

**GUILFORD SELECTBOARD**  
**Monday, October 26, 2015 AT 6:30 P.M.**  
**GUILFORD TOWN OFFICE**

**Minutes**

- I. Call to Order**
- a. Meeting called to order by Anne Rider @ 6:30
  - b. Select board members present: Ann Rider, Chair; Troy Revis Jr., Dick Clark, Gabriel Ciufredda and Sheila Morse. Ron Lenker, interim administrator.
- II. Recognition of Public**
- III. Don Spencer, Shawn Murphy, Ian Kiehle, Chris Wocell
- IV. New Additions**
- V. Changes to Agenda Order**
- VI. Approval of Minutes**
- a. For Tuesday Oct 13, 2015. Moved to accept by Dick, seconded by Gabby, Troy abstained
- VII. New Business**
- a. LT Paul Favreau – State Police Services/Sherriff Dept Services  
Possibility of services – State Police can offer small town contracts - less than 40 hours per week. Envisions contract opens hours to troopers they sign up for those hours. Officers get assigned a block of time verses a given time to be in the town. He cannot always guarantee the time. It is about availability instead of set times this varies quite a bit as to time. Will try to get officers available when we really need them. Rate is \$66.25 per hour - \$53 OT rate + \$13.25 fee for cruisers and dispatch. If the rate for a given officer is lower due to time in service the town will pay the lower rate. Anne Rider indicated that we currently receive about 8 hours a month. Is that available? Selectboard will need to discuss. State police already cover our town as that is their purview. Sheila Morse asked: "Is there some type of reporting?" Paul replied: "Can supply whatever type of report that you want." Only troopers from Brattleboro Barracks will be used. They currently have four town contracts. Anne Rider asked if expansion available? Not really at this time. Officers will come out of Westminster in Spring/Summer 2016. Dick Clark wanted to know if troopers are approachable and have ability to communicate when needed – response: yes. Patrol's time starts when they are actually in town not when they leave the barracks. Paul asked that we please make sure communications are both ways.
  - b. Don Spencer – Thanked town for support of boot drop. The Veteran's Outreach Center raised over \$2,300. Over 500 vets are in counseling. Over 20 veterans are being counseled by Donnie.
  - c. Right of Way acquisition for Rt. 5 Bridge: motion made by Sheila to accept offer from state concerning right of way for bridge construction; seconded by Gabrielle; motion carried unanimously.
  - d. Needs assessment for buildings – progress  
Ron spoke with Denny Frehsee about short-term fixes – long term assessment to plan expenditures responsibly. Sheila contacted Susan McMahon to get listserv of towns who have completed Building assessments. Short term fix for the Town Office: Shawn Murphy looked into our 3-zone heating system. Pipes are out in the unheated space. Shawn felt that the batt idea does not work very well. Pipe insulation will work better than batts. Foam may be an answer. Possible long-term solution may be to move to heat pumps. Shawn pointed out that the Town Plan states that we want to move into more energy efficient methodology. Shawn will get some costs for different approaches of wrapping the pipes.
  - e. Emergency Preparedness Conference was attended by Ron Lenker, EMD, Dick Clark, Select-board, Herb Meyer, Nancy and Harry Evans of the EOC. Ron was involved in a seminar that demonstrated the use of Disaster-land and VT alert. He also attended a seminar on bird flu outbreaks which could be invasive in our area in 2016 due to wild bird population interactions. Time will tell. Dick attended weather prediction seminar about weather prediction during El Nino years. Difficult to tell forecast

due to past inaccuracies. Other seminars included FEMA grant handling, ERAF certification for funding levels, National weather service, and planning for pets in an emergency,

**VIII. Old Business**

- a. Town Administration follow up - job description is primarily the same as last year. Dick and Sheila met to make some revisions to bring to the board. There was change to wording to be more specific and to make things more concise. Motion made to accept new wording by Gabrielle; motion seconded by Troy; motion carried unanimously.

**IX. Discussion/Updates**

- a. Although he was not on the agenda, Chris Wocell was given permission to raise the issue of going out to bid for the Town's insurance. Motion made by Gabrielle o have Chris talk with Penny and to authorize Penny to review our insurance policies and to notify VLCT that insurance may go out to bid. Motion seconded by Dick; motion carried unanimously. Purpose is to possibly get lower insurance costs.

**X. Highway**

- a. Lowry Rd long-term fix completed with 4ft culverts.
- b. Bridge 64 - Renaud engineers looked at it; Pickering to look at it to make sure plate is good for the winter. Town received quote for deck replacement.
- c. Bridge 65 on Hale Road - signs out that road will be closed two days at the Halifax line, cost approximately \$57,000.
- d. Carpenter Hill Rd is candidate for mitigation.
- e. Weatherhead Hollow Rd to receive crack sealing.

**XI. Finance**

a. Payroll warrant-16026	10/18/2015	\$ 4504.14
b. Payroll warrant-16027	10/25/2015	\$ 5010.22
c. Wildlife warrant 08DP	10/22/2015	\$ 21.50
d. Expense warrant 1608	10/27/2015	\$ 31,368.99
i. Diesel Fuel	\$	1,476.10
ii. Blue Cross Blue Shield	\$	4,994.74
iii. Truck Parts & service	\$	1,008.36
iv. EP Conference	\$	1,157.87
v. County Tax	\$	15,586.00
vi. Algier's Water	\$	1,126.93
e. Expense warrant-16008SS	10/27/2015	<u>\$262,738.00</u>
Total Warrants	10/26/2015	<u>\$303,642.85</u>

Gabby moved to accept warrants, seconded by Troy, motion carried unanimously.

**XII. Communications**

- a. VLCT 2016 Municipal Policy
- b. Act 250 information – Belogour camp
- c. Grant agreement for BC1670
- d. VT Trans request -

**XIII. Executive Session in 8:09 out 8:53**

- a. Anne is stepping down as Selectboard chair for the rest of her term due to personal reasons. To be effective at the end of the meeting. Troy, as assistant chair, indicated that he would not assume the chairperson position.
- b. Gabrielle nominated Sheila Morse to be Select-board chair; Anne seconded, unanimous vote, Sheila accepted the result with gratitude and appreciation for Anne's service.

**XIV. Set Meeting Date**

- a. Next regular Select-board meeting to be November 9<sup>th</sup>, 2015

**XV. Adjournment**

- a. Ann moved that meeting be adjourned, seconded by Gabby. Unanimous vote.