

## SELECTBOARD MEETING AGENDA

11-24-14

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**BOARD MEMBERS PRESENT:** Dick Clark (Chair), Troy Revis, Jr., Anne Rider

**TOWN OFFICIALS/STAFF PRESENT:** Penny Marine (Town Clerk/Treasurer), Dan Zumbroski (Road Foreman/Commissioner)

### I. CALL TO ORDER

### II. RECOGNITION OF PUBLIC

- Mike Faher, (Brattleboro Reformer), Ian Kiehle (BCTV), Gabby Ciuffreda, Alex Bell, Robin Frehsee, Ernie Murray, Matt Mann (Transportation Planner, Windham Regional Commission) joined the meeting at 7:15.

### III. NEW ADDITIONS

- None

### IV. CHANGES TO AGENDA ORDER

- None

### V. APPROVAL OF MINUTES

- Motion was made by Anne and seconded by Troy to approve the minutes from 11-10-14. Motion carried.

### VI. REGULAR BUSINESS

- **Museum Roof leak – Robin Frehsee** – A few weeks ago, there was a leak in the roof resulting in water coming through the plaster and streaming down to create a very large puddle. Luckily no displays were ruined but the curator had to move several things to avoid damage. Dick Clark reported that he had talked to one of Travis Slade's workers. Troy moved and Anne seconded that we have Travis Slade fix the roof by repairing/replacing slates. Dick will contact Travis immediately in hopes that this work can be done within the next few weeks. Dick will keep Robin F. apprised of the work. All were in favor. Motion carried.

### VII. OLD BUSINESS

- Anne read the proposed revised scope of work from Hoyle and Tanner to add the necessary work to bring the Green River Covered Bridge load rating back to 8 tons. After discussion, a motion was made by Anne and seconded by Troy to accept the amended scope of work submitted by Hoyle and Tanner. A motion was made by Troy and seconded by Anne to officially appoint Matt Mann as point person/project manager to communicate with Hoyle and Tanner about their work and with Mark Pickering at the District 2 VTrans office about sources of funding (Structures money). All were in favor. Motion carried. Matt will ask Sean James about the necessity and timing of the live load rating. The intention is to get the funding in place so work can be done during the summer of 2015.
- Option A – the bypass route. Dick felt that we should push this “way to the back burner.” Alex Bell and Ernie Murray reiterated the importance of having another way (besides the Green River Bridge) across the river. Any project will take between 3-5 years so nothing's

going to happen immediately. Sean James (Hoyle and Tanner) has already communicated about what would be needed for a deeper analysis of this option. He needed to gather a bit more information in order to develop an estimate. Anne will continue to be in contact with Sean James. We would wait? to get the estimate and, if reasonable, put it into the FY '16 budget so the analysis could be done in the fall of 2015.

- Ancient Roads – Conservation Commission – written progress report was read aloud by Anne. The commission will report to the Selectboard on Dec. 8<sup>th</sup>.

## **VIII. DISCUSSION/UPDATES**

- Progress on Town Administrator Search: Our goal would be to conduct interviews of selected candidates on Dec 10<sup>th</sup> beginning at 2 pm. Sheila Morse will work with a Selectboard member to do an initial screening of the candidates.
- Task List for Selectboard:
  - Update ordinances and bylaws: We will need a “Stand alone” by-law on Green River; the Dog Ordinance is nearly done; Highway and Traffic Ordinances are awaiting info. from WRC. Our goal is to hold a public hearing before the first meeting in January and to approve those updates at the SB meeting immediately following. (1/12/15 at 5 pm)
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  - AFD - Anne will continue to be liaison to that Board. The process of combining the district with the Town requires a charter change
  - Anne will do the Selectboard’s agenda and minutes
  - Troy will continue to act as point person with WSWMD
  - After Town Meeting appoint the Health Officer
  - Policies and procedures need to be updated completed, and approved
  - Kate Snow is on call. Peter will call her to help as needed while Penny’s away. Keep counter open. She should be compensated for being on call and will be paid at the same rate as Peter while she works.
- Selectboard budget work sessions: Katie Buckley will be working with the Board on budget preparation. First meeting will be Dec. 8<sup>th</sup> at 5 pm (before Selectboard meeting) Dec 15<sup>th</sup> at 2 pm, and Jan. 12<sup>th</sup> (before meeting).
- There will be a meeting on Tuesday, Nov. 25<sup>th</sup> at 12:30 with Bob Young (from VTrans Structures program with the State of VT) about the Rte 5 Bridge.
- Dec. 3<sup>rd</sup> – there will be a WSWMD meeting hosted by us at the Guilford School at 5 pm. Discuss upcoming changes as a result of Act 148. There have been a few RSVP’s. Cheryl is keeping track of RSPV’s and will facilitate the meeting.
- Troy moved to nominate Elly Mahonen as Green Up Coordinator, Anne seconded. All were in favor. Motion carried.

## **IX. HIGHWAY**

- General Update: Dan Z.: There’s a storm coming – we’ve been keeping up and getting ready for winter.
- Uniform Municipal Excess Weight Permits – None

## **X. FINANCE**

- Payroll & Expense Warrants

## **XI. COMMUNICATIONS**

- Rescue costs are going up to 46,598.37.
- VLCT sent informational newsletter.

## **XII. EXECUTIVE SESSION**

- Anne moved and Troy seconded that the board enter executive session and invite Penny Marine (Town Clerk) to join the board to discuss a personnel matter. Motion carried. The board entered executive committee at 7:35 and exited at 7:50.
- No action was taken

Motion was made by Anne and seconded by Troy to adjourn the meeting at 7:55 pm. All were in favor. Motion carried.