

Town of Guilford  
Planning Commission Meeting Notes—Draft

19 September, 2016; 7pm Broad Brook Grange

**Members in attendance:** Tanya Balsley, Chuck Clark, Jethro Eaton, Michelle Frehsee, Hal Kuhns, Andy Loughney, Thayer Tomlinson

**Call to order** at 7:05pm

**Recognition of Public:** Wanda Atomanuk, Katie Buckley, Heidi Cleveland, Bobbie Haumann, Fred Humphrey, Susan James, Verandah Porche, Joy Wallens-Penford

**Website Update:** Thayer Tomlinson and Michelle Frehsee unveiled a draft HelloGuilford website with the intention of receiving feedback from Planning Commission members and the public. Specific discussion points included:

- Overall the website is simple with the following pages: home, calendar, organizations, and more resources. Attendees liked the simple design and looked to have each page “printable” so users could hit print from their computer and print the calendar each month. Attendees suggested adding the page links as squares on the main page as well so those pages are obvious to users right away.
- Each organization will have a point person with login ability to update the calendar as well as their organizational profile. For the first year, the PC will take the lead on training new users, some limited outreach to remind organizations to post information, etc.
- All photos are from Guilford and these will be expanded to include more building and people images. We can consider creating an open source photos page as well so any user can download high quality images of Guilford.
- Thayer Tomlinson took notes and feedback on other small edits/suggested changes and additions and will create an updated version of the website to send to organizations to review prior to the website being released to the public. The PC will reach out to organizations for next steps/dates once the website is ready for review. The URL will be [www.helloguilford.com](http://www.helloguilford.com) (it is not live at this time).

**New Business:** No new business

**Communications:** No new

**Adjourn:** Meeting closed at 8:05 pm