PM. Gordon seconded. All were in favor. No abstentions. None opposed. Motion carried.

The next Guilford Selectboard Meeting will take place Monday, September 26, 2016, 6:30 PM at the Guilford Town Office.

All meetings are open to the public – we welcome and encourage you to come!

Gabby Ciuffreda

Richard J. Clark

Gordon Little

Troy Revis, Jr., Vice Chair